**Finance Committee Meeting Minutes for April 23rd, 2012**

1. **Call to Order**: VP **Menon** calls meeting to order at **12:10pm**.

\*indicates members present at the start of the meeting

1. **Roll Call**

Members Present Absent Members Guests

\*Siddharth Menon Melanie Sutrathada Randy Saffold

\*Sarah Quintana Kimmy

\*Raheela Dharani Allen Luu

\* Qiyun Wu Adrian Carnel

\*Stan Hebert Ricky J. Alvarez

Mohammed Ali

Victoria Garza

Riza Caballero

Dianna Zamora

Jennifer Reyes

Omar Sanchez

Heather Habeche

Song Jin

Veronica Garcia

Erika Maravilla

1. **Action Item -** Approval of the Agenda

**Motion: (Dharani) to approve the agenda.**

**Motion: (Menon) to make a friendly amendment to the agenda.**

**Amendment I: to add Alpha Phi Omega’s event Flag Football BBQ and Potluck to the agenda.**

**Amendment II: to review the budget of the RAW towards the end of the meeting.**

**Amendment III: to review the budget of ASI administration towards the end of the meeting.**

**Amendment Carries.**

**Motion Carries as Amended.**

1. **Action Item -** Approval of the Minutes – March 5th, 2012

**Motion:** **(Dharani) to approve the March 5th, 2012 Minutes.**

**Motion Carries.**

1. **Public Comment** - None

Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.

1. **Action Item –** Beta Alpha Psi - Epsilon Psi Chapter 3:42- 6:18

* The Committee will consider the approval of the *Institute of Internal* Auditor’s

Song Jin, the representative of Beta Alpha Psi, states that their event will be held this Thursday and will start at 6pm in the Old Union. A person from the Institute of Internal Auditors will speak about the job and responsibilities of an auditor. The expenses will go to food, flyers, and the speakers.

**Motion: (Hebert) to approve Beta Alpha Psi’s Institute of Internal Auditor’s event for the amount of $211.01.**

**Motion Carries.**

1. **Action Item –** Student Veterans Organization 6:55- 7:40

* The Committee will consider the approval of the *Seed Allocation.*

**Motion: (Hebert) to approve the Student Veterans Organization’s seed Allocation of $100.00.**

**Motion Carries.**

1. **Action Item –** Peer Advocates For Wellness 7:55-10:18

* The Committee will consider the approval of the *Soberfest.*

Victoria Garza, representative of the Peer Advocates for Wellness, states that Soberfest is an event that will inform students about the effects of alcohol. Expenses will go towards the Soberfest t-shirts.

**Motion: (Quintana) to approve the Peer Advocates for Wellness Soberfest event for the amount of $269.33.**

Victoria Garza states that this event takes place every year and the Peer Advocates for Wellness partners with the Health Center.

**Hebert** states that Soberfest is a significant event that help our students understand responsible alcohol consumption as well as alternative activities.

**Motion Carries.**

1. **Action Item –** Gamma Zeta Alpha Fraternity 10:23- 13:59

* The Committee will consider the approval of the *Cinco de Mayo* Celebration

**Motion: (Quintana) to approve Gamma Zeta Alpha Fraternity for the Cinco de Mayo Celebration in the amount of $264.92.**

Ricky J. Alvarez, the representative of Gamma Zeta Fraternity, states that this is the third year of doing this event. All the organizations come together to celebrate and educate students of the true meaning of Cinco de Mayo. All of the organizations will be tabling at the event to present different facts of Cinco de Mayo as well as give out items to students. We

are also going to have a live band this year.

ED **Saffold** states that this is exactly the kind of thing that we want to be celebrating within ASI. When we look at our annual report, I think it’s unprecedented to have ten groups to come together to do one celebration. I really want to make sure that we follow up with these leaders and do some form of story gathering and feature to talk about the impact that we are actually going to have on the campus by working with leadership like this.

**Motion Carries.**

1. **Action Item –** Peer Advocate for Wellness 14:01- 17:08

* The Committee will consider the approval of the *Cinco de Mayo* Celebration

VP **Menon** states that the committee will move through all of the clubs and orgs and approve them all at once since the requested amount of $135.00 is the same for each club for the Cinco de Mayo Celebration.

**Motion: (Quintana) to approve Peer Advocates for Wellness, Hispanic Student Business Association, Theta Lambda Psi, Interested ladies of Lambda Theta Alpha, Lambda Theta Phi Latin Fraternity Inc., Ballet Folklorico**, **and M. E.Ch.A for the amount of $135.00 for the Cinco de Mayo Celebration.**

**Hebert** states that he would like the committee to consider adding the Society of Women Engineers to the motion since it is the same event and amount even though there is no representative present. As we’ve heard from the description of the event, it does involve a collaboration of several organizations. I would expect that their presentation would be supportive of the same event, therefore we could consider that.

**Quintana** states that the amount requested for the Society of Women engineers is a different amount.

**Motion Carries.**

1. **Action Item –** Hispanic Student Business Association

* The Committee will consider the approval of the *Cinco de Mayo* Celebration

1. **Action Item –** Theta Lambda Psi

* The Committee will consider the approval of the *Cinco de Mayo* Celebration

1. **Action Item –** Interested Ladies of Lambda Theta Alpha

* The Committee will consider the approval of the *Cinco de Mayo* Celebration

1. **Action Item –** Lambda Theta Phi Latin Fraternity Inc.

* The Committee will consider the approval of the *Cinco de Mayo* Celebration

1. **Action Item –** Ballet Folklorico

* The Committee will consider the approval of the *Cinco de Mayo* Celebration

1. **Action Item –** M.E.Ch.A

* The Committee will consider the approval of the *Cinco de Mayo* Celebration

1. **Action Item –** Society of Women Engineers 18:19-18:56

* The Committee will consider the approval of the *Cinco de Mayo* Celebration

**Motion: (Quintana) to approve the Society of Women Engineers for the amount of $180.00 for the Cinco de Mayo Celebration event.**

**Motion Carries.**

1. **Action Item** – Alpha Phi Omega Flag Football BBQ and Potluck 19:11– 28:25

Allen Luu, representative of Alpha Phi Omega, states that the Flag Football BBQ and Potluck will take place on April 29th. Wild 94.9 and Monster Energy Drink will be coming to our event to help sponsor. This event is a way for all the brothers in Alpha Phi Omega in

different schools of the Bay Area to bond with one another. Seven different chapters will be attending. We are expecting 200-300 people to be there. We are also trying to get

other cultural groups to come out and showcase their culture. We are trying to make this even big and festive. I want to ask if I can add another item such as photo props.

VP **Menon** states that just to let the committee know, I spoke with Allen Luu on Friday. He just crossed into the fraternity, so he is just now learning about the entire process of funding. He started from scratch on Friday to plan the event and he finished everything for funding this morning. I believe that is more than enough initiative from their side in which they’ve shown. As long as we are okay with putting this up for a vote; I would see no issue with this. He has requested $980.00 in terms of his funding paperwork. We have a $1500.00 limit of funding for this quarter; therefore they would be able to add additional items as long as it does not exceed the $1500.00 cap.

**Motion: (Dharani) to approve the Alpha Phi Omega Flag Football BBQ and Potluck Event .**

VP **Menon** lists the flowing amounts of the funding requested:

* Advertising $221.94
* Clothing $28.41
* Food $531.62
* Rentals $10.80
* Miscellaneous Items:
* Trophy $165.00
* Champion Medals 23.04

VP **Menon** states that the total amount requested for these items is $980.00.

Allen Luu asks to possibly split the amount of advertising in half to use it to get other items such as such as photo props.

VP **Menon** states the idea was to split the advertising cost, but to make it easier we can just add additional $50.00 total amount. We will add $20.00 to advertising and $30.00 to miscellaneous. The total amount requested for this event is now $1030.81.

**Motion: (Dharani) to amend Alpha Phi Omega in the amount of $1030.81 for their Flag Football BQQ and Potluck event.**

**Motion Carries.**

1. **Roundtable Remarks**

No roundtable remarks.

1. **Adjournment**

**Motion: () to adjourn meeting at 12:41pm.**

**Motion Carries.**

**Finance Committee Chair**

**Name: VPF Siddharth Menon**

**Minutes Approved On:**

**4/30/12**

**Date:**