**Internal Affairs Special Committee Meeting Minutes of February 20, 2013**

1. CALL TO ORDER: VP Erlandson calls the meeting to order at 10:00 am.
2. ROLL CALL

Present Members Absent Members Guests

John Erlandson Laurie O’Brien Randy Saffold

Bivek Wagle Pablo Benavente

Derek Volk Garrick Sangil

Jerry Chang Stan Hebert

Jonathan Stoll Marguerite Hinrichs

Chris Gallagher Erik Rodriguez

1. ACTION ITEM **- Approval of the Agenda**

**Motion: (?) to approve the agenda.**

**Motion Carries.**

1. ACTION ITEM**- Approval of the February 6th, 2012 Minutes**
2. PUBLIC COMMENT

**Public Comment is intended as a time for any member of the public to address**

**the committee on any issues affecting ASI and/or the California State**

**University, East Bay.**

**No Public Comment.**

1. INFORMATION ITEM**– Jon Stoll’s weekly update to matters regarding ASI street team/presents team.**

-VP **Erlandson** yields the floor to **Felisitas** where she highlights the following:

* Creating a programming board.
* History of ASI presents/programming board.
* La Familia and Street team are non-paid positions but have incentives.
* The Programming council has plan two different models to try and make it inclusive with shared values.
* Model one would be chaired under the University Union Director, and consist of a University Union committee member, the RAW Director, RAW Graduate assistant, the Diversity Center Graduate assistant, ASI present, Concerts Lectures and Comedy Shows (CLC) ASI presents special events, and traditions.
* Model two would be the same except be chaired by the Internal Affairs Director and have the University Union Director sit as a member.
* Program council will eliminate having double the event.

- The committee further discusses the representation of the programming council members.

-VP **Erlandson** states the best chair for the programming council would be the University Union Director, as internal affairs is already overwhelmed with other tasks.

-ED **Saffold** suggests inviting marketing, and facilities to the program council when needed. **Felisitas** mentions next meeting she will add to the model a PAW representative, Garvin, Jonathan and Rebecca, based upon the recommendations of ED Saffold.

46:28

1. ACTION ITEM–**Implementation of Internal Affairs Program Prioritization**

- ED **Saffold** states Erlandson should share with the committee the feedback received by the board. Discuss and make any possible readjustments before taking action.

- ED **Saffold** states President Chang is unsure if the measurement scale set works for every program within ASI.

- VP **Erlandson** suggests bringing the program prioritization to the programming council as a responsibility.

- Ed **Saffold** suggests the board create an ad hoc program council to start working on the task this year.

1. INFORMATION ITEM–**Students working for students**

VP **Erlandson** highlights the following:

* Email was sent to Pritesh with suggested items.
* Make additional ASI banners after receiving the information requested.

ED **Saffold** states Benavente is working with Garvin to make more banners and recommends Erlandson to try and work with them.

1. INFORMATION ITEM –**University wide committees**

- VP **Erlandson** highlights the following:

* University Wide committees are missing student members.
* Committees include A2E2, Alumni Association, Committee on Research, Student Success Committee, and the Student Communication Management Committee
* Market these committees to attract students to join.
* He asks the committee if anyone is interested in volunteering to market or be on a university committee.

- ED **Saffold** states University Committee are set so the university can see how students react to upcoming policy, policy changes and events.

1:03:06

1. INFORMATION ITEM –**Internal Affairs meetings for next quarter**

-VP **Erlandson** highlights the following:

* The last meeting of the quarter will be in 2 weeks.
* Meetings will resume in April.
* Schedule a day and time so everyone is able to attend.

-ED **Saffold** states Internal meetings should not be schedule on the same time as External committee, as he serves on the External, Internal and Finance committee.

- VP **Erlandson** states there will be a preliminary town hall on the 27th of February.

- VP **Erlandson** goes over the tasks he wishes to complete before his term is over.

1:13:49

1. ROUNDTABLE REMARKS

**Saffold** reminds the committee to finish the resolution in support of Chancellor White, and then get it produced through Garvin. He wants the committee to review the letter before Friday.

1. ADJOURNMENT

Meeting Adjourned at 11:25 AM

Minutes Reviewed by:

**­ ASI Chair for Internal Affairs**

**Name: John Erlandson**

Minutes Approved on**:**

**03-14-13**

**Date:**