**Legislative Affairs Committee Meeting Minutes of February 22nd, 2013**

1. CALL TO ORDER – Chair **Ream-Rao** calls meeting to order at **1:09pm.**
2. ROLL CALL

Members Present Absent Members Guests

Seetha Ream-Rao Audrey Luna Celeste Collins

Stephanie Uniake Jerry Chang Tim McDaid

Erin Poor Stephanie Flowers Ricardo Martinez

Bivek Wagle Crystal Rowland

Melissa Govea Quynh Trang

Pablo Benavente Tiffany Arnold

Michelle Xiong Belal Mayar

1. **ACTION ITEM - Approval of the Agenda**

**Motion: (Poor) to approve the Agenda.**

**Motion carries.**

1. **ACTION ITEM-Approval of the January 15, 2013 Minutes**

**Motion: (Poor) to approve the January 15, 2013 Minutes**

**Motion carries.**

1. **PUBLIC COMMENT**

**Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**No public comment.**

1. **ACTION ITEM**– Regional Lobby Corp Training
* Chair **Ream-Rao** addresses the following:
* This will be held a week from today, next Friday at 10 am.
* This event will teach students what legislative bills are in the California state legislators right now that directly affect students. She states that she knows of one bill that will freeze tuition for students for the next 7 years.
* Next, during the event, they will teach students, the legislative affairs committee, and the Lobby Corps how to have an effective meeting with legislative officials.
* The event is an all-day event and there will be special guests.
* Will be a lot of campus roundtables because there will be more than East Bay students at the event. Confirmed schools’ lobby corps attending: San Jose, Mary times, Sacramento State, Chico, and Sonoma State.
* During the special presentation, wants to hear directly from the legislative staff or the assembly on what makes an effective lobby visit.
* CSSA is the lobbying body for all CSU’s and they have taken stances already on bills. CSSA’s Director of Governmental Relations, Meredith Vivian, will be at the event to discuss what bills CSSA has stood behind and what bills they will be lobbying on. They will be doing their training directly to these bills.

**Motion: (Poor) to approve the current Agenda for the Lobby Corp training.**

**Motion carries.**

**07:54**

1. **ACTION ITEM**– Appointment of Vice Chair for Legislative Affairs Committee
* Chair **Ream-Rao** states that she would like to appoint Erin Poor as the Vice Chair for the Legislative Affairs Committee.

**08:35**

1. **ACTION ITEM-** Meeting Dates and Times for Winter 2013
* Committee discusses whether or not the current meeting time and day works for the rest of this quarter.
* Chair **Ream-Rao** states that the next meeting will be on March 8th from 1-2:30pm.

**09:30**

1. **ACTION ITEM –** City Ambassador Program/State of the East Bay
* Chair **Ream-Rao** states that the City Ambassador Program is an attempt for the University to build relationships with local elected officials. It is an effort to build stronger relationships with the community to get more opportunities for students like having more internship in city/local government, or if they wanted to do volunteer work in the community, they would have connections with people that could direct them toward programs.
* Chair **Ream-Rao** addresses the following:
* The City Ambassador Program will have the following at the event: City Council for Hayward, Hayward School Board of Trustees (K-12), Chamber of Commerce, State-Wide Elected Officials, and the Board of Supervisors.
* Members discuss meeting with the local areas and surrounding schools first then branching out farther. They also discuss adding the Women League of Voters to the event and possibly attending a School Board of Trustees meeting and/or a Hayward City Council meeting.
* Chair **Ream-Rao** mentions that on April 6-8th, CSSA will be having a lobbying weekend in Sacramento and on that Monday, they will go and talk to all of the elected officials of every CSU. She asks if any students are interested and states that they will actually be lobbying in the capital.
* The committee discusses having the Concord campus attend the CSSA lobbying weekend. They also state that they need to develop a message to get across to the community. **Xiong** states that East Bay used to be named Hayward but they changed their name and this is what caused a lot of strain with the school and the city of Hayward. She also states that this event is to let the community know that the school is still a part of Hayward and they still need the help of the community. The members discuss setting up a possible series of small luncheons with the city leaders to aid in building better relationships with them. **Benavente** suggests that they ask President Morishita to send a letter on the students’ behalf to city officials, asking to set up a meeting with them. Members discuss using the President’s name with the city officials as a secondary but not as the main reason the officials attend the meetings because they still want this to be a student effort.

**Motion: (Poor) to approve the Action of Legislative Affairs to work on setting up the above mentioned meetings.**

**Motion carries.**

**24:42**

1. **ACTION ITEM-** Legislative Database
* Chair **Ream-Rao** addresses the following:
* Stephanie Uniake stated that she was interested in being in charge of the database.
* The idea of the database is to keep track of the history of meetings with different individuals. The database will consist of legislative reports which will be a one page summary of what the meeting was about, who it was with, what important topics were discussed, and what the outcome was.
* This database will allow the following year committees to see what types of relationships the committees have with certain individuals and which relationships that they can build on and which ones are strong.
* The database will also keep track of what the members vote for on the budget to help the committee know if the members go against the budget or if they support what the students want.
* Input is still needed on what they think the database should track, the kind of database it should look like and any other ideas on databases.
* She will try to have a meeting next week with Pritesh and Stephanie regarding it.

**31:23**

1. **ROUNDTABLE REMARKS**

No roundtable remarks.

1. **ADJOURNMENT**

 **Meeting adjourned at 1:41pm.**

 Minutes Reviewed By:

 **Legislative Affairs Committee Chair**

 **Name: Seetha Ream-Rao**

 Minutes Approved on:

 **04/26/13**

 **Date:**