**Legislative Affairs Committee Meeting Minutes for March 9th, 2012**

1. **Call to order**: Chair **Symonds** calls meeting to order at **2:11pm.**
2. **Roll call**

Members Present               Absent Members                 Guests

Courtney Symonds     Lyla Pehrson    Mark Allen T. Laluan

Sita Ream-Rao    Stan Hebert  Randy Saffold

Laurel O’Brien

Ian Crueldad

Jerry Chang

Abby Andrade

Chris Prado

1. **Action Item - Approval of the Agenda**

 **Motion: (Ream-Rao) to approve the agenda.**

 **Motion Carries.**

\*Chris Prado was present at 2:13pm

1. **Action item- Approval of the March 2nd, 2012 Minutes.**

 **Motion: (Chang) to approve the March 2nd, 2012 Minutes.**

 **Motion Carries.**

**Public Comment: None**

 Public Comment is intended as a time for any member of the public to address the Board

 on any issues affecting ASI and/or the California State University, East Bay.

\*Laurel O’ Brien was present at 2:16pm

1. **Information Item-**Debate

The Committee will discuss ideas related to the April 29th, 2012 Debate.

Chair **Symonds** states that she has met with ED **Saffold** in regards to the debate. ED **Saffold** mentioned his concerns about the debate in regards to the day that the debate will be held on which is a Sunday. He and Chair **Symonds** are really concerned that there will not be a great turnout. Chair **Symonds** mentions that she would like to propose the date of the debate be changed to a weekday so that there is more of a turnout.  She also states that she spoke with someone from reservations who gave her some dates that the debate can possibly fall on: Chair **Symonds** highlights the following dates:

* Monday, April 23rd, 2012 4pm -10pm
* Wednesday, April 25th, 2012 5pm-11pm
* Friday, April 27th, 2012 5pm-11pm

ED **Saffold** states that Sunday is not the best day for students when it comes to the Debate,

the goal is to have student participation not just community participation; we should not be holding the debate on the date/day based on what is convenient for the candidates, and he does understand that it is not an event without the candidates but we want the candidates to meet the students. For the candidates that would like to come in the afternoon there can be a day arranged at the time of 11am to noon, this then may spark the interest of students to see the evening Debate.

The committee members discuss the available dates. The committee members decide on Monday, April 23rd, 2012 from 4pm to 10pm.

ED **Saffold** states for the actual event time, he believes 4pm to 9pm is best because if there are three 1-hour long debates with a 20-minute transition between each debate that time potentially works.

The committee discusses the start time of the Debate event.

**Ream-Rao** states that the committee also discussed conducting a tour of the campus before hand with the candidates to show them the CSUEB campus and speak with them about the things students are faced with while attending CSUEB.

**Chang** states that a reception can be held from 4pm to 5pm with food being available for students; this would give the students a chance to speak with the candidates.

Chair **Symonds** states that ED **Saffold** gave her some budget sheets in which the committee can take a look at; especially, when it comes to food, decorations, and equipment.

**Ream-Rao** states that it was also recommended that any clubs who’s recognized by ASI can partner up for the event.

ED **Saffold** mentions that if there’s a partnership the funds would then go up to $2,500.00 which can go towards the food for the event.
Chair **Symonds** mentions that she is going to try to see if the Director of Public Relations, Melanie Sutrathada can attend the next Legislative Affairs Committee Meeting. A discussion should also be held with the campus police about the new date, just to ensure that there is enough security for this specific event.

Chair **Symonds** states that she thinks the tour is important and it can be held at 3:00pm right before the actual event takes place.

**Crueldad** states that there is an average of two candidates per debate.

The committee discusses the set-up of the event.

Chair **Symonds** states that President Chris **Prado** can be the moderator and also another faculty member.

ED **Saffold** states that a good moderator would be someone with a good presence, a strong voice, and someone that can sort of manage people.

President **Prado** states that he would recommend VP **Laluan** because he has strong political standing.

Chair **Symonds** inquires that when it comes to the MC, would we want a faculty member or a student to do this job.

The committee discusses who would MC the Debate event. The MC’s should definitely be students. The committee members can choose three students to MC the event. The committee decides to have Sita, Jerry, and Laurel as MC’s.

Chair **Symonds** states that there will be two tables outside of the Multipurpose Room where the event will be taking place. The republicans will have one and the democrats will have another, in which they will be right next to each other registering voters.

**Ream-Rao** states that there can be a table inside the event with material from every candidate so that there is not any biasness.

**Crueldad** asks if we want media to film during the debate or should they come after the debate. Also do we want to work with the television production team that is on-campus?

**Ream-Rao** states that she thinks that it would be great to get people from the SF Chronicle and Oakland Tribune. Also local news stations can come and televise the event so that it can be broadcasts to the public and the student body.

VP **Laluan** recommends that the committee set up overflow areas for people who want to come and watch the event.

ED **Saffold** states that the Oakland and Hayward rooms can be labeled as overflow rooms and there can be live streaming. This may have to be an extra expenditure. ASI can also Partner with Pioneer TV.  Melanie Sutrathada, the Director of Public Relations can work this out with Garvin.

**Chang** asks about a live feed being sent to the cafeterias (University Unions TV’s). ED **Saffold** states that this is a good idea for those individuals who would be present in those areas and not attending the event. If there will be high profile people at events taking place on-campus let’s try to keep administration in the loop.

\*President Prado leaves the meeting

The committee discusses the involvement of the Diversity Center.

VP **Laluan** states in terms of guests would it be wise to have parity between the number of guests democrats can bring and republicans can bring in terms of official guests.

Chair **Symonds** states that the limit should apply to everyone.

**Crueldad** mentions that if it is a big turnout is ASI able to hold the event outside.

ED **Saffold** mentions that there can be a dual reservation for the Agora Stage just in case.

ED **Saffold** states that he would like to make two recommendations which is to take this to the smaller sub committees and the committee should make sure that they are briefly writing down all their ideas, also this event is very relevant and has high exposure. The committee cannot afford to put this together at the last minute, there has to be planning sessions with Jonathan Stoll and Melanie Sutrathada. There should also be a logistics meeting once the outline of the event has been produced and then the experts can be brought in consisting of the Chief of Police and Garvin.

VP **Laluan** states that having the event indoors would help the staff have better control.

ED **Saffold** states that there can be a limit on the amount of people that would like to come to the Debate.

Chair **Symonds** states that there will be a sub-committee for the event and there will be a date set for the planning of the Debate with the sub-committee.

**2:15-48:45**

1. **Information Item** – Earth Day Event

The Committee will discuss ideas and legislation regarding the Earth Day event on April 23rd, 2012.

Chair **Symonds** states that she has planned with Corrie Christine the Earth Day event.

There will be some film makers coming to the meeting from the California State Park Association.

Chair **Symonds** also mentions to the committee members that there has been a proposal to close many of the State Parks for budget concerns to save money. Some filmmakers mad a video in regards to the logistics of it being more expensive to actually close the State Parks. The filmmakers have made a documentary in regards to the closing of the Parks and the showing will be taking place during Earth Week.  She indicates that she would like the committee to step in and help with the event.  It will be the same day as the committee’s Debate event just earlier in the day. The event is from 12:00pm to 2:00pm. There doesn’t have to be a huge amount of involvement by the committee.

**Ream-Rao** states that anything the committee can do to make the event stronger would be a great way to get involved.

\*Andrade leaves the meeting

Chair **Symonds** states that she has some legislation that relates to the closure of the State Parks. There can be another day of tabling or handing out flyers to publicize the event.

**Ream-Rao** states that there can be a brief panel on why people should care about this and what the effects will be. Maybe there can be a handout with all the professors’ statements the ones that are passionate and are against the issue of the State Parks closing.

Chair **Symonds** indicates that since the tour is at 3pm and the event ends at 2pm there can be a 30minute increment of time set aside between those two  times to have a discussion about the State Parks.

**48:50-55:10**

1. **Information Item** – Bob Wieowski Event

The committee will discuss Bob Wieowski’s visit to campus and discuss the legislation he’s promoting, as well as ideas for the rally and forum.

Chair **Symonds** states that she has been speaking with Bob Wieowski’s office and has been trying to get a State Assembly Member on-campus to come and discuss job creation in terms of what students are going to be doing after graduation when it comes to finding employment. There is a legislation that has been proposed by Assembly Member Perez the middle class scholarship act. Assembly Member Wieowski is really on board with this and is looking to come on campus and have a rally to promote this. Looking to have this event in May 2012 and have a forum held after the rally to discuss job creation.

The committee discusses the time that the rally and discussion can be held. The scholarships funds will be coming from the closure of a cooperate loophole.

**Ream-Rao** states that there should be a subcommittee to work on the specifics of this.

**55:11-1:01**

1. **Information Item** – Calendar Meeting Time

The Committee will consider the approval of every other Friday at 2pm for the meeting time and Calendar Meeting Dates.

Chair **Symonds** states that the Boards Assistant sent out the schedule for the meeting time and dates.

**Crueldad** inquires on if the committee has to stick to this scheduled meeting time or can the time and dates be altered. Chair **Symonds** indicates that the committee can have additional meetings, and changes can be made if necessary. The committee can meet as many times as they want as long as the meeting meets corium.   The schedule indicates that the Legislative Affairs Committee meets every other week from today.

The committee states that there can be additional subcommittee and committee meetings if necessary.

1. **Roundtable Remarks**

**Crueldad:** states that the committee continues to work on the debate and we will see what happens from there.

**Chang:** states that he would like to understand the time frame on when the subcommittee will start meeting. In regards to organizing the Debate; **Symonds:** states that for the subcommittee meeting the logistics has to be worked out when it comes to the press and public relations. The committee will also be looking to get Melanie Sutrathada and Jonathan Stoll present at the subcommittee meeting. If the next meeting agenda includes The Earth Day event I will be inviting Corrie Christine, The Director of Environmental Affairs to the committee meeting. It will also be good to get students to ask questions. States that the committee has been working as a great team.

**Ream-Rao**: states that she is really excited and just happy that the committee has multiple events coming up.

 XIV.  **Adjournment**

 **Motion: (Chang) to adjourn meeting at 3:19pm.**

 **Motion Carries.**