**Personnel Committee Meeting Agenda for January 30th, 2013**

1. CALL TO ORDER: Chair **Alzamil** calls meeting to order at 10:42am.
2. ROLL CALL

Members Present Absent Members Guests

Zamil Alzamil Stan Hebert Randy Saffold

Jerry Chang

Erik Pinlac

John Erlandson

Stephanie Flowers

1. ACTION ITEM **- Approval of the Agenda**

**Motion to approve the agenda**

**Motion: (Flowers) to move the Action Item, Elections Committee Seating after the Discussion Item, Company Profile in LinkedIn.**

**Motion carries.**

1. ACTION ITEM**- Approval of the January 16th, 2013 Minutes**

**Motion: (Alzamil) to approve the January 16th, 2013 Minutes**

**Motion carries.**

1. PUBLIC COMMENT

**Public Comment is intended as a time for any member of the public to address the Board on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment.**

1. ACTION ITEM– **ASI Committee Seating**

Chair **Zamil** states the following:

* They’re looking to do two committees.

**Motion: (Chang) to move to a closed session.**

**Motion carries.**

Chair **Zamil** comes back from the closed session to address the following:

* Randell Sayco has been approved to serve in the External Committee.

**05:10**

1. DISCUSSION ITEM– **Company Profile in LinkedIn**
* Committee discusses that they can create a company page for them as long as they have a policy for it.
* ED **Saffold** states that he will have a conversation with Jacqueline James on Thursday between 8am-10am where they will discuss this and he will get an answer
* regarding it.Also, he states that this has been discussed with HR, and HR wants to have the policy split into two: a governance policy for board and committee members and an employee policy that will go in the employee manual. He mentions that this is another form of paperwork that everyone that is stipend will have to sign and it will state something as follows: “I recognize that this is the official policy for use of social media within ASI.”
* The committee discusses who can post on profile once it’s created and ED **Saffold** states that anyone who posts has to have the policy signed first.ED **Saffold** also states that when they do log on to the profile to post they will have to use the corporate information (ASI) and not their personal information.
* ED **Saffold** states that according to the new social media law (passed in September), the staff cannot post on the corporation’s wall/LinkedIn page, etc. at all.
* **Chang** states that from the discussion he is concluding that you can’t do work with ASI using your own personal account.
* ED **Saffold** states that Jacqueline James suggested they be aware of who can post, when they can post, and only one account should be the official posting account on behalf of ASI.
* The committee discusses putting things in the policy that admit them to have more freedom over the social media pages that they are hoping to create.

**13:23**

1. ACTION ITEM – **Elections Committee Seating**

**Motion: (Flowers) to move to closed session.**

**Motion carries.**

* Chair **Alzamil** returns from the closed session to address that this item, ‘Elections Committee Seating,’ has been tabled for the next meeting.

**0:10**

1. ROUNDTABLE REMARKS
* **Chang** states that he thinks the Personnel Committee is doing a great job.
1. ADJOURNMENT

**Meeting adjourned at 11:39 am**

Minutes Reviewed by:

**Chair of Personnel Committee**

**Name: Zamil Alzamil**

Minutes approved on:

**2/27/13**

**Date:**