**Personnel Committee Minutes of September 12th, 2013**

1. CALL TO ORDER: VP **Pinlac** calls meeting to order at **10:06 AM.**
2. ROLL CALL

Members Present Absent Members Guests

Erik Pinlac Katrina-Mari Mayol

Michelle C. Xiong

Thamer Fahad Alhathal

Marie Alexandra R. Ibarra

Stan Hebert

1. ACTION ITEM **- Approval of the Agenda**

**Amendment I: (Xiong) to change item VII - Change of title, existing ASI position, from an Information Item to a Discussion Item.**

**Motion Carries as Amended.**

**Motion: (Xiong) to approve the Agenda.**

**Motion Carries.**

1. ACTION ITEM**- Approval of the June 13, 2013 Minutes**

**Motion: (Hebert) to approve the June 13, 2013 Minutes.**

**Motion Carries.**

1. PUBLIC COMMENT

**Public Comment is intended as a time for any member of the public to address the Committee on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment.

1. ACTION ITEM **– (Closed Session) ASI committee appointments**

VP **Pinlac** states the following:

* 10:10 AM – Committee enters into closed session.
* 10:26 AM – Committee returns from closed session to announce that the committee feels that it would be best to get a recommendation from the chairs of each committee. But they will be recommending the candidates to the chairs and emailing the chairs a list of potential members so the chairs can review those applications. This will allow the chairs to schedule a phone interview with the potential candidates if they’d like.
* Some of the candidates may have already been recommended by a chair, but the Personnel Committee doesn’t feel 100% comfortable appointing these candidates to certain committees at this time.

**04:00**

1. DISCUSSION ITEM- **Change of title, Existing ASI position**

VP **Pinlac** addresses the following:

* The title of the position that they’re planning on changing is the Director of Administrative Systems to Associate Director, which would have Programming and Marketing under its title
* More details will be at the next Personnel meeting
* The Director of Administrative Systems is a position that isn’t filled at this time but they would like to change the name to Associate Director, Programming and Marketing to move in that direction for the position

**05:33**

1. ROUNDTABLE REMARKS

**Xiong**: Thanks **Pinlac** for the donuts.

1. ADJOURNMENT

Meeting adjourned at **10:28 AM.**

Minutes Reviewed by:

**ASI Executive VP/Chief-of-Staff**

**Name: Erik Pinlac**

Minutes Approved on:

**9/19/13**

**Date:**