**University Union Meeting Minutes or April 27th, 2012**

1. **Call to Order:** Chair **Moore** calls meeting to order at **4:34pm.**
2. **Roll Call**

Members Present Absent Members Guests

Parris Moore Jerry Chang

Yijia Guo Krista Smith

Victor Gonzalez

Qui Yun (Kevin) Wu

Christopher Prado

1. **Action Item - Approval of the Agenda**

**Motion: (Guo) to approve the agenda.**

**Amendment I: (Gonzalez) to add the Information Item Charging Station and White Screen as item X.**

**Motion Carries.**

1. **Action Item - Approval April 20th, 2012 Minutes**

**Motion: (Gonzalez) to approve the Minutes.**

**Motion Carries.**

1. **Public Comment -** None

Public Comment is intended as a time for any member of the public to address the Board on any issues affecting ASI and/or the California State University, East Bay.

No Public Comment

1. **Information Item** – University Union/Programming Survey

The University Union Committee will go over each member’s questions for the survey and will deliberate on which questions should be used.

This Item will be tabled until the next committee meeting.

1. **Information Item** – Student Forums

The University Union Committee will discuss what issues will be topics for the Student Forum, possible dates as well as a name for the event.

Chair **Moore** states that the committee has discussed possible issues that they would like to bring up. The committee discusses a title so that they can start talking to the marketing team about getting the proper marketing done and a date so that all the committee members can be present.

The committee discusses possible dates for the Student Forum:

The committee decides on Wednesday, May 30th, 2012 from 2pm to 4pm.

The committee discusses what the Student Forum should be about and the title.

Chair **Moore** indicates that Dr. Dalton can be brought out she has actually been going to all the standing committee meetings including the ASI board letting us know what changes have been done with the mandates of the University and the visions of the University. We can ask her if she would be available to come and speak to the student’s right after the board meeting. The committee can come up with a consensus idea of what the title will be; it should definitely be something that will draw students in.

The committee decides on the name of the forum; Union updates at the University Union (UU at the UU).

Chair **Moore** updates the committee on the survey, which is a process apart of the programs when a club or organization wants to put together an activity or event. The survey would inquire student’s satisfaction and their basic ideas of the services provided, getting students ideas of the University Reservation services so that we can improve if necessary.

The committee discusses if the survey will be a hard copy or if it would be online via email.

1. **Information Item** – Voters Registration Training

The University Union Committee will discuss possible dates and create a tentative calendar for training of committee members all the way up to the dates of the actual events.

Chair **Moore** states that the committee will be looking at dates for the committee to come together.

Also she states that she would have to check with Director **Symonds** to see when her committee is available for the training. She may even try to check to see what Director **Symonds** schedule is like for next Friday which is May 4th2012, in order for the training to be held on that day. This will count as a working session.

Chair **Moore** indicates that the committee will be partnering up with Legislative Affairs to have Voter Registration Trainings and provide trainings for clubs and organizations. During the elections the clubs/orgs will have voter registration tables available.

Possible Dates:

* May 4th 2012
* May 11th, 2012
* 6pm on Tuesday or Thursday

IX. **Information Items** – Committee Communication

This activity will help us better understand and communicate with each other as a team.

Chair **Moore** mentions that we have had our ASI Retreat this past weekend and the board learned a lot about each other and it was a great communication workshop. Executive Director **Randy Saffold** held a true colors exercise at the Retreat indicating that there are different means of communication. Chair Moore states that she has participated in the exercise before and she indicates what color she is.

The committee participates in the true colors exercise.

The objective is to identify your individual strengths and values and know your preferred communication style.

Chair **Moore** goes over each color and what the specific color should mean to an individual.

X. **Roundtable Remarks**

**Moore:** indicates that she wants the committee to put two things in their calendarand she will put in my calendar as well. May 30th, 2012 Union Updates at the University Union**,** also make sure to bring five questions to the next committee meeting for the survey. I will be checking with Director Symonds to see if the training can be done next Friday or the evening of Thursday.

XI. **Adjournment**

**Motion: (Gonzalez) to adjourn the meeting at 5:16pm**

**Motion Carries.**

Minutes Reviewed by:

**University Union Committee Chair\_\_\_\_\_\_\_\_\_\_**

**Name: Parris Moore**

Minutes approved on:

**05-11-12**

**Date:**

**Gonzales to adjourn at 5:16 pm**