



**Elections Committee Special Meeting Minutes of May 12, 2014.**

- I. CALL TO ORDER: Chair **Sood** calls the meeting to order at **11:07AM.**
- II. ROLL CALL

Members Present

Riddhi Sood  
Connie Liao  
Nitish Mane  
Bhavik Bhatt  
John Zamora  
Marguerite Hinrichs  
Stan Hebert

Absent Members

Guests

Randy Saffold  
Sean Rodriguez

III. ACTION ITEM- **Approval of the Agenda**

**Motion: (Mane) to move Discussion Item 7 & 8 before Discussion Item 6.**

**Motion carries.**

**Motion: (Zamora) to approve amended agenda.**

**Motion carries.**

IV. ACTION ITEM – **Approval of the Minutes of May 5, 2014**

**Motion: (Zamora) to approve the amended Minutes of May 5, 2014.**

**Motion carries.**

V. PUBLIC COMMENT

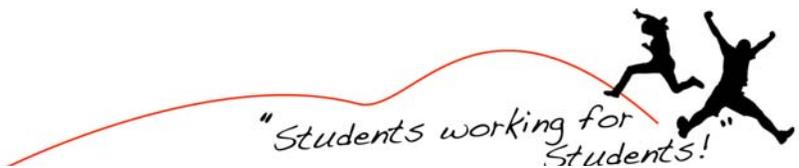
**Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment.

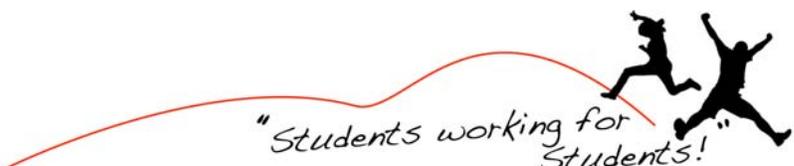
VI. DISCUSSION ITEM – **Prep for upcoming weeks: Polling stations, marketing for Voting**

Chair **Sood** addresses the following:

- Updates
  - In talks with Tim from the IT department to set up the voting ballot, he gave Chair **Sood's** Net ID access to see what the ballots would look like; it looks really good.
  - Tim suggested that only students who are enrolled in a particular college will be able to vote for those people running for those college senators.
  - On the “Where You Vote” link on ASI, a link has been added for the Voter’s Guide that Adrian from Marketing made.



- **Rodriguez** and **Zamora** went around campus and put up the voting signs on the red boards to let the students know when voting starts.
- Chair **Sood** states that she has been working on the social media aspects which she will now start aggressively to let students know when to vote and how to vote.
- ED **Saffold** states that on the ballot he wants to make sure that two of the items are listed properly, they are in parentheses because there was an expectation that they may change; Director of University Union being Programming Council. If they are listed with the parentheses still in there that would be the best way, but they may incidentally change the Director of Recreation and Wellness to just the Director of Wellness; which technically isn't proper. They are not going to be able to go to a Bylaws Referendum because the Board couldn't get it done, so they will try to get it in in fall. It should read Director of University Union (Programming Council) and for Director of Recreation and Wellness leave as is for now. If for any reason it does not accept parentheses have them do a dash.
- **Liao** states that since there is only three days of voting, there can be two polling stations at different locations each day. There will definitely be one in front of the Union every single day but on Tuesday they would have one in front of North Science/VBT, another day there will be one at the Library, and on the last day there will be one close to the Arts and Education Building. **Liao** feels like those areas have the most amount of traffic so they will be able to catch the most amounts of people.
- ED **Saffold** states that from a logistics standpoint it gets tricky moving locations and retesting wireless connections or if there has to be direct feeds. Getting all of that coordinated with facilities in the amount of time they have is tough. Unless it's a place where WIFI is going to work and it's pretested in that location, he suggests that they find a place that works and leave the polling stations there as opposed to moving them around; unless they can get all of the stations tested. ED **Saffold** questions if they already have the laptops and everything they are going to use reserved and if they have been tested for WIFI.
- **Liao** questions if ED **Saffold** suggests that instead they just keep the polling stations in front of the Unions.
- ED **Saffold** states there should be one at the Unions and one at the top of the campus by VBT and make it incredibly obvious by having voting signs around it. Instead of moving them around just do three polling stations.
- SLLP Director **Hinrichs** states that usually the polling stations are in the Old Union in the foyer by the POD, which is usually the primary polling station.
- Chair **Sood** states that her big concern regarding not allowing candidates to have polling stations is to have them accessible nearby because a lot of people do not come to the Unions, they are only near the academic environments where they go for their classes.
- SLLP Director **Hinrichs** states that it is just a matter of finding a place where they can hardwire a computer and she is not sure if they can do that in the foyer of the VBT



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building.

- ED **Saffold** states it doesn't have to be hardwired he was asking can it work on the wireless. SLLP Director **Hinrichs** states that the WIFI is not reliable on campus.
- **Liao** states that last year around they tabled outside the Old Union with laptops just hooked to power and they relied on WIFI.
- ED **Saffold** states that the WIFI was upgraded last year.
- Chair **Sood** suggests that they can do the polling stations inside the buildings.
- SLLP Director **Hinrichs** states they can do it in the foyer of the VBT building or in front of the Science building by Einstein's Bagels.
- Interim VP, Student Affairs **Hebert** states that to Randy's suggestion that at least at those two locations, one in front of the Union and one in front of North Science there's good traffic and visibility.
- ED **Saffold** states that they can get tents from the Diversity Center or the RAW.
- Interim VP, Student Affairs **Hebert** states that for logistics who would be the best coordinator for the logistics of laptops, tents, and tables. The committee can be in charge of the staff that will be there.
- Chair **Sood** states that Marguerite's class volunteered. SLLP Director **Hinrichs** states that she doesn't know for sure who all is going to be there and that they will see. She hasn't been able to give them clear information on the time and locations, and that they will probably have to rely on Sean and Amira, the committee, and Student Life staff.
- **Rodriguez** states that if someone can provide the times and the dates then he can bring it up with his fraternity.
- ED **Saffold** states that there can be paper copies of instructions on how to vote at other places on the table.
- Chair **Sood** states that that is good but she is worried about how she is going to get printouts because the printer is not working in Marketing. Chair **Sood** talked to Ashley from Marketing and she is not sure when it will be fixed.
- ED **Saffold** states that all the announcements being sent out now have a direct link to the voting portal.
- Interim VP, Student Affairs **Hebert** states that the instructions would be great to have.
- Chair **Sood** states that they will try, if they have the resources she will have it.
- ED **Saffold** states that the copier is not down just the printer so as long as they can get a hard copy they can run off some copies.
- Interim VP, Student Affairs **Hebert** states that for the logistical set up of the tents and the computers would they send that to Joe. ED **Saffold** states that he can get Joe and Mo to set that up. Interim VP, Student Affairs **Hebert** questions if the instructions copies would be up to Sneh. ED **Saffold** states that if Riddhi can get him a hardcopy he can get the copies made.
- **Liao** asks everyone what they think about everyday having polling stations open from 11am-4pm.

  
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- Interim VP, Student Affairs **Hebert** states it's a long time to make sure that they have staffing for the stations.
- Chair **Sood** states that they can have 1-2 hour slots.
- The committee discusses different times that could work and ways to inform students for the day and night polling.
- **Liao** states that since voting is Tuesday, Wednesday, and Thursday they can have polling stations in front of the UU on all three days and on Wednesday they can have one in front of the Science building to capture the academic only students.
- SLLP Director **Hinrichs** questions if they can get signage on the shuttle.
- Interim VP, Student Affairs **Hebert** states that it might be easier to have it at the stop when people get on the shuttle.
- Chair **Sood** states that for the Diversity Center they put up the poster for the Caesar Chavez movie, they can contact housing.
- ED **Saffold** states that tents should be used for the polling stations so they can hang signage off of them letting people know that they can vote now.
- SLLP Director **Hinrichs** questions where by the Union will they be.
- **Liao** states that they will be outside the Union.
- SLLP Director **Hinrichs** states that polling will be from 11am-3pm Tuesday-Thursday.
- ED **Saffold** questions Riddhi how they will handle the laptops.
- Chair **Sood** states that whoever is setting up can contact the Reservations desk to get them and they need to make sure to be there 10-15mins before voting starts.
- ED **Saffold** states that if her people need to leave early that they can't just leave the equipment unattended, to test out the wireless connections in each location and know how to reset the wireless connection if necessary.
- **Liao** states that polling stations will be from 11am-3pm in front of the Union and on Wednesday an additional polling station will be in front of North Science from 11am-3pm as well.
- Chair **Sood** states that signage would be on the grounds, on the shuttle, and at the shuttle stops if she can get permission for that, social media, Stan contacted Jeff for University communication, Marguerite will send out an email from Student Life and Leadership, and maybe housing will send an email out to all the residents on the last day so the messages will be spaced out.
- Interim VP, Student Affairs **Hebert** states that they can reach out to the director of Concord social media so that they can echo the message that's going out, there won't be a polling station there but voting can be promoted.

29:09

VII. DISCUSSION ITEM –**Action regarding wrong postings for elections campaigning**

Chair **Sood** addresses the following:

- The committee discusses the violations with candidate's postings.



- SLLP Director **Hinrichs** states that the red boards are for elections so she doesn't really have a problem with candidates posting on that when they are blank. The committee needs to work through this because there are no rules related to the red boards and their needs to be a recommendation so that next year the Elections Committee creates rules in relation to the red boards.
- Chair **Sood** states that on Friday (5-09-14) they took down all of the posters, because it looked like an eye sore.
- ED **Saffold** states that they can refer candidates to the printing policy. One of the things that this committee can do for the next year is make sure that the designated places where candidates can post are physically marked out in advance. Also make a commitment to make sure that candidates get their stuff in earlier so that they can do the nice profile boards.
- Chair **Sood** questions how they deal with people who haven't signed up for a place and still post things there and then when the people who did sign up for that space can't post anything because someone else's stuff is already up there.
- **Rodriguez** questions if those posters will still be up by the time voting near the polling stations or they having them removed.
- Interim VP, Student Affairs **Hebert** states that what they can do is give them amnesty to have these removed from various places where they are in violation and to be clear. If its posted on any railings, hand rails, fences, trash cans, signs of buildings, and any other places that they need to be removed by 11:59pm tonight.
- SLLP Director **Hinrichs** states or anything that violates the posting policy. Interim VP, Student Affairs **Hebert** states that they need to be specific because they already refer to the posting policy. But in this case they get amnesty to remove all those things and if they are not removed by the time voting begins it is going to be recognized by the committee as a grievance.
- ED **Saffold** states that often times it's not the candidate who did read it's the people that they have working for them that is trying to help get their friend elected that are just putting it everywhere. The candidates may not even be aware of what happened until later.
- Interim VP, Student Affairs **Hebert** states that they will get the benefit of it for the next few hours but someone needs to take them down, not the committee. If the committee takes them down then it's a grievance. What are the banner locations that have been approved?
- Chair **Sood** states that is only the library courtyard and right above the POD.
- SLLP Director **Hinrichs** states that there are seven banner spaces that Student Life has. Two of them went offline when the Warren Hall Bridge went away, but the Meiklejohn railings are part of the banner spaces and there is a folder in Student Life of banner reservations.
- Chair **Sood** states that she wanted to talk about an email that she got from the Director of Science. Someone posted outside her office door in the Science building about their voting,



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which is a grievance.

- ED **Saffold** questions if the committee is calling its own grievances or is it just a violation of the posting policy. A grievance is usually brought by another candidate against a candidate, and she is not a candidate. Don't create extra work for the committee, you can inform the candidates and that can be a part of amnesty. A grievance would be if someone from the other slate catches them, when the committee catches them they just tell the candidates that they are not allowed to do that. The goal is to solve it before it becomes a grievance.
- **Zamora** states that this is a violation because he is not even selected and it should say "John running for Senator of College of Science".
- SLLP Director **Hinrichs** states that the real thing is he is in violation of the policy, and the committee needs to make him aware of that.
- Chair **Sood** states that she will draft the email to being really straight.
- Interim VP, Student Affairs **Hebert** states that they can't post on someone's door, walls, and windows according to the posting policy. They also can't post on University signs.
- Chair **Sood** states that this is a problem where they didn't reserve a space, next time the committee has to make sure that the candidates know that they need to go to Student Life to reserve a space.
- Interim VP, Student Affairs **Hebert** states include in the email that posting over an existing sign or tampering with an existing sign.
- Chair **Sood** states regarding tampering there's been some things going around but there is not enough evidence to prove its happening.

### 43:07

## VIII. DISCUSSION ITEM – **Feedback for Open Forums and Elections Kick-off**

Chair **Sood** addresses the following:

- Thanks the committee and the volunteers for stepping up for these two events, it couldn't have been done without them.
- There was a great turnout for all of the events.
- Interim VP, Student Affairs **Hebert** states that for the barbeque the candidates were able to meet the students that were there. The best was made out of the situation and food always attracts people. Although the barbeque didn't last for the full amount of time it still served its purpose of drawing attention to the campaign and the upcoming elections.
- Chair **Sood** states regarding the open forums she feels like they were good because they opened it to all the candidates not only the Executive Board. For housing about forty people showed up and for the other open forum a whole class of forty came in and the whole union was looking in on it also. Chair **Sood** further thanks **Bhavik** for being there and warding off the people who were coming for food.
- **Bhatt** states that people were coming for food so he told them to let the forum finish and they can eat the food after that.



- SLLP Director **Hinrichs** states that for the future they need to know who is going to be at each candidate forum.
- Chair **Sood** states that she sent out an email telling the candidates to RSVP, about seven RSVP'd but most of the candidates showed up.
- SLLP Director **Hinrichs** states that they will have more time for all of this next year, so she is being careful with her critical analysis because they are doing everything in a limited time frame. SLLP Director **Hinrichs** further states that she shared the forum and almost three hundred people have seen them and the candidate videos are upload on "Life at the Bay", which over one hundred people have taken a look at those.
- **Zamora** states that the video on YouTube was very nice; he was able to see the candidates.
- **Mane** suggest that they should put a link to the YouTube videos on Blackboard at the time of voting so that people who don't know who the candidate is can quickly go to YouTube to see who they are.
- Chair **Sood** states that the link that she showed the committee for the voting, that's the link that will be on Blackboard and it has the Voters Guide which has the candidate's pictures.

### 50:03

#### IX. CLOSING ROUNDTABLE REMARKS

**Liao:** Going back to the polling station, since its going to be for the next three days she requests that everyone sends her their availability to help staff. More people will be needed for Wednesday because there will be two locations. The shifts will be for two hours and they can take as many shifts as they want. The polling stations will be from 11am-3pm Tuesday-Thursday. **Liao** further requests that Sean brings this topic up at his fraternity meeting. There needs to be a minimum of two people per table, if more people come that would be great.

**Sood:** They can go out and hand out the flyers that will be made and there can be a signup sheet.

**Rodriquez:** Clarifies that there will be two people per table and two tables on Tuesday/Thursday and three on Wednesday.

**Liao:** There will be one table Tuesday/Thursday and two tables on Wednesday.

**Liao:** Will send an email to Marguerite to ask her if anyone for her class is available.

**Sood:** The committee can make a Google Doc for the signing up and Connie can send it out to everyone. It will be mandatory for the committee members to make one or two shifts.

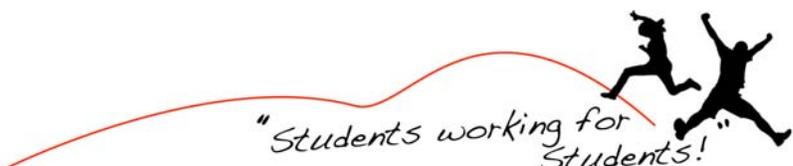
**Sood:** Requests that everyone gives feedback on how she and Connie have been doing.

**Bhatt:** Doing a great job, this job is very stressful and Connie and Riddhi are staying strong so just keep up the good work.

**Liao:** Everyone is doing great as well and she is very impressed, especially with Nitish and Bhavik for stepping up recently.

#### X. ADJOURNMENT

Meeting adjourned at 12:01 PM.



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Minutes Reviewed by:  
**Elections Committee Chair**  
**Name: Riddhi Sood**

Minutes Approved on:  
**5/19/14**  
**Date:**

