

**Executive Committee Special Meeting Minutes of February 19, 2014**

I. CALL TO ORDER: President **Xiong** calls meeting to order at **12:53 PM.**

II. ROLL CALL

Members Present

Michelle C. Xiong  
Thamer Fahad Alhathal  
Katrina-Mari Mayol  
Erik Pinlac

Absent Members

Marie Alexandra R. Ibarra  
Stan Hebert

Guests

Randy Saffold  
Chandra Kohler

III. ACTION ITEM - **Approval of the Agenda**

**Amendment I: (Mayol) to add the DISCUSSION ITEM- Board Accountability to NEW BUSINESS for closed session.**

**Motion Carries.**

**Motion: (Alhathal) to approve the agenda.**

**Motion Carries.**

IV. ACTION ITEM- **Approval of the February 5, 2014 Minutes**

**Amendment I: (Mayol) to change ‘Executive Affairs Committee Meeting’ to ‘Executive Committee Special Meeting’.**

**Motion Carries as amended.**

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

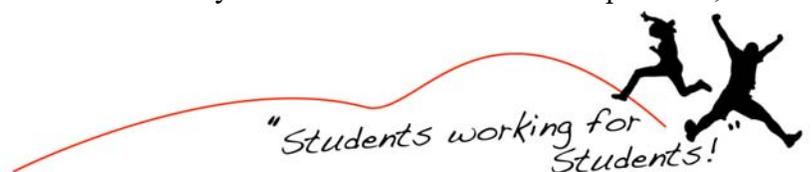
No Public Comment.

VI. ACTION ITEMS

A. ACTION ITEM –**Emergency Budgetary Line Item, International Student Panel**

President **Xiong** addresses the following:

- There have been issues brought up about international student advising. This Friday the international students have the opportunity to have their voices heard by a few members of the Executive Committee, the university cabinet and other departments that are involved with international students’ experience.
- President **Xiong** states that this luncheon/event is more intimate than a town hall meeting. The international students will have a panel for the Week of Inclusive Excellence with faculty members about their experience,



but President **Xiong** wants to talk to the international students before that so they all can hear the same stories at the same time.

- President **Xiong** states that the committee is asking for \$304, from the Board Initiatives and Programs Council, for the luncheon. Twenty people will be attending: six international students, Michelle Xiong, Thamer Alhathal, Randy Saffold, Larry Bliss, Sally Murphy, and the cabinet level administrators.
- VP of Finance **Alhathal** comments that the GE office is not the same as international advisors and the issue is not with them but with GE.
- EVP **Pinlac** questioned if the committee is allowed to make this decision to request money because the money is coming from the Program Council.
- ED **Saffold** states that the Board of Director's can always tell the Programing Council what things they want them to run.
- ED **Saffold** suggests that the committee call an emergency Board of Director's meeting tomorrow to discuss how to receive the funding for the luncheon but still discuss the action now.
- Chair **Xiong** states that the main initiative of the year is to have the same advocacy given to international students as domestic students.
- EVP **Pinlac** suggests that the department take on the expense and then the Executive Committee approves it later.
- ED **Saffold** states to just table the action item and let him handle how to get the money.

**Motion (Pinlac) to table ACTION ITEM – Emergency Budgetary Line Item, International Student Panel.**

**Motion Carries.**

- ED **Saffold** intends on taking the money from Special Events.

**11:51**

**B. ACTION ITEM- Elections Committee Code**

**Motion (Mayol) to table ACTION ITEM- Elections Committee Code until the Board of Directors Meeting.**

**Motion Carries.**

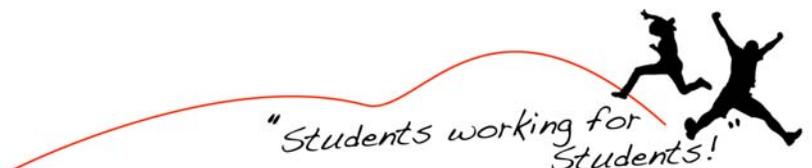
**05:00**

## VII. OLD BUSINESS

**A. DISCUSSION ITEM – Volunteer Policy**

President **Xiong** addresses the following:

- Volunteer Appointments:
  - Rewording this statement: The chair may delegate the authority to request or reject volunteers to other committee members
  - This one was about how legal said that the chair and the committee



should decide if the volunteer should be removed or not, instead of taking it to Personnel.

- ED **Saffold** states that they are probably thinking about sub committees that may form. If you put together a team they should be able to take their volunteers, and the chair should still authorize all volunteers.
- President **Xiong** inputs into the Volunteer Policy that each chair will notify the EVP and Personnel Committee when volunteers have been appointed and removed.
- President **Xiong** reads the following from the Volunteer Policy:
  - Committee volunteers are to maintain a positive behavior and be timely with assigned tasks. Volunteers are considered members of the public so they can't vote. They also cannot represent ASI to external entities, negotiate contracts and agree on behalf of ASI.
  - ASI committee volunteers are appointed by the committee chair of the students for the committee of interest. The chair of each committee has the ability to request or reject the volunteer at any time and any reason. Each chair will notify the EVP and Personnel Committee when volunteers have been appointed and removed.
  - ASI has the right to remove any volunteer at any time for any reason.
- ED **Kohler** questions why the policy asks for volunteer's last name first when printing their name.
- VP of Internal Affairs **Mayol** states that that is how she believes the forms are filed and it may be a personal preference.
- President **Xiong** questions if there should be a space for which committee the volunteer wanted to be in.
- ED **Saffold** states to just put it in by signature.
- VP of Internal Affairs **Mayol** states that they should sign for each additional committee they want to volunteer for.

**Motion: (Pinlac) to adopt the Associated Students Incorporated Committee Volunteer Policy.**

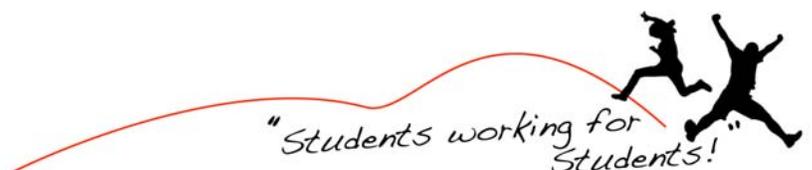
**Motion Carries.**

**21:05**

## B. DISCUSSION ITEM – Strategic Plan

President **Xiong** addresses the following:

- Didn't receive any feedback from anyone on whether they added anything else to the plan.
- New task for everyone is to split the plan like they did the bylaws.
  - Each member focuses on their own department.
  - Katrina – University Union.



- Michelle- RAW and Concord Campus.
- Eric - ASI Presents and Programming Council & Special Events.
- Thamer- Business Center
- Marie- Diversity Center
- ED **Saffold** states that he found the old archives from Shahid's administration on zip drives that his assistant saved into archives because Shahid did not put them into the share drive. These documents can be found in Microsoft Word.

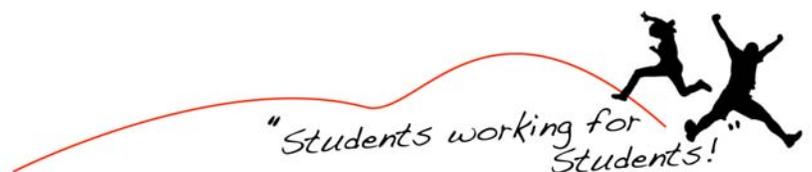
**25:18**

VIII. NEW BUSINESS

A. DISCUSSION ITEM –**Resolution on Academic Advising**

President **Xiong** addresses the following:

- Wants to put out a resolution after Friday's luncheon to reinforce that CSUEB needs more centralized academic advising on campus, to ensure student's success in graduation. After that Thamer, Randy and Michelle will go there but will first share the information with everyone. The Board of Directors and the Executive Committee should give some examples of important things they want to see in the resolution.
- ED **Saffold** questions if the Board of Directors told their stories.
- The committee answers yes.
- ED **Saffold** states that if the resolution says, "because students have come to ASI and said X," then they need to have a report documented to the back of the resolution that actually says "X." If the resolution states, "because we believe students have been experiencing this as per reports by X number of students" with no support documents, then this is weaker.
- President **Xiong** questions how they can show evidence when some students want to be anonymous.
- ED **Saffold** states that they can still be anonymous; their statements just need to be documented because when going to file the resolution it would be stronger with evidence/support.
- VP of Internal Affairs **Mayol** states that a couple of her friends have experienced issues with academic advising and will email Thamer without their name in the body of the email. When he receives the emails he will block out their email address and then print the emails out.
- President **Xiong** questions if the committee can use the student's net id but block some of the numbers.
- ED **Saffold** states that he doesn't know if that are necessary unless someone says to prove that these are real students. He is just trying to make a point that real students are reporting these incidents.
- VP of Finance **Thamer** states that most international students are afraid



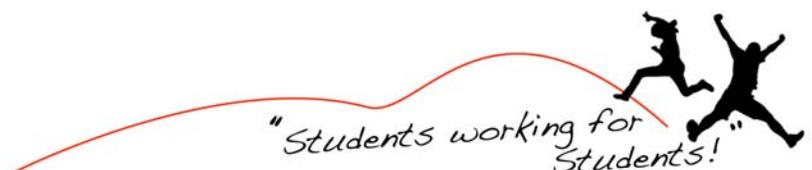
- of putting their names because they want to stay at CSUEB to graduate.
- VP of Internal Affairs **Mayol** questions if the resolution is both GE and academic advising.
  - President **Xiong** replies that it's general not just for international students but for the whole student population.
  - **ED Saffold** states, "That one bullet point should say that international students reported "this", another point would be that the whole student population is experiencing "this", we believe "X", so we make a recommendation that the school looks at investigating "X"."
  - VP of Internal Affairs **Mayol** knows a girl that had issues with AACE.
  - President **Xiong** states that the issues are with all academic advising departments on campus.

**33:24-38:06**

#### B. DISCUSSION ITEM – **AB540 Initiative**

President **Xiong** addresses the following:

- Wants them to focus on a big first generation initiative as well as an AB540 initiative. She has been doing some research on the campus and noticed that there isn't support for the AB540 students. This goes in hand with the Legislative Affairs Committee's plan of having an Immigration Reform Forum on March 11. They're building a committee around this initiative with university officials, Martin, Michelle, and Diana Balgas, AVP for Student Retention and Services.
- VP of Internal Affairs **Mayol** states that it wasn't really focused, it was way more focused on immigration reform last year and there weren't as many resources as last year.
- **ED Saffold** states that part of the thing that happened two years ago when AB540 was being discussed, was when writing the initiative there were no campus programs then either. But there was an active ban on AB540 students not being able to participate. ASI removed the ban to allow them to participate in ASI activities. After lifting the ban the AB540 students were allowed to apply for the then ASI scholarships, participate in instrumental sports or any activities ASI did that they were classically not allowed to participate in on campus. There has never been 'active activities' for AB540 students since Saffold has been here.
- VP of Internal Affairs **Mayol** questions what the goal of the initiative is. Is it just informational or is ASI trying to rally them together to make them feel unified?
- President **Xiong** states that this started because ASI wanted to do a conference, but after speaking to people on campus they realized that dream was too big and there are no numbers on undocumented students.



AB540 and undocumented students are different; undocumented students have not come out and applied for AB540 to become a dreamer and get state grants so there are no numbers for them. The initiative is to build awareness and to get staff and faculty trained on AB540. Also, to implement support for AB540 students. Like if a student confesses to a teacher that they are undocumented the teacher will know how to respond to that.

- No one at AACE has been trained on AB540 or the dream act. It is important to get the whole campus community to join in this effort.
- There's an AB540 student who wants to start a club as a support system.
- Developing pamphlets on how to apply for financial aid.
  - Give out at Al Fresco.
  - Students whose parents don't have a SSN would put all 0's on their forms and financial aid will automatically know they are eligible to be a dreamer.
  - How do you be a dreamer?
- VP of Internal Affairs **Mayol** states that one of the types of events can be like a rally event there just needs to be a couple of students who are willing to represent students by giving testimonies. The students who are attending need to feel comfortable so when advertising don't say, "If you're an AB540 student come to this meeting." It also needs to be phrased correctly, if you say support group it will be anonymous. The committee wants the event to have an environment like how it is in the Diversity Center.
- President **Xiong** states that the initiative will have multiple steps on informing and educating.
- VP of Internal Affairs **Mayol** suggests that the Board of Director be informed first because the event is a great idea but they can't fully support it if they are not educated. She suggests having an in service on the AB540 initiative.

**33:24**

#### C. DISCUSSION ITEM – **Board Accountability**

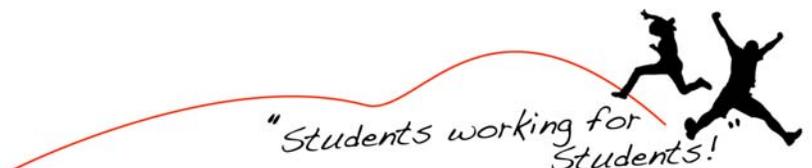
**Closed Session 1:32 PM -1:57 PM.**

President **Xiong** returns from closed session to state that they discussed Board accountability and how to better assist and support the Board.

#### IX. ROUND TABLE REMARKS

**Thamer:** AMSA requested funds and wrote that they are charging students \$15 for the event but when asked they said they were only charging students off campus.

**Saffold:** AMSA's funds were then frozen until all the information was gathered.



**Thamer:** Thamer and Michelle had a meeting with the guy and asked if they were charging he said no. But when Gaozong came into the office and they found out otherwise. By the time their account was frozen AMSA already had taken the money out. The club members came in for a 1 hour meeting. Thamer didn't want to cancel the event because it would make CSUEB look bad. 17 students who used their horizon emails were refunded, 87 students from other schools won't be refunded and the 53 students who used their personal email will be refund when checking in to the event.

**Xiong:** The club members were very cooperative, but for future events ASI needs to insure that the policy is that you can't charge East Bay students.

**Saffold:** If contacted by the Pioneer and they ask "If ASI is responsible for the cancellation of Greek Week feel free to let them know that no they aren't. It was cancelled because the participants didn't demonstrate proper behavior that the coordinator believed Greeks should represent, the decision was made by that office. ASI pulled out their officials because the treatment they received at the football game by two sororities. Since the treatment was so severe there's a chance that ASI will not provide officials for these types of events anymore. If continued harassment happens beyond cancellation to intermural sports programs from the Greeks to students he will report them to Hal Gin.

X. ADJOURNMENT

Meeting adjourned at **2:01 PM.**

Minutes Reviewed by:

**Executive Committee Chair**

**Name: Michelle Xiong**

**Approved on:**

**2/5/14**

**Date:**

