

Programming Council Meeting Minutes of December 13, 2013

I. CALL TO ORDER: Chair **Cruz** calls meeting to order at **10:14 AM.**

II. ROLL CALL

Members Present

Raymund Cruz
Chris Gallagher
Tamisha Larimore
Jennivy Tabbay
Yvonne Guzman
Angela R. Gonzales
Monica Juarez

Absent Members

Hendrix Erhahon
Stephanie D. Luna
Mary Reardon

Guests

Everett Lai

III. ACTION ITEM - **Approval of the Agenda**

Amendment I: (Gallagher) to add in Action Item - Brew with the Board. Wants to remove Info Items ASI Raffle Draw and Spring Fun Run and add in Info Item – Tailgate Review.

Motion Carries as amended.

IV. ACTION ITEM – **Approval of the October 25, 2013 Minutes**

Chair Cruz asks if there were any changes to the minutes, then he states that seeing none they will move on to the next item.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment.

VI. DISCUSSION ITEM – **Winter Quarter Meeting date and time**

The committee discusses what time and day works for them for meeting during the winter quarter.

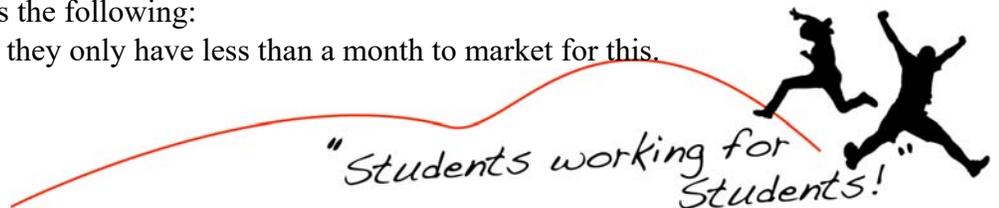
Chair **Cruz** states that they will send an email so everyone can input their availability and they'll decide on a day that most people are available.

10:59

VII. INFORMATION ITEM – **Warriors tickets marketing**

Chair **Cruz** addresses the following:

- After winter break, they only have less than a month to market for this.



- They only need to sell 50 tickets so this shouldn't be a problem.
- Vice Chair **Gallagher** mentions that hopefully they can promote this during Asian Heritage Night.

13:44

VIII. INFORMATION ITEM – **Tailgate Review**

Vice Chair **Gallagher** addresses the following:

- Thanks them for their help with this.
- They got a lot of positive feedback from students and faculty. Athletics stated that this was the highest attendance they've ever had for a first conference game of the year. The stances were completely filled and President Morishita also attended.

14:55

IX. DISCUSSION ITEM – **Spring Club International Food Festival**

Chair **Cruz** addresses the following:

- They're focusing on the clubs that don't table a lot. They're going to talk and reach out to them and offer them the chance to table at an event that they'll be hosting.
- He initially would like clubs to table in the MPR and they'll have performers on the stage and on the side of the stage, there will be international food.
- This event hasn't been approved yet.
- The clubs would use their own club funding to buy a certain type of food that they want to serve.
- He was thinking that, for students to be able to get food, they would need to get a ticket from one of the clubs that are tabling. This would show that they actually went to talk with the clubs. Each club would have a different ticket that students could get.
- They'll need a lot of volunteers for this and maybe club members will want to help out.
- They're thinking about having this in May of spring quarter because it's basically multicultural week.

The committee discusses using a passport stamp idea for getting food rather than the ticket stubs. They also discuss other ideas that could happen during the event like having a raffle.

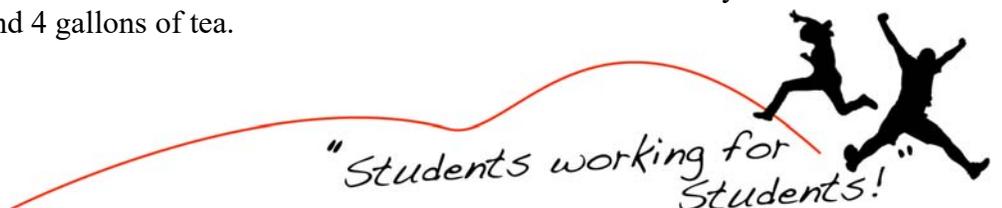
- At the start of next quarter, they will be doing planning sheets for this after he talks with Randy, other staff managers, and their advisors about it to see if it's possible to have this event.

22:18

X. ACTION ITEM - **Brew with the Board**

Chair **Cruz** addresses the following:

- This is a Board initiative event. They will only be approving the amount of the budget that they're going to need for this event. Michelle told him that it's only \$80 for 4 gallons of coffee and 4 gallons of tea.



Chair **Cruz** asks if they can take this to a vote and the committee votes on this budget.
(No motion was made)

Chair **Cruz** then states that the motion carries.

Vice Chair **Gallagher** states the purpose of this event, and also states that they can have flyers for their events at this one.

24:12

XI. INFORMATION ITEM – **Review of Attendance and Punctuality**

Chair **Cruz** addresses the following:

- Asks that the committee members please be on time to the meetings.
- If they're going to be late, he asks that they please text or call him to let him know.
- Two consecutive absences, he will give them a warning. Three absences, they will be taken off of the committee. This is per quarter.
- For events, he wants them to save the date for the event. So there's no reason for them to have an excuse to not come to the event and having less people puts more strain on the other members.
- If they're consistently late to the meetings, they'll be given a warning.

27:05

XII. ROUND TABLE REMARKS

Gallagher: Thanks them for a good quarter considering that it was their first quarter. He knows that in the past, a lot of the committees don't start doing anything until winter quarter. If they have any ideas for the winter and spring quarter let them know.

Cruz: Hopes that they had a good quarter and are happy with their finals. The meetings haven't been organized yet and he hopes that by winter and spring it'll be better. For winter quarter, there's going to be the late night study and they're making changes to it and also they're planning on having an open mic night twice a month on Monday's and it will be from 5-8pm.

The committee discusses the open mic night event.

XIII. ADJOURNMENT

Meeting adjourned at **10:47 AM.**

Minutes reviewed by:

Director, University Union

Name: Raymund Cruz

Approved on:

1/24/14

Date:

