**Elections Committee Special Meeting Minutes of June 2, 2014.**

1. CALL TO ORDER: Chair **Sood** calls meeting to order at **11:13AM.**
2. ROLL CALL

Members Present Absent Members Guests

Riddhi Sood Nitish Mane Randy Saffold

Connie Liao Sean Rodriguez

Bhavik Bhatt CBA Shult

John Zamora Anjila Yusufi

Marguerite Hinrichs Hendrix Erhahon

Stan Hebert Hamdi Ghanim

1. ACTION ITEM**- Approval of the Agenda**

 **Motion: (Liao) to approve the agenda.**

 **Motion carries.**

1. ACTION ITEM **– Approval of the Minutes of June 7, 2013**

 **Approval of the Minutes of May 19, 2014**

 **Motion: (Liao) to approve the Minutes of June 7, 2013 and the Minutes of May 19, 2014.**

 **Discussion**

Interim VP, Student Affairs **Hebert** questions has anyone reviewed the June 7, 2013 minutes in detail for any errors.

 ED **Saffold** states that Sneh reviews all minutes as they come out and often would highlight and flag something if there are any questions. ED **Saffold** further states that he has not detailed reviewed it since the June 7 meeting, but if there is a need for it he will do so.

 **Motion carries.**

V. PUBLIC COMMENT

**Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

VI. DISCUSSION ITEM – **Grievances**

Chair **Sood** addresses the following:

* Thanks everyone for a successful elections runoff.
* Chair **Sood** states that a candidate in the runoff election expressed a grievance, Stephanie Luna, which Chair **Sood** forwarded everyone the email.
* Andrew Bott, a resident assistant in Housing, he encourages his residents to be a part of the events going on around campus. Since he is a staff member in Housing, he is not allowed to endorse candidates, just give information. Chair **Sood** further states that she told him that he cannot post anything about voting for certain candidates. Three candidates posted a post over there telling people to vote for them. In her email Stephanie says, “It specifically says no candidates can be endorsed on this page”.
* Chair **Sood** states that she wants everyone’s opinion on this matter because it was not specifically a Housing Facebook page so it doesn’t really qualify as a grievance.
* ED **Saffold** clarifies that the Facebook page is Andrew Bott’s personal page. Chair **Sood** interjects by stating that it is an event page. ED **Saffold** clarifies that it’s not the ASI page, it’s not the page associated with anyone on the Elections Committee, and it’s not the page of anyone on the parties of the elections; it is on someone’s personal page, setting aside the issue that he is a staff member.
* Chair **Sood** states that this specific person is associated with Housing and she remembers getting an email from Martin Castillo regarding that guidelines that Housing goes by for elections. If any of the Resident Assistants on campus were to inform students on what’s happening they cannot say you should vote for a certain person. So what he did was made an event informing students of the ASI Elections, and then candidates commented on the event.
* Interim VP, Student Affairs **Hebert** states that it was common in this year’s elections where candidates were posting on a variety of pages.
* Chair **Sood** states that the committee doesn’t really have a guideline on social media.
* Interim VP, Student Affairs **Hebert** states that they do have a regulation regarding ASI pages, which is pretty clear. If someone decides to create an event page where they want to have a lot of postings, they cannot be restricted from having it.
* Chair **Sood** questions if everyone agrees that this grievance is not valid.
* Interim VP, Student Affairs **Hebert** states it should be an area where the committee has recommendations for next year, because either all candidates should look for these opportunities and should be able to have equal opportunities to advertise or nobody should. If nobody should then the committee has to have a way of policing it.

 **12:19**

VII. DISCUSSION ITEM **– Runoff Election**

Chair **Sood** addresses the following:

* The turnout for the runoff elections was very good. There were a total of 553 votes, which was a lot more votes than last year.
* Chair **Sood** requests that the members of the public that attended the meeting need to keep quiet about the runoff election results until 1 hour after the meeting. The committee will officially announce the results on the Facebook page.
* Chair **Sood** reads out the results
	+ Director of CLASS – Keeret Uppal
	+ Director of Recreation and Wellness – Stephanie Luna
	+ Director of Sustainability – Leilani Camarillo
	+ Director of University Union (Programming Council) – David Lopez
* ED **Saffold** states that he found it interesting how the results differed from last year. Some of this is due to having contested roles because last year many of the seats were uncontested seats. He further states how he likes the document that Riddhi, Stan, Connie, and everyone who participated in created. ED **Saffold** states how he would like to keep the tradition growing.
* ED **Saffold** states that they should try to go back to 2011, as a minimum, with Tim Druley to see if they can get a similar position of data on this; that would give them a four year trend, which would be very interesting to see. ED **Saffold** further states that the vastly larger numbers result from a more hotly contested runoff. There was also more active participation from the campaigning than it was in the runoff election last year.
* Chair **Sood** points out that social media was one thing that concerned her because of worry about people following the rules; but now she is very happy that people adhered to the rules that were put in. Every day she was having about 20-40 posts from people posting in different places. Chair **Sood** further states that she was posting regularly on the Facebook page and that she can make a document about that.
* ED **Saffold** questions Stan how soon they can get the master list of final candidates, will it be a compiled one or will the committee be compiling that.
* Interim VP, Student Affairs **Hebert** states that the committee will be the one compiling that information.
* ED **Saffold** states that he already sent Riddhi all the templates from last year for how they report to the president, including a draft transmit letter to the ASI Board. The ASI President has been provided with a draft letter for how you submit the report from Riddhi to the president as well. Hopefully very quickly they can edit those drafts and push them forward.
* Chair **Sood** states that she will try to get them done soon.
* ED **Saffold** questions Stan what would be a good timeline to try and submit the letters to President Morishita by.
* Interim VP, Student Affairs **Hebert** states that if they would like to publish on Thursday (6-5-14) they need to make sure that the president has enough time to review and approve before an issue comes up.
* Chair **Sood** states that she can send the letter to President Mayol by tonight.
* ED **Saffold** states that would be fair and he can work with President **Mayol to** make sure she gets everything organized and ready to go.
* Chair **Sood** states that she talked to ASI marketing about the ads and hopefully the committee will have that template by tomorrow (6-03-14). ED **Saffold** questions who is working on the ad. Chair **Sood** states that Ashley is working on it.
* **Zamora** states that the strong effort in the runoff elections shows great activism on the part of the study body. **Zamora** further congratulates everyone on the great participation.

**23:58**

VIII. DISCUSSION ITEM – **Pioneer Ad**

Chair **Sood** addresses the following:

* Chair **Sood** states that they will be advertising in the Pioneer newspaper in the upcoming edition on Thursday (6-05-14). Chair **Sood** states that she will be working with ASI marketing to have that designed, it will be a half page paper which will have all the candidates who won on every position.
* ED **Saffold** states that he hasn’t seen the full budget for the Elections Committee and questions has it been produced yet. If not he questions when he can get a copy.
* Chair **Sood** states that it is in progress because she needs to get the amounts that they used for the different things.
* ED **Saffold** states that one thing to think about is that the budget is $4500 and at the time period the committee is out now, his suspicion is that anything that they expend may come out of next year’s fiscal budget because they missed all of the deadlines for this year’s budget. It’s not a big issue it is just an accounting thing. It won’t dock next year’s group in anyway but the committee should make a note for when they make recommendations for next year’s group to think about budgeted items early and make sure that they are expending them in a timely manner.
* Chair **Sood** states that she has the documents she just has to cite the right amounts that they used.
* ED **Saffold** states that the things that the committee has purchased like the Aramark meals and things like that for the candidate’s barbeque have all gone through; it’s just that he wants to get the last couple of things processed and through as quickly as possible.
* Interim VP, Student Affairs **Hebert** questions if for the ad do they have an estimate based on size.
* Chair **Sood** states that it will be approximately $320 for half a page.
* Chair **Sood** questions if they should put the positions that didn’t have any candidates running for still there.
* ED **Saffold** states that they should still have them in the ad but mention that they are open and that they are accepting applications. ASI will be appointing those positions but it’s great to appoint when people are actually interested in those positions.
* Chair **Sood** questions if the Oakland/Concord room will be the official ASI Business Office for the summer. Chair **Sood** further questions when the Old Union will be open again.
* Interim VP, Student Affairs **Hebert** states that the Old Union will be opened in September 2014 before classes start.

**30:32**

 IX. DISCUSSION ITEM – **Removal of Advertisements from Campus**

Chair **Sood** addresses the following:

* Chair **Sood** questions the committee members to take about half an hour after the meeting to help take down all of the red boards around campus and to the candidates she requests that by the end of the week (6-01-14 to 6-07-14) that they remove all of their campaign items.
* ED **Saffold** states that he already asked Mohammed Salman and Johnathon Stoll to remove the red boards around campus.

**32:20**

 X. DISCUSSION ITEM – **Chair’s Guide**

Chair **Sood** addresses the following:

* Chair **Sood** states that she has been thinking about this for a while and it will be a personal project for her in the summer.
* Chair **Sood** states that she wants to have a guide which would start from the first meeting where the chair is chosen and she wants to have something for the chairs in years to come to have. Chair **Sood** states that they need for the next person to have a student’s perspective. She wants to mention everything that the committee has done, her recommendations, and the feedback that she received throughout this whole season, and have a document compiled. Chair **Sood** further states that she will have all the committee members and candidates email her about certain things that didn’t work for them and some recommendations.
* ED **Saffold** states that he thinks it is a great idea and he is even willing to help during the summer. It would be a good companion piece to the Elections Packet as well as the Committee Welcome Packet. There was a similar thing like this that was given to the Board Members for a guide to Robert’s Rules that can be added to the Elections Committee.
* Interim VP, Student Affairs **Hebert** states that this is an excellent idea and he agrees with Randy.

 XI. CLOSING ROUNDTABLE REMARKS

 **Saffold:** He would like to thank the Elections Committee they did a good job pulling off the elections. On behalf of ASI and the Student Body the committee is much appreciated.

 **Hebert:** For the determination of stipends does the committee need to meet again or is it an allocation discussion.

 **Saffold:** It is an allocation discussion. Last year’s committee did meet to make a final decision on

 how stipends will be rewarded. The chair and vice chair came up with a proposed budget and then the

 Committee final sanctioned that budget to say yes. He further states that he recommends that the

 elections committee may require one more meeting.

 **Sood:** The email received from Sneh said that the chair can make the decision by herself.

 **Hebert:** Questions if this was a request for additional funds.

 **Saffold:** It’s not a request for additional funds; the funds are allocated to the committee.

 XII. ADJOURNMENT

 Meeting adjourned at **11:54 AM.**

 Minutes reviewed by:

 **Elections Committee Chair**

 **Name: Anjila Yusufi**

 Minutes approved on:

 **4-10-15**

 **Date:**