

Internal Affairs Committee Meeting Minutes of January 16, 2015

1. CALL TO ORDER: Chair **Erhahon** calls meeting to order at **9:06 AM.**
2. ROLL CALL

Members Present Absent Members Guests

Hendrix Erhahon Bryan Valdovinos Erik Pinlac

Janeesha Jones Srinivasa Chary Maringanti David Lopez

Stephanie Luna Michael Ryan Cesena Megan Pineda

Ainsley Shallcross Thamer Alhathal Michael Ratcliffe

Jordan Leopold Keeret Uppal Lil Brown-Parker

Marie Ibarra

Sean Rodriguez

1. ACTION ITEM - Approval of the Agenda

**Motion: (Luna) to add Discussion Item: ASI Elections Packet.**

**Motion carries.**

**Motion: (Shallcross) to approve the agenda.**

**Motion carries.**

1. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.No Public Comment.
2. INFORMATION ITEM- **Introduction of Members**

Chair **Erhahon** addresses the following:

* Requests the committee members to introduce themselves.
* Chair **Erhahon**
  + Graduating Senior and will return in the Fall 2015 quarter as a graduate student
  + In ASI for two years
  + Major – Biology
  + Minor – Theater, Chemistry, and Math
* VP of External Affairs **Lopez**
  + Graduating Senior
  + Major – Political Science with Pre-Law
* Director, Legislative Affairs **Pineda**
  + Third year at CSUEB
  + Major – Health Science Pre- Doctoral Major
* Sean Rodriguez
  + Fourth year graduating Senior
  + Major – Business Administration, Option – Finance and Marketing
* Janeesha Jones
  + Second year Sophomore at CSUEB
  + First year with ASI, she is also in the Finance committee.
  + Major – Business with an Option Corporate Management and Finance
* Director, Wellness **Luna**
  + Third year at CSUEB
  + Major – Communications
* Director, Sustainability **Shallcross**
  + Major – Recreation
  + Minor – Health Science
* Michael Ratcliffe
  + Freshman
  + Major – Political Science
* Lil Brown-Parker
  + Worked at CSUEB for 13 years.
  + Came to the University to work with the Child Care Center; which no longer exists.
* VP of Finance **Leopold**
  + Fourth year Senior
  + Major – Business Administration option in Economics and Management
* Executive VP **Ibarra**
  + Graduating Senior
  + Major - Musical Theater
  + Minors – Philosophy and English

**11:32**

1. INFORMATION ITEM - **ASI Internal Affairs Vice-Chair**

Chair **Erhahon** addresses the following:

* Would like to appoint a Vice Chair from the Student-at-Large
* Internal Affairs will be taking care of two things this year (2015)
  + In charge of the ASI Newsletter
  + ASI Elections Packet
* Chair **Erhahon** states that the Vice Chair will be in charge of the ASI Elections Packet.
* The Vice Chair has to be a Student-at-Large because in order to avoid a conflict of interest. The person who makes amendments to the Elections Packet has to be external of ASI Board of Directors.
* Chair **Erhahon** states that in the next Internal Affairs Committee Meeting the Student-at-Larges’ can nominate themselves or others to be the Vice Chair.

**13:31**

1. DISCUSSION ITEM - **ASI** **Monthly Newsletter**

Chair **Erhahon** addresses the following:

* The ASI Monthly Newsletter is comprised of what the BOD did for fall 2014 and starting from July 2014 when they were all sworn into office.
* Since Chair **Erhahon** has been working on the newsletter by himself he requests that everyone looks at it so he can get some feedback.
* Chair **Erhahon** further states that he wanted to talk about a few issues that were brought up about the newsletter like it was too long.
* The committee gives feedback on what needs to be corrected in the newsletter.
* Director, Sustainability **Shallcross** states that she feels like the for the amount of information in the newsletter that it is a perfect length.
* The committee continues to fix the grammatical errors in the newsletter.

**1:02:32**

1. DISCUSSION ITEM – **ASI Elections Packet**

Chair **Erhahon** addresses the following:

* Chair **Erhahon** states that he has the revised ASI Elections Packet as of 2013. He has been working on it but he can’t make any changes to it to avoid a conflict of interest. The future Vice Chair is going to be in charge of making additions to the packet and being available to inform the Board.
* Interim Executive Director **Pinlac** states that the committee would make the edits together because it is not just one person’s work.
* Chair **Erhahon** states that he will share the ASI Elections Packet to the committee including their advisors, Erik Pinlac and Lil Brown-Parker.

**1:03:37**

1. ROUND TABLE REMARKS**Lopez:** Thursday January 22, 2015 there is the College of Science’s Lunch with the Dean at 12:00pm and Friday January 23, 2015 there will be a basketball tailgate at 6:30pm.

**Pinlac:** ASI is doing a Title IX event against sexual assault. They will be having Harlan Cohen do two presentations. The first one is for student leaders on campus which will be at 4pm on Tuesday (1-20-15) and the other presentation is a general one for everyone else will be the same day at 7pm in the Dining Commons.

1. ADJOURNMENT

Meeting adjourned at **10:11PM.**

Minutes Reviewed by:

**VP of External Affairs**

**Name: Hendrix Erhahon**

**Minutes Approved On:**

**2/13/15**

**Date:**