**Personnel Committee Special Meeting Minutes of February 5, 2014**

1. CALL TO ORDER: EVP **Pinlac** calls meeting to order at **10:10AM.**
2. ROLL CALL

Members Present Absent Members Guests

Erik Pinlac Stan Hebert Stefanie Broughton

Michelle C. Xiong Chandra Kohler

Thamer Fahad Alhathal Randy Saffold

Marie Alexandra R. Ibarra

Katrina-Mari Mayol

1. ACTION ITEM **- Approval of the Agenda**

**Motion: (Thamer) to approve the Agenda.**

**Motion Carries.**

1. ACTION ITEM**- Approval of the January 22, 2013 Minutes**

**EVP Pinlac to approve the January 22, 2013 Minutes at the next meeting.**

1. PUBLIC COMMENT

**Public Comment is intended as a time for any member of the public to address the Committee on any issues affecting ASI and/or the California State University, East Bay.**

 No Public Comment.

1. ACTION ITEM- **Adoption of new salary range proposed by H.R**

EVP **Pinlac** yields the floor to **Broughton** and she addresses the following:

* Reviewed classifications on the state side and compared with the AOA compensation survey to come up with salary ranges.
* Used classification on the state side for the new Budget Analyst position.
* Marketing Manager was changed to Marketing Coordinator.
* The salary for Marketing Manager was from AOA’s compensation salary so it was updated to the current salary.

 **Motion: (Mayol) to adopt the new ASI Salary Grid.**

 **Motion Carries.**

 **5:52**

1. ACTION ITEM **– (Closed Session) ASI committee appointments**

Committee enters into closed session at 10:16am.

EVP **Pinlac** returns from the closed session at 10:19am to announce the following:

* Three students have been placed on the ASI internal committees.

 **6:17**

1. ROUNDTABLE REMARKS

No Roundtable Remarks.

1. ADJOURNMENT

Meeting adjourned at **10:20 AM.**

Minutes Reviewed by:

 **ASI Executive VP/Chief-of-Staff**

 **Name: Erik Pinlac**

 Minutes Approved on:

 **02/12/14**

 **Date:**