

**Personnel Committee Special Meeting Minutes of November 3, 2014**

1. CALL TO ORDER: Executive VP **Ibarra** calls the meeting to order at **1:07 PM.**
2. ROLL CALL

Members Present Absent Members Guests

Thamer Alhathal Martin Castillo David Lopez

Marie Alexandra R. Ibarra Colleen Redmond

Hendrix Erhahon

Jordan S. Leopold

Lil Brown-Parker

1. ACTION ITEM – **Approval of the Agenda**

**Motion: (Alhathal) to approve the agenda.**

**Motion carries.**

1. ACTION ITEM – **Approval of the October 29, 2014 Minutes**

**Motion: (Leopold) to approve the October 29, 2014 Minutes.**

**Motion carries.**

1. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment.

1. ACTION ITEM – **Approval of Committee Members**

Executive VP **Ibarra** addresses the following:

**Motion: (Alhathal) to go into Closed Session at 1:10PM.**

**Motion carries.**

**Returns from Closed Session at 1:32 PM.**

**Motion: (Alhathal) to move ACTION ITEM – Approval of Committee Codes to be the first Item and ACTION ITEM – Approval of Committee Members to follow afterwards.**

**Motion carries.**

**4:05**

**Motion: (Leopold) to go into Closed Session at 1:54 PM.**

**Motion carries.**

**Returns from Closed Session at 1:55 PM.**

* Executive VP **Ibarra** states that in Closed Session they approved one member for the Finance Committee and three members for the Internal Affairs Committee.
* Finance Committee
  + Janeesha Jones
* Internal Affairs Committee
  + Janeesha Jones
  + Bryan Valdovinos
  + Srinivasachary Maringanti

**24:40-26:15**

1. ACTION ITEM – **Approval of Committee Codes**

Executive VP **Ibarra** yields the floor to VP of Internal Affairs **Erhahon** to address the following:

* VP of Internal Affairs **Erhahon** states that there was a working session on Friday (10-31-14) from 12pm-3pm where they went over every single committee reading the codes line by line. Changes have been made to the Committee Code for it to be adjusted for the year (2014-15) and to be used for the future so every year it won’t need update changes unless needed.
* VP of Internal Affairs **Erhahon** states in the previous Committee Codes the Concord Campus committee was called the Concord Campus Advisory Committee which is the wrong name to have for an ASI internal committee; it has been changed to just Concord Campus Committee.
* President **Alhathal** questions Co-Interim ED **Brown-Parker** if the Concord Campus has their own committee.
* Co-Interim ED **Brown-Parker** states that they had a Concord Campus Club and ASI at the Hayward campus deals with the Concord Campus Committee.
* President **Alhathal** questions if they Concord Campus club has a Committee Code.
* Executive VP **Ibarra** states that she talked to Dr. Phelps and informed her that they have the Concord Campus Advisory Committee which is different from the ASI committee; the ASI should be the Concord Campus Committee.
* VP of Internal Affairs **Erhahon** states in regards to Environmental Affairs, based on the special elections that took place in Winter 2013, the Environmental Affairs position became the Director, Sustainability. Since the position name has been changed the name of the committee has also been changed to the Sustainability Affairs committee. The University’s Director, Sustainability will serve as a nonvoting member on the committee. Executive Committee Codes were reviewed over the summer there were no updates made. External Affairs Committee was abducted so that it can be used year after year. External Affairs Committee used to monitor Mr. and Mrs. East Bay Scholarship however, that is not done any longer and so it was removed. Also the External Affairs Committee was in charge of interviewing for Personal Committee for appointment on committees and that was also removed. **VP Ibarra** states that Director titles were changed to Senators and previous Academic Senators were removed because Senators sit in place of those. VP of Internal Affairs **Erhahon** stated that it was added that a member of the Executive Committee shall also be a member of the External Affairs Committee. Finance Committee was updated from 3 to 4 as VP of

Finance **Leopold** requested and there were no additions to committee codes.

* Executive VP **Ibarra** questions if the VP of Finance that chairs the committee, does he have a vote on the Finance Committee.
* President **Alhathal** addresses Executive VP **Ibarra’s** question and states that it does not matter; the Chair usually breaks the tie.
* VP of Internal Affairs **Erhahon** states that there has been a lot of changes done to Committee Code. Director of Public Relations was removed because that position is not available anymore on the ASI Board. There was a title change from Director of Recreation and Wellness to Director of Wellness, the title of Director of University Union was changed to Programming Council, and VP of Finance or his designee was added to the committee.
* President **Alhathal** states that language on Finance and Internal is not matching and that it should be adjusted.
* VP of Internal Affairs **Erhahon** carries on with the changes made. Executive Director should serve as an advisor and a nonvoting member of the Internal Affairs Committee.
* President **Alhathal** is concerned that University Representative and Student Life Representative are not mentioned in most of the committees. Changes were made to Committee codes to include them.
* President **Alhathal** states that the order of the documents should be organized.

**Motion:** **(Alhathal)** to approve the committee codes contingent of the reorder of the committees based on the structure of the organization.

**Discussion:**

* Co-Interim ED **Brown-Parker** questions why her name is listed as guest on the roll call sheet since she is the Co-Interim ED.
* The committee states that her name should not be listed under guest on the roll call sheet.
* VP of Internal Affairs **Erhahon** states that there is one less Committee Code and University Union Code since they are merging to Programming the BOD added the fact that they can refer to the Programming Council Code.

**Motion carries.**

**24:40**

1. ROUNDTABLE REMARKS

**Erhahon:** Friday (11-07-14) there will be a working session for the ASI by-laws.

1. ADJOURNMENT

Meeting adjourned at **1:58 PM.**

**Minutes Reviewed by:**

**Executive Vice President**

**Name: Marie Alexandra R. Ibarra**

**Minutes approved on:**

**11-26-14**

Date: