**ASI Board of Directors Meeting Minutes of May 25th, 2016**

1. CALL TO ORDER **AT 12:05 P.M.**
2. ROLL CALL

**Present:** D. Lopez, S. Acosta, P. Narez, C. Sanchez, T. Tate, J. Chavez, S. Ortiz-Rosales, P. Garnica, R. Ayala, S. Quiambao, A. Aguirre, E. Pinalc, F. Karpovich, D. Martinez, F. Ruiz, E. Carbrera, M. Medina, I. Hluaz, S. Chavez, P. Rugeley, R. P., M. Garcia, B. Gameros, L. Aguirre, A. Hernandez, C. Buenvostro, A. Bautista, A. Childers, R. Tayahua, B. Avalos, C. Peralta, G. Ureno, B. Menjivar, G. Vasques, T. Sanders, M. Matos, A. Q., K. Adams, B. T., C. H., N. Quadri, L. Cardenas, J. Garduno, M. Pimentel, A. Sanchez, J. Howard, J. Nolasco, M. Ayala, M.S., C. Morris, Y. Mora, C. Miles, L. B. Parker, M. Pimentel, K. Juneau, and S. Ortiz.

**Late:** K. Rojas, N. Albanna, T. Patterson, D. Bailey, M. Hinrichs, and H. Erhahon.

**Not Present:** K. Ali, M Hedrick, and M. Castillo.

1. ACTION ITEM **- Approval of the Agenda**

**(MS)** Motion to approve the agenda by **T. Tate**, seconded by **P. Garnica.**

**(MSP)** Amendment to add Ncore conference in New Business Item A by **P. Garnica**, seconded by **T. Tate**, motion **PASSED**.

**(MP)** Motion to approve the amended agenda, motion **PASSED**.

1. ACTION ITEM – **Approval of the Minutes of May 11th, 2016**

**(MSP)** Motion to approve the minutes of May 11th, 2016 by **P. Garnica**, seconded by **S. Quaimbao,** motion **PASSED**.

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

* **K. Juneau** asked for funding for the NCore Conference on May 31st-June 4th in San Francisco. This event will be $495 for each student equaling $1485.
* **S. Ortiz- Rosales** asked for funding for the event called Platinum Alpha Phi Convention. This convention will share experiences, grow knowledge, improve skills, network, learn recruitment skills, and improve the chapter overall. The event is June 22nd- 26th and it will be in Cleveland Ohio. They are requesting registration fees which is $1500 for each person. The total amount for 3 people to go is $4500.

**8:05**

1. UNFINISHED ITEMS:
   1. ACTION ITEM – **Sigma Gamma Rho Funding**

The Board took action on funding the conference for Sigma Gamma Rho. The flight for three students is $1,608. The registration is $465 per person. The total they are requesting is $3,003. The hotel for 4 nights is $3904.60. This will help the Greek community and their personal lives. The conference is July 29th-August 2nd.

**(MSP)** To approve the registration, flight and hotel not to exceed $4,000 coming out of Board Initiatives by **P. Garnica**, seconded by **S. Quiambao,** motion **PASSED**.

* 1. ACTION ITEM – **Delta Chi Funding**

The Board took action on funding the conference for Delta Chi. The flight will be $617 and $476 for 4 nights. Registration is already covered by Delta Chi.

**(MSP)** Motion to approve the Delta Chi funding not exceeding $1,000 from Board Initiatives by **P. Garnica**, seconded by **S. Acosta**, motion **PASSED**.

* 1. ACTION ITEM – **DREAMer Resource Center Resolution**

The Board took action on the DREAMer Resolution that was composed by a task force.

A student added public statement giving suggestions of how to support this Dreamer resource center. This was something that was student led. The student talked about how to fund the center. Another student pointed out that it is important that East Bay has a safe space for AB540 students. It is important for these students to get the help they need so that they do not have to feel alone. She said if East Bay has a Dreamer center it would make history because no campus has a dreamer center in the East Bay area. President **D. Lopez** said a resolution gives background, statistics and data. The resolves are what a resolution wants to accomplish. He read the resolves that support the establishment of the Dreamer center. The resolution was edited and discussed.

**(MSP)** Motion to approve the resolution of establishing a Dreamer Center and Dreamer Coordinator by **T. Tate,** seconded by **R. Ayala,** motion **PASSED.**

* 1. INFORMATION ITEM – **Scantron Vending Machines**

The Board heard an update on the purchasing of a Scantron Vending Machine. President **D. Lopez** does not have an update until the next meeting.

**58:07**

1. NEW BUSINESS ITEMS:
   1. ACTION ITEM – **NCore Conference**

The Board will take action on the NCore conference. **K. Juneau** said the budget is only for the registration fee of $495 per student and the total is $1,485 for three students. This is an annual conference that is a place of community inclusion of race and higher education. This is beneficial for members of BSU because they are in the process of developing on campus. For transportation they will be taking Bart.

**(MSP)** Motion to override Roberts Rules by 2/3rd vote to make this an action item by **P. Garnica,** seconded by **T. Tate**, motion **PASSED**.

**(MSP)** Motion to approve the NCore funding from BOD initiatives not exceeding $1,500 by **P. Garnica**, seconded by **S. Quiambao**, motion **PASSED**.

* 1. ACTION ITEM – **Budget**

The Board will take action on the 2016-2017 Budget. Executive Director **E. Pinlac** presented the budget rollup for the year. Staff had a salary increase. Supplies and services decreased a little. Some of the fees went up. Contract budget went down. Registration fees for Paychex increased. In state travel went up a little and out of state went down. They increased the budget a little for new laptops. Insurance was closer to $20,000. Registration fees went up. Stipends were increased because the cost of living in the bay area is expensive. The BOD has not had a change since 2012. This also includes the new positions from the senate. Club funding decreased because there was a surplus. They do not want to over budget. They included funding for the Diversity Center at $96,000. They are including an Aramark budget. He said they have specific details if they wanted to be looked at.

**(MS)** Motion to approve the 2016-2017 Budget by **C. Sanchez**, seconded by **S. Acosta**.

**(MSP)** Motion to amend the motion 2016-2017 budget with an added letter sent to Diversity Center explaining ASI’s involvement by **P. Garnica**, seconded by **T. Tate,** motion **PASSED.**

**(MP)** Motion to approve the amended motion, motion **PASSED.**

* 1. ACTION ITEM – **Stipend Policy**

The Board will take action on the Stipend Policy based off of the Budget Approval. The stipend increase is based on the cost of attendance.

**(MSP)** Motion to approve the stipend policy by **P. Garnica**, seconded by **T. Tate**, motion **PASSED**.

* 1. ACTION ITEM – **Strategic Plan**

The Board will take action on the 2016-2020 Strategic Plan. President **D. Lopez** gave an overview of what ASI does, the structure, and mission statement. He explained what he had to do to make this strategic plan. He also put in the WASP report. He talked about the individual strengths and weaknesses of ASI. He talked about what he wants to be done in the future for ASI. He included the committee’s strategic plans too.

(MSP) Motion to approve the strategic plan by **T. Tate**, seconded by **S. Acosta**, motion **PASSED.**

* 1. ACTION ITEM – **Public Relations Plan**

The Board will take action on the Public Relations Plan. Director of Legislative Affairs **P. Garnica** said the goal is to strengthen the integration between ASI and the students. He went over the plan he created. He talked about the past plan and how it will integrate into the current plans. He added into the plan to include Facebook, Twitter, Instagram, Snapchat and BaySync. It is important to have a social media/ marketing plan as a Board. President **D. Lopez** said with the Senate this social media and marketing plan would be addressed. The VP of Communications next year will focus on this specifically. The ASI presence will be increased on social media and in person. They will add ASI into all orientation programs and events on campus.

**(MSP)** Motion to approve the Public Relations Plan by **T. Tate**, seconded by **S. Acosta**, motion **PASSED**.

* 1. ACTION ITEM – **Mission Statement**

The Board will take action on the Mission Statement, which has been recommended by the Internal Affairs Committee. President **D. Lopez** read the new mission statement.

**(MS)** Motion to approve the new Mission Statement by **P. Garnica**, seconded by **T. Tate**.

The BOD critiqued the Mission Statement.

**(MSP)** Motion to amend the mission statement stating, “Associated Students Inc. provides a platform insuring students opinions are equally and respectfully heard regarding decisions effecting them” by **S. Acosta**, seconded by **T. Tate**, amendment **PASSED** (5-3-0)

**(MP)** Motion to approve the amended Mission Statement, motion **PASSED.**

* 1. ACTION ITEM – **Senate Constitution**

They will be reviewing the responsibilities of the ASI senate. The ASI Senate will make recommendations to the board, draft resolutions, hearing reports, create policy and resolutions, etc. The senate will only have one mandatory retreat.

**(MSP)** Motion to approve the Senate Constitution by **T.Tate**, seconded by **C. Sanchez**, motion **PASSED**.

E. ACTION ITEM- **Administration Manual**

The Board will take action on the Administration Manual, which will take into effect for the 2016-2017 Board of Directors.

**(MSP)** Motion to approve the Administration Manuel by **T. Tate**, seconded by **P. Garnica**, motion **PASSED**.

**2:08:30**

1. SPECIAL PRESENTATIONS:
   1. **Pablo Garnica, Director of Legislative Affairs**

Director of Legislative Affairs **P. Garnica** explained what he accomplished.

* Voter Registration
* NAACP
* Alameda County
* AB-2210 California State University: student success fees.
* AB-2214 Public postsecondary education: faculty royalty income disclosure.
* AB-2064 Public postsecondary education: tuition and mandatory
* System wide fees.
* SJEC - Dreamer Resolution
* Bernie Barnstorm - May 19th
* Political Panel May 25th @5pm in Lassen (Carolyn McKeithen)
* Encourage people to register quote signs (Ken Belangel)
  1. **Samantha Quiambao, Director of Programming Council**

Director of Programming Council **S. Quiambao** explained what she accomplished.

* Commuter Day
* Water Polo Tailgate, planned shuttle rides
* Pizza Social
* Coco and Cram
  1. **Rebecca Ayala, Director of Sustainability Affairs**

Director of Sustainability **R. Ayala** explained what she accomplished.

* Held Earth Day at agora stage.
* Collaborated w/diff clubs and orgs.
* Attended CSC meeting/luncheon
* Had one on one with S. Acosta
* Appointed new co-chair for SAC
* Spring Retreat
* Worked on strategic plan w/committee
  1. **Tiffany Patterson, Director of Concord Campus**

Director of Concord **T. Patterson** explained what she accomplished.

* Coco and Cram
* Set up polling station at Concord Campus
* Beautification project on Earth Day
* Attended CHESS
* CSSA at San Jose
* Attended Spring Mayhem
* Hosted Spring Hoorah
  1. **Anavenessa Aguirre, Director of Wellness**

Director of Wellness **A. Aguirre** explained what she accomplished.

* Commuter Day
* Water Polo tailgate
* One-on-Ones with S. Acosta
* Field Day
* Coco and Cram
  1. **Kevin Rojas, Vice President of Internal Affairs**

VP of Internal Affairs **K. Rojas** explained what he accomplished.

* Event Committees
* ASI Banquet
* Senate Constitution
  1. **Christina Sanchez, Vice President of External Affairs**

VP of External Affairs **C. Sanchez** explained what she accomplished.

* Advising 101
* He, Be Nice
* Strategic Plan
* Semester Conversion Ad-Hoc

**2:17:44**

1. ROUND TABLE REMARKS

**Lopez:** One more BOD meeting left with the Aphi proposal, two resolutions, election of the chair of the Board and swearing in the new Board and left over presentations. Hey, Be Nice is next week, Coco and Cram and Pizza Social.

**Acosta:** Main One-on-One is left and turning in their binders.

1. ADJOURNMENT **AT 2:29 P.M.**

Minutes Reviewed by:

**Chair, President**

Name: David Lopez

Minutes Approved on:

**6-8-16**

Date: