**Elections Committee Meeting Agenda February 24, 2016**

I. CALL TO ORDER **AT 10:26 A.M.**

**Present:** A. Ahmed, G. Murillo, A. Ravi, M. Ali, M. Hinrichs, S. Hebert, E. Pinlac, S. Acosta and J. Nalshurua

**Late:** None.

**Not Present:** None.

II. ACTION ITEM - **Approval of the Agenda**

**(MSP)** Motion to approve the agenda by **G. Murillo**, seconded by **M. Ali**, motion **PASSED** (unanimously). (4-0-0)

III. ACTION ITEM – **Approval of the Minutes of February 17, 2016**

**(MSP)** Motion to approve the minutes of February 17, 2016 by **G. Murillo**, seconded by **M. Ali**, motion **PASSED** (unanimously). (4-0-0)

IV. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to**

 **address the committee on any issues affecting ASI and/or the California State University, East Bay.**

 No public comment.

V. UNFINISHED ITEMS:

 A. DISCUSSION ITEM – **Marketing material designs**

The committee discussed that the marketing material is complete and they have also reserved the rooms. They are going to make a survey for attendance to make changes for future info sessions. They have also decided to market the information sessions and applications on the Pioneer newspaper. They looked into the t-shirts, if they get 500 shirts for Hayward the grand total will be around $3, 700 and 150 shirts for Concord.

 B. DISCUSSION ITEM – **Stipend for volunteers**

The committee decided to give volunteers perks for helping like shirts and other items that ASI has.

 They will also be given credit on BaySync, and the committee is going to ask if can get credit in their courses. **M. Hinrichs** is going to make it mandatory for students to attend as part of their grade.

 C. DISCUSSION ITEM – **Delegation of tasks for Elections Committee members and volunteers**

The committee has 2 information sessions, pre-candidacy, 2 days for post, 3 events during campaign week, 3 days of voting and general tabling in Hayward and Concord.

 D. DISCUSSION ITEM – **Tabling for information sessions**

They were all sent out a calendar for all the sessions and can decide who can lead these events, since everyone has their class schedules already. They want a soft copy send out of the info sessions.

VI. NEW BUSINESS ITEMS:

 A. DISCUSSION ITEM – **Elections Code**

 **(MSP)** Motion to table elections code for the next meeting by **M. Ali**, seconded by **G. Murillo**, motion **PASSED** (unanimously). (4-0-0)

 Discussion: **M. Hinrichs** wants everyone to read the elections code to be ready for the next keeping with any comments and questions.

VII. SPECIAL REPORTS

 No special reports.

VIII. ROUND TABLE REMARKS

 **M. Hinrichs**: Contacted TV studio and **Mellissa** will not be able to help; they are going to contact **Pina** about the TV studio. She has also sent out the application to all students and asked to be put on the blackboard page. How many times do they want to send the ballot out to all students?

 **S. Hebert**: At least once a week.

 **A. Anum**: Once a week until the week of finals.

IX. ADJOURNMENT AT **11:21 A.M.**

Minutes Reviewed by:

**Chair/ Elections Committee**

Name: Anum Ahmed

Minutes approved on:

**3-2-16**

Date: