**Executive Committee Emergency Meeting Minutes of February 19, 2016**

1. CALL TO ORDER **AT 8:32A.M.**
2. ROLL CALL

**Present**: D. Lopez, S. Acosta, J. Jones, K. Rojas, L. Cardenas, D. Hayden

**Late**: E. Pinlac

**Not** **Present**: M. Castillo

1. ACTION ITEM **- Approval of the Agenda**

**(MSP)** Motion to approve the agenda by **J. Jones**, second by **S. Acosta**, motion **PASSED** (unanimously).

1. ACTION ITEM – **Approval of the Minutes of January 25th, 2016**

**(MSP)** Motion to approve the Minutes of January 25th, 2016 by **J. Jones**, seconded by **S. Acosta**, motion **PASSED** (unanimously).

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment.**

1. UNFINISHED BUSINESS ITEMS:
	1. DISCUSSION ITEM – **Paychex [Closed Session]**

The Executive Committee discussed the many options that the Board can move forward with, in regards to Paychex.

**(MSP)** Motion to go into **Closed Session** with invitation of **Darrell Hayden** by **J. Jones**, second by **S. Acosta**, motion **PASSED** (unanimously).

**Entered Closed Session at 8:34AM. Returned from Closed Session at 9:06AM.**

In **Closed Session** they discussed four different alternatives in order to process Paychex in the organization and President **Lopez** recognized **E. Pinlac** at 8:36AM.

**2:18**

1. NEW BUSINESS ITEMS:
	1. DISCUSSION ITEM – **Financial Aid Disbursement**

The Executive Committee discussed some options regarding financial aid. During the Spring Quarter the Cashiers office will start implementing that students go pickup their checks from the Cashiers office instead of having the checks mailed. It would save the cashier’s office money and student’s time in receiving their aid. They hope that this enables students to sign up for direct deposit.

**22:05**

1. ROUND TABLE REMARKS

**Pinlac**: He states that the Homecoming parade will start at 3:00PM. The route will go from housing towards the financial aid building and make its way through the parking lot to the gym.

**Cardenas**: He is looking into having a Town hall for EXCOM and invite students to ask them questions on what they have been doing.

**Jones**: She states that she is production managing the Black Choreographers Festival Saturday and Sunday and invites the committee to come.

**Lopez**: He states that **J. Jones** and he will be giving campus tours to alumni tomorrow and then going to the alumni social from 3PM to 5PM. There is a Basketball game tonight.

1. ADJOURNMENT

Meeting Adjourned at **9:29AM.**

Minutes Reviewed by:

**Chair/President/CEO**

Name: David Lopez

Minutes Approved on:

**3-11-16**

Date: