**Executive Committee Meeting Minutes of May 4th, 2016**

1. CALL TO ORDER **AT 12:46**
2. ROLL CALL

**Present:** D. Lopez, P. Narez, C. Sanchez, M. Castillo, E. Pinlac, and J. Chavez.

**Late:** S. Acosta.

**Not Present:** K. Rojas.

1. ACTION ITEM **- Approval of the Agenda**

**(MS)** Motion to approve the agenda by **C. Sanchez**, seconded by **P. Narez**.

**(MSP)** Motion to amend the agenda to move the New Business Items before the Unfinished Items by **M. Castillo**, seconded by **D. Lopez**, motion **PASSED**.

**(MSP)** Motion to approve the amended agenda, motion **PASSED**.

1. ACTION ITEM – **Approval of the Minutes of March 11th, 2016**

**(MSP)** Motion to approve the minutes of March 11th, 2016 by **C. Sanchez**, seconded by **P. Narez**, motion **PASSED.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

1. UNFINISHED ITEMS:
   1. DISCUSSION ITEM – **Strategic Plan**

The Executive Committee gave updates on the Strategic Plan. President **D. Lopez** said the deadline for chairs is May 13th. He doesn’t need them until he presents to the Board on May 26th, but he wants a week to review it before he presents it. The chairs need to meet with their committees to discuss their goals. He is looking at Pomona’s Strategic Plan. Executive Director **E. Pinlac** said he wants to bring in the whole perspective, to look at the structure as a whole and see what is working and what is not. They also need to look at the other ASI’s and what they are doing. President **D. Lopez** said he will compile everyone’s list once he has it and try to reflect Pomona’s. This is a 5 year plan.

No one knows where they will be in 5 years, but this is a plan to have an idea of what they want to see for this ASI. As long as there is something there that guides the future BOD’s, they have done their job.

**36:30**

1. NEW BUSINESS ITEMS:
   1. DISCUSSION ITEM – **Student Life Proposal**

The Executive Committee discussed the proposal from Student Life. AVP Student Affairs **M. Castillo** said they had to do a proposal that deals with the Student Life and Leadership budget. One of the struggles they had was to show how the funds are being used once the funds are awarded to the clubs. Executive Director **E. Pinlac** said they are having trouble holding the clubs accountable for the money they are funded. They want to look for a person who will be in charge of this task. This person would be from Student Life. President **D. Lopez** said this person is needed but he is not sure about how they are paid by ASI and a part of Student Life. They talked about who the person would report to. This position is on the state side. Executive Director **E. Pinlac** said he would get background on this and then bring this item back. Executive VP **S. Acosta** said she is interested to hear about how this process would be brought back to ASI.

* 1. DISCUSSION ITEM – **Diversity Center**

The Executive Committee discussed the Diversity Center programs. AVP Student Affairs **M. Castillo** said when the Diversity Center went to the state side none of the budget went with it.Heshowed a list of the programs that are being coordinated out of the Diversity Center. The University is paying 115,000. This brings them back to the budget when they were under ASI. Executive Director **E. Pinlac** said this is a great way to expand their programming. President **D. Lopez** asked is this would fall under Programming or Student Government budget. Executive Director **E. Pinlac** said he would put it under Marc’s budget. He said they technically already have this coding string because they were a part of ASI before. President **D. Lopez** said the majority of funding help came from special events. Executive Director **E. Pinlac** said ASI has a lot of money and they need to utilize it. Executive VP **S. Acosta** said students do not know what their funds go towards. She would like to see more students aware of what their funds go towards. President **D. Lopez** asked how they expand the Diversity Center and move forward. AVP Student Affairs **M. Castillo** said it was supposed to be a 3-5 year plan but they are doing a 1 year proposal to incorporate all the groups.

* 1. DISCUSSION ITEM – **End of the Year**

The Executive Committee discussed any last minute plans and prepping for the transitional period. President **D. Lopez** said the budget will be an action item on May 26 or 27th. CSSA is this weekend and next weekend is Spring Mayhem. Hey Be Nice is coming up and Coco and Cram is at the end of the month. They are having Advising 101 come up as well. The new BOD will be in office soon.

He asked if there is anything that should be addressed before their term ends. Executive Director **E. Pinlac** said the Dream Center needs to be worked on. He said they need to review their Travel Policy because they are having a hard time paying the students that they have already approved. They can address that to this Board or give it to the next Board.

Transitions for the next board need to be accomplished. Director of Programming Council **P. Narez** said he will take his successor out to dinner and talk with him about the position. Senator of CEAS **J. Chavez** said they should help the future BOD so they do not struggle. President **D. Lopez** said retreat, the banquet and last BOD meeting is coming up. The last BOD meeting is June 8th. 3 BOD are graduating. Transitions could be worked on at retreat. The BOD will be looking into giveaways and they can tell the new BOD their findings. The BOD will be looking at the mission statement and a resolution about the Dream Center. They will see a Public Relations Plan and a Strategic Plan as a whole.

**32:00**

1. ROUND TABLE REMARKS

**Sanchez:** Come to her Advising 101 event.

**Lopez:** He wants the Transition statements to be worked on. He will be meeting with Hendrix to talk about the Travel Policy. They are having a Personnel meeting on Monday. They will be looking at the evaluation process soon. A BOD meeting will be next week.

1. ADJOURNMENT **AT 1:24 P.M.**

Minutes Reviewed by:

**Chair, President**

Name: David Lopez

Minutes Approved on:

**6-6-16**

Date: