**ASI External Affairs Special Committee Meeting of February 19, 2016**

1. CALL TO ORDER **AT 3:15 P.M.**
2. ROLL CALL

**Present:** A. Palma, J. Jones, C. Sanchez, S. Cardenas and T. Patterson.

**Late:** None.

**Not Present:** T. Tate, J. Chavez, S. Ortiz, E. Pinlac, and S. Hebert.

1. ACTION ITEM **- Approval of the Agenda**

**(MS)** Motion to approve the agenda and seconded.

Amendment: Motion to amend the agenda adding Discussion Item C under New Business Items called External Affairs Budget Closed Session by **C. Sanchez**, seconded by **J. Jones**, motion **PASSED** (unanimously).

**(MP)** Motion to approve the amended agenda, motion PASSED (unanimously).

1. ACTION ITEM – **Approval of the Minutes of February 5, 2016**

**(MSP)** Motion to approve the minutes of February 5th by **C. Sanchez,** seconded, motion **PASSED** (unanimously).

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

1. UNFINISHED ITEMS:

 A. DISCUSSION ITEM - **Collaborative Event**

 The event date and times are tentative. This event will give out T-shirts and have food.

 They need to decide where the event will be. On May 5th the event will be on the Hayward

 campus between 10 AM-12 noon and 4-6 PM. This event will then be happening again on May

 10th at the Concord campus. They might have the Concord campus event be two hours. The

 committee discussed more about this event and who would take charge of what.

**19:50**

1. NEW BUSINESS ITEMS:
	1. INFORMATION ITEM - **Concord Director, Budget Proposal (Closed Session)**

**(MSP)** Motion to go into Closed Session by **J. Jones.**

The committee discussed having the Concord Director receive a travel reimbursement in order

 for her to attend the External Affairs and Board of Directors meetings.

 B. DISCUSSION ITEM - **Memorandum of Understanding**

The committee wants everyone to check it so they decided to table this for the next meeting and finalize it.

 C. DISCUSSION ITEM – **External Affairs Budget (Closed Session)**

 The committee discussed a section of the budget that External Affairs Committee and Concord Affairs Committee used for Programing events.

1. ROUND TABLE REMARKS

No roundtable remarks.

1. ADJOURNMENT

Minutes Reviewed by:

**Chair, VP of External Affairs**

Name: Luis Cardenas

Minutes Approved on:

**4-12-16**

Date: