**Finance Committee Special Meeting Minutes of January 28th, 2016**

1. CALL TO ORDER: Chair **Jones** calls meeting to order at **9:14AM.**
2. ROLL CALL

|  |  |  |
| --- | --- | --- |
| Members Present | Absent Members | Guests |
| Janeesha Jones | David Lopez |  |
| Allison Lau | Doris Lagasca |  |
| Pablo Narez | Marguerite Hinrichs |  |
| Courtney Miles |  |  |
| Ishita Thanki |  |  |
| Erik Pinlac |  |  |
| Stacey Acosta |  |  |

1. ACTION ITEM - **Approval of the Agenda**

**Motion: ()**

1. ACTION ITEM- **Approval of the Minutes of January 12th, 2016**

**Motion: (Thanki) to approve the Minutes of January 12th, 2016.**

**Motion carries.**

1. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

* No public comment.

1. UNFINISHED ITEMS:
   1. ACTION ITEM-**Club Funding Policy Edits**

**Motion: (Lau) to table the club funding policy indefinitely.**

**Vote: 4-0-0.**

**Motion carries.**

1. NEW BUSINESS ITEMS:
   1. INFORMATION ITEM-**USB’s for Clubs Plan**

* Chair **Jones** suggested a 4GB USB with a budget of $1,000 for 250 USB’s.
* Student-At-Large **Thanki** said there are actually 105 clubs, but Rec/Renewal just happened.
* Chair **Jones** suggested using the leftover USB’s for promotional purposes.
* Executive Director **Pinlac** suggested checking with the vendor.
* Student-At-Large **Miles** asked about storage for the USBs.
* Executive Director **Pinlac** gave advice about how to contact Presidents about the USB’s.
  1. INFORMATION ITEM- **Rec & Renewal Clubs List**
* Chair **Jones** contacted **Patrick** about all the updated recognized clubs on campus. The new list has been modified.
  1. DISCUSSION ITEM-**Business Plan Conference**
* Chair **Jones** presents PowerPoint about Rice University Business Plan Competition. She explained how it could benefit the campus and ASI. Given ASI’s surplus situation, it needs a sustainable remedy. She suggested taking ideas from various thriving campuses. RBC is ranked number 1 in business competitions. The budget is $1,200.
* Executive Director **Pinlac** asked if the expenses include an entrance fee.
* Student-At-Large **Lau** thinks this is a great idea.
* Student-At-Large **Thanki** says the competition reminds her of a show called Shark Tank.
* Executive Director **Pinlac** suggests taking 1-2 people from the committee.
  1. DISCUSSION ITEM**- Commuter Center**
* Chair **Jones** presents a PowerPoint to showcase her progress on the developing task. She explained why there is a need for a commuter center and gave other University examples. She is currently looking at pricing and she will present another plan in the quarter.
* Student-At-Large **Thanki** asked if there are any CSU’s that have this program.
* Executive Director **Pinlac** suggested they reach out to **Martin Castillo** because he works with commuter students.

1. SPECIAL REPORTS

* No special reports.

1. ROUND TABLE REMARKS

* No roundtable remarks.

1. ADJOURNMENT

Meeting Adjourned at **9:40AM.**

Minutes Reviewed by:

**Chair, VP of Finance**

Name: Janeesha Jones

Minutes Approved on:

2-11-16

Date: