**Finance Committee Special Meeting Minutes of March 3rd, 2016**

1. CALL TO ORDER **AT 9:22 A.M.**
2. ROLL CALL

Present: A. Lau, J, Jones, P. Narez, I. Thanki, E. Pinlac and D. Lopez.

Late: C. Miles.

Not Present: D. Lagasca and M. Hinrichs

1. ACTION ITEM **- Approval of the Agenda**

**(MS)** Motion to approve the agenda by **I. Thanki,** seconded by **A. Lau.**

Amendment: Motion by **P. Narez** to add New Business Item Discussion Item E Commuter Center and F Strategic Plan, seconded by **A. Lau,** motion **PASSED.**

**(MSP)** Motion to approve the amended agenda by **I. Thanki,** seconded by **A. Lau,** motion **PASSED.**

1. ACTION ITEM**- Approval of the Minutes of 2-11-16**

**(MSP)** Motion to approve the minutes of 2-11-16 by **I. Thanki,** seconded by **A. Lau,** motion **PASSED.**

1. ACTION ITEM- Approval of the **Minutes of 2-15-16**

**(MSP)** Motion to approve the minutes of 2-15-16 by **A. Lau,** seconded by **I. Thanki**, motion **PASSED.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

1. NEW BUSINESS ITEMS:
   1. DISCUSSION ITEM-**Club Funding Policy Edits/Cultural Grad**

Chair **J. Jones** said she discussed the idea of putting cultural graduation in the club funding policy. API graduation asked for funding. In their policy it states that they don’t fund graduations. They may want to take that language out or change it. The committee was deciding what to fund for cultural graduations. The committee decided to fund award ceremonies and graduation parties. Chair **J. Jones** said she will give the committee a week to make their final edits to the policy. They want to keep the budget at $1500 up to the discretion of the Finance committee.

* 1. DISCUSSION ITEM- **LAUNCH Festival**

The Committee will discuss attendance and outcomes for the LAUNCH Festival 2015. They discussed a potential carpool to the last event leaving at 2:30 P.M.

* 1. DISCUSSION ITEM-**Club Funding Request (s)**

The Committee will discuss a funding proposal and steps moving forward. A club wants funds to publish a magazine that they will hand out at their launch party. This fund would go under advertisement. They discussed if they wanted to add this wording to their policy.

* 1. DISCUSSION ITEM-**Rice Business Competition**

The funding for the two committee members to attend this event was approved by the BOD. The committee members attending need to inform their professors that they will be missing classes that day.

* 1. DISCUSSION ITEM-**Commuter Center**

Chair **J. Jones** said both unions are being looked at to be turned into a commuter center. She wants off campus housing fairs and meal plans. Housing is looking at getting a contract with metro 655 on Tennyson to be included in campus housing. There already is an off campus meal plan for commuter students and they want to get that word out. They got a reply from the Illinois Chicago campus concerning their commuter center. They have ideas of what to do for their commuter center.

* 1. DISCUSSION ITEM-**Strategic Plan**

Chair **J. Jones** said President **D.** **Lopez** gave Excom a big packet concerning a strategic plan. Every chairs job is to have a plan of where their committee should be in 5 years. She will set up a working session with the committee so they can start talking about what their strategic plan should be.

1. SPECIAL REPORTS

No special reports.

1. ROUND TABLE REMARKS

No roundtable remarks.

1. ADJOURNMENT **AT 9:58 A.M.**

Minutes Reviewed by:

**Chair, VP of Finance**

Name: Janeesha Jones

Minutes Approved on:

**3-10-16**

Date: