**ASI Internal Affairs Special Committee Meeting Minutes of January 28th, 2016**

1. CALL TO ORDER: AT **7:09 P.M.**
2. ROLL CALL

**Present**: Kevin Rojas, Lina Reyes, Alexus Wright, Janeesha Jones, Samantha Quiambao, Stacey Acosta.

**Late**: None.

**Not Present**: Erik Pinlac, David Lopez, Anavenessa Aguirre.

1. **ACTION ITEM** - **Approval of the Agenda**

**(MSP)** Motion to approve the agenda by **S. Quiambao**, seconded by **A. Wright**, motion **PASSED** (unanimously).

1. **ACTION ITEM** – **Approval of the Minutes of January 13th, 2016**

**(MSP)** Motion to approve the Minutes of January 13th, 2016 by **S. Quiambao,** seconded by **A. Wright**, motion **PASSED** (unanimously).

1. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

1. UNFINISHED ITEMS:
   1. **ACTION ITEM- Committee Codes**

The committee reviewed the current Committee Codes and went over the revisions.

**(MSP)** Motion to amend the Committee Codes and strike out the Director of Student Life and Leadership under the Finance committee and replace it with a representative of Student Life and leadership by **A. Wright**, seconded by **A. Reyes**, motion **PASSED** (unanimously).

**(MSP)** Motion to approve the amended Committee Codes, motion **PASSED** (unanimously).

* 1. **ACTION ITEM**- **Code of Conduct**

The committee reviewed the current Code of Conduct and went over the revisions concerning the violations.

**(MSP)** Motion to approve the Code of Conduct, motion **PASSED** (unanimously).

**11:18**

1. NEW BUSINESS ITEMS:
   1. INFORMATIVE ITEM- **ASI Senate Constitution**

Chair **Rojas** reminded the committee that he is working on the ASI Senate Constitution that will be active fall 2016 with a due date of May 11th.

* 1. INFORMATIVE ITEM- **Strategic Plan**

Executive VP **Acosta** explained the idea behind the Strategic Plan that will be for the next 5 years.

* 1. INFORMAITON ITEM – **ASI Banquet**

Chair **Rojas** said this year in Spring Quarter the committee will be planning out the ASI Banquet.

* 1. INFORMAITON ITEM – **CHESS**

The committee was informed of CHESS and that will be hosted at Sac State this year. They will receive more information about CHESS from Director of Legislative Affairs **Garnica** in another meeting.

**17:15**

1. ROUNDTABLE REMARKS

**Rojas:** He appreciates the committee members taking the time out of their day to get back to him.

1. ADJOURNMENT **AT 7:27 P.M.**

Minutes Reviewed by:

**Chair, VP of Internal Affairs**

Name: Kevin Rojas

Minutes Approved on:

Date: