**ASI Programming Council Meeting Minutes of February 2nd, 2016**

1. CALL TO ORDER **AT 5:39 P.M.**
2. ROLL CALL

**Present:** Samantha Quiambao, Anavenessa Aguirre, Ashley De La Paz, Stephany Cardenas, Geneva Easton, Jaiman Khaira, Kaylyn Barnett, Darrell Bailey, Nishad Begiem, and Rahul Anand

**Late:** David Lopez

**Not Present:** Monique Lynch, Michael Cesena, Kevin Rojas, and Marguerite Hinrichs.

1. ACTION ITEM **- Approval of the Agenda**

**(MSP)** Motion to approve the amended agenda by **S. Cardenas**, seconded by **G. Easton**, motion **PASSED** (unanimously).

1. ACTION ITEM – **Approval of the Minutes of January 15, 2016**

**(MSP)** Motion to approve the friendly amended minutes of January 15th, 2016 by **S. Cardenas**, seconded by **A. Paz**, motion **PASSED** (unanimously).

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

1. UNFINISHED ITEMS:
   1. ACTION ITEM – **Basketball Tailgate**

The Programming Council Committee will take action on the budget for the February 27th, Tailgate. The budget will include food for the first 100 people and payment of DJ.

**(MSP)** Motion to approve the Basketball Tailgate budget not exceeding $1500 by **A. Aguirre**, seconded by **A. Paz**, motion **PASSED** (unanimously).

**6:15**

* 1. DISCUSSION ITEM – **Commit to Fit Debrief**

The Programming Council Committee will debrief on their most recent event, Commit to Fit. During this debrief, the committee will examine what went wrong and what they can do to improve, also they will discuss some key highlights. The committee thought the event went very well and students liked the salad shakers. They do have a lot of salad shakers left that they will most likely give away during commuter day.

**8:20**

* 1. DISCUSSION ITEM – **Commuter Day**

The Programming Council Committee will briefly discuss Commuter Day and add onto what they discussed at the last meeting. For giveaways they were thinking chargers, headphones, sun visors, vouchers, and car phone holders. They are giving food away by the RAW for breakfast, lunch, and dinner. They want to get clubs and organizations to table too. They were thinking about the week of the April 25th and they want two days for the event. They will be looking at past surveys on this event to see how they can make it more successful. Director of Programming **Quiambao** will start thinking about a budget and create one for future meetings.

**11:30**

* 1. ACTION ITEM – **Cocoa and Cram**

The Programming Council Committee will review the proposed groceries budget, the Aramark budget and will take action on the approval of the total budget. The event will be March 7th-10th.

**(MSP)** Motion to approve a Cocoa and Cram budget not exceeding $3000 by **S. Cardenas**, seconded by **A. Paz**, motion **PASSED** (unanimously).

**14:38**

1. NEW BUSINESS ITEMS:
   1. DISCUSSION ITEM – **It’s On Us**

The Programming Council committee will talk about the It’s On Us event for the Winter and quarter and how they can contribute to it. President **Lopez** gave more insight on It’s On Us and how they did it previously. This quarter they are going to do an event called Tea Time based off of sexual consent. The Board will purchase 600 It’s On Us shirts and Programming committee will purchase 100 shirts for Concord campus to have their event there. Total amount is over $7000 with 700 shirts and from this committee they will need $1000 for the 100 shirts plus another $1300 for the event itself. President **Lopez** doesn’t see a lot of that budgeted money being used for the event because they are only doing tea and cookies for the event. In Spring Quarter they will do a Hey Be Nice campaign instead of an It’s On Us campaign.

**19:05**

* 1. DISCUSSION ITEM – **Collaboration with VP External Affairs for TED Talk**

The Programming Council committee will talk about the collaboration with the Vice President of External Affairs **Cardenas** to determine further collaboration and to get more information about the External Affairs Committee event, TED talk series. Next meeting they will have a budget to show how much will be needed for food. The TED talk will have key speakers from certain colleges to encourage and inspire students to see what they can do career wise. They also want a 5th speaker who talks about motivation.

**21:44**

1. SPECIAL REPORTS

No special reports.

1. ROUND TABLE REMARKS

**Lopez:** We are halfway through the quarter and good luck on midterms. A lot will be happening in spring and when they do their events they need to go big. The committee needs to voice their opinion and present their ideas.

**Quiambao:** She thanked the committee for their work. The Warriors’ tickets were handed out. The committee should prepare themselves for next quarter’s events.

**Bailey:** He asked about any plan to engage the Pioneer Pack.

**Lopez:** He discussed the details and ideas for Pioneer Pack.

**Bailey:** He informed them more about sporting events and ideas for CSUEB.

1. ADJOURNMENT **AT 6:10 P.M.**

Minutes Reviewed by:

**Chair, Director of Programming**

Name: Samantha Quiambao

Minutes Approved on:

**2-23-16**

Date: