**ASI Programming Council Special Meeting Minutes of March 16th, 2016**

1. CALL TO ORDER **AT** **3:11 P.M.**
2. ROLL CALL

**Present**: S. Quiambao, A. Aguirre, S. Cardenas, G. Easton, J. Khaira, K. Barnett, M. Cesena and A. Rolph.

**Late**: None.

**Not Present**: A. Paz, M. Lynch, D. Lopez, K. Rojas, D. Bailey, and M. Hinrichs.

1. ACTION ITEM **- Approval of the Agenda**

**(MSP)** Motion to approve the agenda by **S. Cardenas**, seconded by **G. Easton**, motion **PASSED**.

1. ACTION ITEM – **Approval of the Minutes of March 8, 2016**

**(MSP)** Motion to approve the minutes of March 8th, 2016 by **S. Cardenas**, seconded by **K. Barnett**, motion **PASSED**.

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

1. BUSINESS ITEMS:
	1. ACTION ITEM – **Giveaways**

The Programming Council committee will talk about the giveaways and approve a budget for it.

Chair **Quiambao** said they have $9,000 for giveaways. They will give away baseball jerseys, baseball caps, fruit infuser water bottles, mugs with spoons, possibly water bottle mason jars and notebooks. She asked if any member had any more ideas for giveaways. One idea was selfie sticks. Once they approve a budget they can look at more ideas for giveaways.

**(MSP)** Motion to not exceed $9000 in giveaways by **S. Cardenas**, seconded by **A. Aguirre**, motion **PASSED**.

* 1. ACTION ITEM – **Commuter Day**

The Programming Council committee talked about the event commuter day and reviewed the budget being proposed. For 300 shirts it would be $2,625, sun shades with a total cost of $2,392 and external charges for $2,039. They want to look into getting Aux chords. For the Wednesday event the food they would is Broncos pizza costing $610. The total for everything for the Commuter Day events are $20,000. Commuter day will be week 5 Wednesday the 27th and Thursday the 28th. Thursday’s food will be breakfast items, lunch will be bagged lunches of sandwiches, and for dinner Jamba juice because students usually grab something fast on their way for night classes. They talked about doing more giveaways.

**(MSP)** Motion to approve a budget to not exceed $20,000 for Commuter Day by **S. Cardenas**, seconded by **K. Barnett**, motion **PASSED**.

* 1. ACTION ITEM – **Spring Welcome Week**

The Programming Council committee talked about what they should do for the first week of school. They were thinking a DJ and a dessert bar. This would be Wednesday at noon. They can do giveaways too.

**(MSP)** Motion to approve the budget not to exceed $1,500 by **S. Cardenas**, seconded **by K. Barnett**, motion **PASSED**.

* 1. ACTION ITEM – **Athletic Events**

The Programming Council committee talked about the athletic events and discussed approving all the budgets at once. The budget should be about $4,000 which will include two tailgates, a DJ, a shuttle to Chabot, and a banner.

**(MSP)** Motion to not exceed $4,000 for the spring athletic events by **G. Easton**, seconded by **K. Barnett**, motion **PASSED**.

**30:00**

1. SPECIAL REPORTS

No special reports.

1. ROUND TABLE REMARKS

**Quiambao:** She thanked the committee for attending the meeting and said she will send documents about the events.

1. ADJOURNMENT **AT 3:41 P.M.**

Minutes Reviewed by:

**Chair, Director of Programming Council**

Name: Samantha Quiambao

Minutes Approved on:

**4-12-16**

Date: