**Board of Directors Meeting Minutes of August 24, 2016**

1. CALL TO ORDER: Chair **J. Plasencia** calls meeting to order at **12:01PM**
2. ROLL CALL

Present**: J. Plasencia, H. Erhahon, R. Khorasani, L. Ramos, K. Mariscal, J. Khaira, M. Ratcliffe, A. Villalobos, E. Field, E. Pinlac, David Lopez**

Late**: S. Quiambao, K. Parada, H. Rangel, M. Castillo**

Not Present**: K. Rojas, J. Giron**

1. ACTION ITEM **- Approval of the Agenda**

Motion to approve the agenda by **R. Khorasani**, seconded by **L. Ramos**

Motion to amend the agenda by adding **C. Action Item – Sunil Guptha Travel Request** under UNFINISHED ITEMS by **R. Khorasani** and seconded by **L. Ramos**.

Discussion:

**R. Khorasani** states that this item was discussed at the Executive Committee Meeting and will now be an action item during the BOD meeting being that the Executive Committee is part of the BOD.

**E. Pinlac** states that another reason why they are bringing the item forward is because there are travel deadlines that Sunil Gupta needs to meet.

Motion to approve the amended agenda **PASSED**

1. ACTION ITEM – **Approval of the Minutes of June 8, 2016**

Motion to approve the meeting minutes of June 8, 2016 by **H. Erhahon**, seconded by **R. Khorasani**, motion **PASSED**.

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment

1. SPECIAL PRESENTATIONS
   1. **Marketing Request Forms**

Leading Graphic Designer, **Katherine Riddle**, will discuss marketing request forms with the Board.

Motion to table the Marketing Request Forms to the next BOD meeting by **H. Erhahon**, seconded by **R. Khorasani**, motion **PASSED**.

**10:15**

1. UNFINISHED ITEMS:
   1. ACTION ITEM – **Scholarship Policy**

The Scholarship Policy was created over the summer and has been discussed before. The $1,000 scholarship is dedicated for tuition expenses. It is divided in two, $500 in the winter quarter and $500 in the spring quarter. Ten students would be the ones awarded this scholarship. The scholarship will be the available on the scholarship portal. ASI used to award scholarships in the past but the structure was not as organized. **E. Pinlac** and other members of a Review Committee will be the ones selecting the scholarship winners.

Motion to approve the **Scholarship Policy** by **R. Khorasani** and seconded by **L. Ramos,** motion **PASSED**.

**26:51**

* 1. DISCUSSION ITEM – **Priority Registration Resolution**

The Priority Registration Resolution was created so that the BOD has a better opportunity to select their classes being that they have to allocate time to better serve students.

**D. Lopez** states to add “Academic Senate” under the last RESOLVE and to be more elaborate in another resolve by stating something like, “ASI BOD would like to be listed on the registration policy that was created by the academic senate.”

**E. Pinlac** states that two of the RESOLVES are very similar and can possibly be combined into one.

**M. Castillo** clarifies the differences between Priority and Early Registration. With Early Registration there is a 2% cap and with Priority Registration there is a 3% cap.

**43:55**

* 1. ACTION ITEM- **Sunil Guptha Travel Request**

The Executive Committee received a request from a computer science student who submitted an essay to the SEDE conference and has since been invited to attend and talk about his research and his paper. The policy allows ASI to provide up to $500 maximum.

Motion to approve Sunil Guptha’s travel request for no more than $500 for SEDE conference by **H. Erhahon**, seconded by **L. Ramos**, motion **PASSED**.

**51:18**

1. NEW BUSINESS ITEMS:
2. ROUND TABLE REMARKS

**R. Khorasani**: I encourage everyone to put the word out and market the ASI scholarship.

**D. Lopez:** Good luck on finals next week for those in summer school and congrats on passing the scholarship policy.

**H. Erhahon:** You do realize the importance of the scholarship and I’m glad you guys were able to pass it. Let’s make sure we get the money out there so that more students can be more involved with ASI. For those of you that this is your first official ASI Board meeting welcome. This year we are going to be doing a lot.

1. ADJOURNMENT

Meeting adjourned at **12:55PM**

**Minutes Reviewed By:**

**Chair of the Board**

**Name: Juan Plasencia**

**Minutes Approved on:**

**9-21-16**

**Date:**