**Board of Directors Special Meeting Minutes of September 7, 2016**

1. CALL TO ORDER: Chair of the Board **J. Plasencia** calls meeting to order at **12:00PM.**
2. ROLL CALL

Present**: J. Plasencia, H. Erhahon, S. Quiambao, K. Parada, L. Ramos, K. Mariscal, M. Ratcliffe, A. Villalobos, E. Field, M. Castillo, A. Tucker, I. Pollock**

Late**: R. Khorasani, J. Giron, H. Rangel, and E. Pinlac**

Not Present**: J. Khaira**

1. ACTION ITEM **- Approval of the Agenda**

Motion to approve the agenda by VP of University Affairs **L. Ramos** and seconded by Executive VP **S. Quiambao,** motion **PASSED.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

Ian Pollock, Assistant Professor, Graduate Multimedia Studies and Department of Art states that he submitted the proposal for the CSU East Bay Game Jam. Game Jam is a design thinking and rapid prototyping event. He was just following up to see if the BOD will be discussing it during their meeting today. Chair of the Board **J. Plasencia** states that he forgot to include CSU East Bay Game Jam in the agenda but will add it in the agenda for the next meeting. Ian Pollock would like to know information sooner for better planning.

**9:00**

1. SPECIAL PRESENTATIONS
2. UNFINISHED ITEMS:
	1. ACTION ITEM –**Meeting Times & Setting Resolution**

The Board of Directors reviewed the resolution to set all fall quarter meeting times & setting.

Motion to approve the Meeting Times & Setting Resolution by Executive VP **S. Quiambao** and seconded by VP of University Affairs **L. Ramos.**

Motion to amend the previous motion by ASI President **Erhahon** by adding one more resolve to that states that this resolution should be distributed to the Office of Student Life, Office of Student Affairs and the CSUEB Senate, etc.**,** seconded by Executive VP **S. Quiambao,** motion **PASSED.**

Motion to approve the amended Meeting Times & Setting Resolution **PASSED**.

**15:09**

1. NEW BUSINESS ITEMS:
	1. DISCUSSION ITEM – **By-law Referendum Proposal**

The Board of Directors discussed the referendum for the By-laws for next year. ASI President **Erhahon** states that in order for the referendum to take place the board needs to get 500 signatures before December so that it can take into effect in next year’s board. ASI President Erhahon states the proposed changes that need to be made to the By-laws. VP of Student Affairs **Castillo** recommends that the discussion about the proposed changes moved to a committee level being that most of the changes apply to board positions and the meeting would be more like a working meeting which it is not. ASI President **Erhahon** states that he did not want to take it to a committee level because there are only 2 committees that are seated and either way there would be discussion about these changes once brought to the board. ASI President Erhahon presented his suggested changes. All other changes suggested by the board will be discussed after the board has reviewed the By-laws themselves.

**48:47**

1. ROUND TABLE REMARKS

**Plasencia**: Always keep it professional.

**Pinlac**: Thank you for all for being very productive. You are all in the office all the time and that is a good sign for the board and the year. If you have not set-up a one-on-one with me please set that up. Look at my calendar everyone should have access. Set-up the meeting for 30minutes to 1hour and do it ahead of time.

**Giron**: Is there any possible way that we can get conference-call instructions? Just so that we do not speak out of place, we vote correctly while on the conference call and so on.

**Parada**: As you all know I will be taking on some of the tasks for Communications and I will be needing every ones help on a couple of things.

**Quiambao**: There is an orientation next Wednesday and Friday to make up orientations if anyone would like to table. Also next Tuesday, there is a new faculty orientation and they want to meet some of the ASI students and I will need 3-4 of you, if you are interested just email me back I sent a mass email about it.

**Erhahon**: Thank you to Karen for stepping up and taking up some of the Communications tasks. As Erik has mention we have been very productive in the past month. Thank you to every single one of you for being dedicated to your role. Thank you Martin for your consistent advice.

**Reza**: Since I am in orientation if any staff or board member needs to reach me text me on my cellphone, you can find it on my contact card. I do not always have access to Wi-Fi or internet so I cannot see my emails.

1. ADJOURNMENT

Meeting adjourned at **12:55PM**

**Minutes Reviewed By:**

**Chair of the Board**

**Name: Juan Plasencia**

**Minutes Approved on:**

**10-5-16**

**Date:**