**ASI Concord Committee Emergency Meeting Revised Agenda**

**Erin Field, Director of Concord Campus & Chair**

1:00pm –2:00pm

Thursday, January 12, 2017

Room 150 1st Floor, Library Building

**Conferencing Instructions**:

Dial in the access telephone number **888-935-1819**

Enter participant pass code **5084625 followed by # sign**

1. CALL TO ORDER
2. ROLL CALL
3. ACTION ITEM **- Approval of the Agenda**
4. SPECIAL PRESENTATIONS
   1. **Meeting Procedure –** ASI V.P of Finance/CFO **Khorasani** will give a brief presentation on Robert’s Rules of Order, Gloria Romero Act and proper meeting etiquette.
5. ACTION ITEM – **Approval of the April 25, 2016 Minutes**
6. ACTION ITEM – **Approval of the April 11, 2016 Minutes**
7. ACTION ITEM – **Approval of the March 9, 2016 Minutes**
8. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
9. NEW BUSINESS ITEMS:
   1. **DISCUSSION ITEM** – **Introductions**

The Committee will get to know each other.

* 1. **ACTION ITEM—Vice Chair Election**

The committee will elect a vice chair for the committee.

* 1. **DISCUSSION ITEM – ASI Concord Committee Roles**

The Committee will discuss roles, responsibilities and goals of its members.

D. **DISCUSSION ITEM ­– Concord Committee Meeting Times**

Possible meeting times and dates for Concord Committee will be discussed.

E. **DISCUSSION ITEM – Upcoming Concord Events**

* + - * 1. Advising 101
        2. Create a Creature
        3. Rare Disease Day
        4. Cocoa and Cram

F. DISCUSSION ITEM – **Rare Disease Day Proposal**

**Erin Field** will present the proposalon behalf of **Maria Isabel Bueso.**

1. ROUND TABLE REMARKS
2. ADJOURNMENT