**Elections Committee Meeting Minutes of February 6, 2017**

I. CALL TO ORDER **at 3:10 PM**

II. ACTION ITEM - **Approval of the Agenda**

**Motion** to approve the agenda of **February 7, 2017** by **L. Gebre,** second by **M. Perez-Murillo,** motion **PASSED.**

III. ACTION ITEM – **Approval of the Minutes of May 9, 2016**

**Motion** to approve the minutes of **May 9, 2016** by **L. Gebre,** second by **M. Perez-Murillo,** motion **PASSED.**

IV. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**No public comment.**

V. UNFINISHED ITEMS:

1. ACTION ITEM - **Appointment of Committee Chair**

Motion to approve **Maria Perez-Murillo** by **L. Gebre,** second by **M. Perez-Murillo,** motion **PASSED.**

1. ACTION ITEM - **Appointment of Subcommittee Chairs**
2. **Marketing/Social Media**
3. **Candidate Forum**
4. **Poll Workers**
5. **Other**

**6:55**

VI. NEW BUSINESS ITEMS:

1. DISCUSSION ITEM – **Update on Membership**

The committee will conduct interviews for the new potential members.

1. DISCUSSION ITEM - **Elections Committee Code**

Each member will divide up the code and comment on the code and as to what will help the current members. They will update the code and it will be divided between them.

**14:03**

1. DISCUSSION ITEM - **Elections Packet Timeline**

They are behind based on the timeline ant it must be updated.The timeline will be split up, the members will make their suggestions and as they come together they will update the timeline

with everyone’s suggestions.

**23:00**

1. DISCUSSION ITEM - **Marketing & Social Media Resources**
2. **ASI Home Page**
3. **BaySync**

The committee is not sure who to contact about BaySync or how to use it. They believe it is best to use ASI’s current portal as it will be easier for all.

1. **ASI Elections Facebook Page**

**M. Hinrichs** would like for someone who is already added as admin to help by announcing the meeting time.

1. **Collaborating with ASI VP of Communications & ASI Marketing**

The members will be contacting VP of Communications and with Marketing to come up with better ways of communicating with the students.

**40:00**

1. DISCUSSION ITEM – **Budget**

**M. Hinrichs** advises the committee to think of everything they believe they will need that way the committee could budget on their own and then present to the board what they would need and the amount of budget they would prefer to have. They were advised to speak to Sneh in order to have a specific breakdown of the previous budgets.

VII. SPECIAL REPORTS

 No special reports.

VIII. ROUND TABLE REMARKS

 **M. Hinrichs:** Congratulations on your first official meeting and on implying the Robert’s Rules of

 Order.

IX. ADJOURNMENT at **3:58 PM**

Minutes Reviewed by:

**Chair, Elections Committee**

Name: Maria Perez-Murillo

Minutes Approved on:

**2/13/17**

Date: