**Elections Committee Meeting Minutes February 13, 2017**

I. CALL TO ORDER at **3:07 PM**

II. ROLL CALL

**Present:** Maria Perez-Murillo, Simran Pahal, Martin Castillo, James Carroll

**Not Present:** Lydia Gebre, Marguerite Hinrichs

**Late:**

III. ACTION ITEM - **Approval of the Agenda**

**Motion** to approve the agenda by **S. Pahal**, second by **M. Perez-Murillo**, motion **PASSED**.

IV. ACTION ITEM – **Approval of the Minutes from Monday, February 6, 2017**

**Motion** to approve the minutes of **February 6, 2017** by **S. Pahal**, second by **M. Perez-Murillo**, motion **PASSED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public** **to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment.**

VI. UNFINISHED ITEMS:

1. ACTION ITEM-**Appointment of Subcommittee Chairs**
2. **Marketing/Social Media**
3. **Candidate Forum**
4. **Poll Workers**
5. **Other**

**Motion** to table the action item appointment of subcommittee chair to the next meeting by **S. Pahal**, second by **M. Perez-Murillo**, motion **PASSED**.

VII. NEW BUSINESS ITEMS:

1. DISCUSSION ITEM – **Update on Membership**

Two students who are interested in joining the committee, one has been interviewed and was referred to another committee but will need to be transferred.

1. DISCUSSION ITEM—Update on Elections Committee Code

**L. Gerbre** had the first part of the articles and since she was not present she will need to go over her section of the article next meeting. Student at large, **S. Pahal** reviewed her section of the articles and believes the GPA should be included since it is part of the requirements. **The Chair M. Perez-Murillo** believes the minimum requirements are posted earlier in the article and shouldn’t be necessary to add them to this section as well. **S. Pahal** would like to add them anyway as a correction. **M. Castillo** stated that the minimum requirements might change so adding them to the part of the article might mean going back and changing it again and it will become a recurring process. **The Chair M. Perez-Murillo** would like to expand on letter A to add an example timeline to give the students an idea.

1. DISCUSSION ITEM—Update on Elections Packet Timeline

The chair **M. Perez-Murillo** stated that **Marguerite Hinrichs** had told the committee to follow the San Jose State timeline since it is similar and they have a few items the committee does not have. One event they do not have is meet the candidates BBQ since the committee has a forum there will be more students who will attend. It does not have to be a BBQ but an event similar so that more students will attend. The timelines will be pushed back another week since they were not able to finalize them.

1. DISCUSSION ITEM—Budget

**M. Perez-Murillo** has been trying to retrieve the past records of the committee’s budget so that they could follow it or make changes as they would like to make them more comfortable with the committee and expenditure. Everything will be the same as last year if they do not to choose to have the BBQ or similar items. **M. Castillo** suggested that the committee should have the first BBQ to meet the candidates and the Board should have the second BBQ after they are elected.

1. DISCUSSION ITEM—Binder Suggestion

**M. Perez-Murillo** still needs to look at the past binder for the committee to find anything that is needed including the budget. She would like to have the binder more descriptive to find more modifications that will possibly help next year’s committee.

VIII. SPECIAL REPORTS

No Special Reports.

IX. ROUND TABLE REMARKS

**S. Pahal**: Believes all members should attend the next meeting since they keep pushing the timelines back.

**M**. **Castillo:** Would like the committee to send the items to one another so they could add on their changes and make it easier on those who have troubles and cannot make it in person.

**J. Carroll**: Has spent 24 years working on campus and he looks forward on helping the committee.

X. ADJOURNMENT at **3:40 PM**

Minutes Reviewed by:

**Chair, Elections Committee**

Name: Maria Perez-Murillo

Minutes Approved on:

**2-27-17**

Date: