**Finance Committee Regular Meeting Agenda**

**Reza Khorasani, Vice-President of Finance/CFO & Chair**

2:00pm – 4:00pm

Thursday, February 2, 2017

ASI Board Room, 2nd Floor, New UU Building 2004

**Conferencing Instructions:**

Dial in the access telephone number **888-935-1819**

Enter participant pass code **5084625 followed by # sign**

1. CALL TO ORDER
2. ROLL CALL
3. ACTION ITEM **- Approval of the Agenda**
4. ACTION ITEM – **Approval of the Minutes of January 19th, 2017.**
5. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
6. UNFINISHED ITEMS:
   1. ACTION ITEM – **Marketing Flyers**

The Finance Committee will discuss development of marketing materials for ASI Funding processes.

* 1. ACTION ITEM – **Finance Committee Club Audit Policy**

The Finance committee will take action regarding the club auditing policy.

* 1. ACTION ITEM – **Student Travel Funding Request for Julius Romel P Fernandez**

The Finance Committee will discuss Student Travel Funding Request from the student mentioned above.

1. NEW BUSINESS ITEMS:
   1. DISCUSSION ITEM – **Student Travel Funding Request for Linda C Beverly**

The Finance Committee will discuss Student Travel Funding Request from the student mentioned above.

* 1. DISCUSSION ITEM – **Tabling 101**

The Finance Committee will discuss the Do’s and Don’ts of tabling.

1. REGULAR ITEMS:
   1. DISCUSSION ITEM – **Student Funding Comments & Concerns**

In this section of the meeting, the Committee will hear all comments and concerns that any student may have in regards to ASI Student Funding policies & Procedures.

* 1. ACTION ITEM – **Clubs and Organizations Funding Requests**

The Finance Committee will take action regarding funding requests made by Student Clubs and Organizations.

1. ROUND TABLE REMARKS
2. ADJOURNMENT