**Finance Committee Meeting Minutes of February 9, 2017**

1. CALL TO ORDER **AT 2:11 PM**
2. ROLL CALL:

**Present**: Reza Khorasani, Jahiro Coreas, Crystal Jeffers, Alexis Lopez, Wasim Hassan, and My-Lan Huynh

**Late**:

**Not Present**: Ajju Singh, Hendrix Erhahon, Martin Castillo, Erik Pinlac, Doris Lagasca, and Marguerite Hinrichs

1. ACTION ITEM **- Approval of the Agenda**

 **Motion** to approve the agenda by **J. Coreas,** secondedby **C. Jeffers,** motion **PASSED.**

1. ACTION ITEM – **Approval of the Minutes of February 2nd, 2017.**

 **Motion** to approve the minutes of February 2nd, 2017 by **J. Coreas,** secondedby **A. Lopez,** motion **PASSED.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

 No Public comments.

1. UNFINISHED ITEMS:
	1. ACTION ITEM – **Student Travel Funding Request for Julius Romel P. Fernandez**

The Finance Committee discussed Student Travel Funding Request for the student Julius Romel.

Motion to table to the end of the meeting by **A. Lopez**, seconded by **J. Coreas**, motion **PASSED**.

**Motion** to table the student travel funding request for **Julius Romel P Fernandez** for the next meeting by **A. Lopez**, second by **C. Jeffers**, motion **PASSED**.

1. NEW BUSINESS ITEMS:
	1. DISCUSSION ITEM – **Conference Funding Request from Delta Chi**

The Finance Committee discussed Conference funding for Delta Chi organization. Kevin Rojas from Delta Chi submitted a form request but the amount they are asking for is more than they provide for the clubs. He is requesting for $2,111.75and clubs only get $1,000 dollars. They will vote on this item at the next meeting.

**11:30**

* 1. DISCUSSION ITEM – **Student Travel Funding Request for Alyssa M Rome**

The Finance Committee discussed the Student Travel Funding Request. She is not available to speak at this meeting but she can skype during the next meeting. She is requesting for $500 dollars.

**17:30**

* 1. DISCUSSION ITEM – **Student Travel Funding Request for Wasim Sahibzada**

The Finance Committee discussed Student Travel Funding Request from the student mentioned above. **Wasim Sahibzada** is an engineer student and construction management. He would like to attend a conference in Michigan. The conference is scheduled from March 25-30, **Wasim** is trying to create concrete that will melt snow that will not cost as much. There are many accidents during the winter snow and the creation of this pavement will help reduce those accidents. He will be representing CSU East Bay at this conference for the very first time. When he returns from his conference he will have a poster competition as well as gather the engineering students and teach them what he learned.

**26:40**

* 1. DISCUSSION ITEM – **Student Travel Funding Request for Jorge I Mora**

The Finance Committee discussed Student Travel Funding Request from the student mentioned above. **Jorge I Mora** could not make it to the committee meeting. The conference will take place in Portland, Oregon on April 6th, 2017. The request is for $421 registration, reservation, accommodations. **ASI VP of Finance R. Khorasani** read the essay **Jorge I Mora** sent along with the request. The **student-at-large** **J. Coreas** did not like the fact that **Jorge I Mora** is presenting his findings to his professor and to the class only, he believes that it is not good enough to fund the event for him only to bring back findings to other sociological research majors in his class and not to other students around school. **Student-at-large C. Jeffers** believes that as long as the class is open for any students to sit in during the presentation time, then that should be fine to qualify him since not all students will sit in and join and other funding’s have been for a one time presentation to those who are a part of the major. **ASI VP of Finance R. Khorasani** agrees with **C. Jeffers** that a onetime presentation qualifies him for the funding as long as the class is open for students to attend.

**34:51**

* 1. DISCUSSION ITEM – **Increase funding Limit for Student Travel Scholarship Policy**

The Finance Committee discussed potentially increasing the funding limits for Student Travel Scholarship Policy. **ASI VP of Finance R. Khorasani** states that most out of state requestsare over the funding limit which is $1,000; due to the limit the students appeal the request to the Board of Directors. **ASI VP of Finance R. Khorasani** believes it will be a good idea to increase the student travel scholarship fund to $1,000 for out of state. **ASI VP of Finance R. Khorasani** states that the board reminded him that he is going over the budget that was originally given to him. The budget was for $3,000 and now it is in negative. This funding is to help the student traveler not to fully pay the travelers fees. If the fund for one student goes up to $1,000, the funding for three student travel policy will go up as well.

**49:10**

* 1. DISCUSSION ITEM – **Increase funding Limit for Conference funding category of Club Funding Policy**

The Finance Committee discussed potentially increasing the funding limits for Conference funding for student clubs and organizations. **ASI VP of Finance R. Khorasani** states that the funds can be broken down between the members of the club if the fund cannot cover the cost. He states that once the limit was removed many clubs began to apply. **ASI VP of Finance R. Khorasani** would like to increase the limit to $800 if possible. **ASI VP of Finance R. Khorasani** hates to see that the Board of Directors go against the policy that has been set by funding the clubs more money after the finance committee stated the fund exceeded the limit. They would like to solve the problem but increasing the fund will not solve the problem. It has come to the attention of the Finance committee that the problem is not with their policy but with the overall members not coming to the agreement that any funding or financial request should go through the finance committee before the board due to the fact that the finance committee was created for that reason.

**1:03:00**

* 1. DISCUSSION ITEM – **Increase funding Limit for Student Travel Scholarship Policy**

The Finance Committee discussed potentially increasing the funding limits for Student Travel Scholarship Policy.

1. REGULAR ITEMS:
	1. DISCUSSION ITEM – **Student Funding Comments & Concerns**

In this section of the meeting, the Committee heard all comments and concerns that any student may have in regards to ASI Student Funding policies & Procedures. There are clubs that have not submitted request but believe they have due to the lack of communication between their own club members.

**1:07:03**

* 1. ACTION ITEM – **Clubs and Organizations Funding Requests**

The Finance Committee took action regarding funding requests made by Student Clubs and Organizations. The flyer that has been asked for from the club does not have the proper information and the flyers need all the information or to resubmit until correct. Paint and chill was approved for the higher limit and not the lower limit. **Student-at-large J. Coreas** does not like that the orientation team is not specific enough for him so he does not feel comfortable approving the request. **ASI VP of Finance R. Khorasani** will have the orientation team resubmit the information so that they could approve the request. **Student-at-large J. Coreas** found an issue with the organization is not specific enough as to what they will be purchasing with the funds. **Student-at-large A. Lopez** did not believe the request he is in charge of should be requested due to the fact that the event had passed and had not submitted an event form with student life.

**1:31:00**

1. ROUND TABLE REMARKS

**ASI VP of Finance R. Khorasani**: Raining sets them back for tabling so he is requesting for the finance committee to help students apply for the student club funding in the student life office every Monday and Wednesday from 12-2 pm. He would like to organize a get together before the quarter ends to thank C. Jeffers. There will need to be a new vice chair in the spring. Wear your shirts for student life.

**Student-at-life C. Jeffers:** will not be returning spring quarter because she will need to focus on her graduating.

The committee members created the agenda for the following meeting.

1. ADJOURNMENT at **3:58 PM**

Minutes Reviewed by:

**ASI VP of Finance**

Reza Khorasani

Minutes Reviewed on:

**2-14-17**

Date: