**Finance Committee Meeting February 14th, 2017**

1. CALL TO ORDER **at 2:05 PM**
2. ROLL CALL

**Present:** Reza Khorasani, Jahiro Coreas, Crystal Jeffers, My-Lan Huynh, Jorge I. Mora

**Not Present:** Hendrix Erhahon, Martin Castillo, Erik Pinlac, Doris Lagasca, Marguerite Hinrichs

**Late:** Alexis Lopez

1. ACTION ITEM **- Approval of the Agenda**

**Motion** to approve the agenda by **J. Coreas**, second by **C. Jeffers**, motion **PASSED**.

1. ACTION ITEM – **Approval of the Minutes of February 9th, 2017.**

**Motion** to approve the minutes by **J. Coreas**, second by **C. Jeffers,** motion **PASSED.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment.

1. UNFINISHED ITEMS:
	1. ACTION ITEM – **Student Travel Funding Request for Julius Romel P Fernandez**

The Finance Committee discussed Student Travel Funding Request from the student mentioned above.

**Motion** to approve the Student Travel Funding Request **for Julius Romel P Fernandez** by **C. Jeffers**, second by **J. Coreas**, motion **PASSED**.

The committee will be approving the student travel for $500 and the funds will not be dispersed unless they have receipts.

**6:48**

* 1. ACTION ITEM – **Conference Funding Request from Delta Chi**

The Finance Committee discussed Conference funding for Delta Chi organization. They are going to the board of directors not to exceed $2,000. The finance committee will approve the funding for only $1000 and the board of directors will provide the rest.

**Motion** to approve Delta Chi conference funding request not to exceed $1,000 from the finance committee by **C. Jeffers**, second by **J. Coreas**, motion **PASSED**.

**8:34**

* 1. ACTION ITEM – **Student Travel Funding Request for Alyssa M Rome**

The Finance Committee discussed Student Travel Funding Request from the student mentioned above. This student will create a poster and hang it in the department.

**Motion** to approve the student travel funding request for **Alyssa M Rome** by **J. Coreas**, second by **C. Jeffers**, motion **PASSED**.

**11:43**

* 1. ACTION ITEM – **Student Travel Funding Request for Wasim Sahibzada**

The Finance Committee discussed Student Travel Funding Request from the student mentioned above. Wasim Sahibzada has received funding from the research department and is requesting $500 from the finance committee to complete the funding amount needed.

**Motion** to approve the student funding request for **Wasim Sahibzada** by **C. Jeffers**, second by **J. Coreas**, motion **PASSED**.

**15:23**

* 1. ACTION ITEM – **Student Travel Funding Request for Jorge I Mora**

The Finance Committee discussed Student Travel Funding Request from the student mentioned above. **Jorge I. Mora** was born and raised in Oakland, and partially raised in Guadalajara, Mexico. Traveling back and forth from the countries he realized the difference and the negative factors affecting his community and city of Oakland. **J. Coreas** would like to know if the presentation will only be to the class since he believes that it is not a good enough way to give back to the students on campus if the presentation is only to other research method students and he stated that it would be best to open up the presentation to more students who are not a part of the research class. The sociology department is working on having a weeklong event where students will present their research. R. Khorasani states that creating a poster will help provide more to the students than just a presentation to other research students. The request is to not exceed $500.

**Motion** to approve the student travel funding request by **J. Coreas**, second by **C. Jeffers**, motion **PASSED**.

**30:10**

* 1. ACTION ITEM – **Increase funding Limit for Student Travel Scholarship Policy**

The Finance Committee discussed potentially increasing the funding limits for Student Travel Scholarship Policy. Food is not funded by the student travel scholarship. The committee discussed different ways of increasing the funds for three student travel request since for one student they raised the amount to $1000. The current budget is $3,000 and the funds were supposed to go to 6 students with $500 each. The budget will be set for the following quarter. The total budget will determine how many student travel request will be approved and allowed to apply. First come first serve will stay when approving/ applying for the request. For instate travel request there will be $500 per student, $1,000 per student traveling out of state, instate travel for three $1,000 and $2,000 for out of state travel for three.

**Motion** to table this action item to next finance committee meeting by **J. Coreas**, second by **A. Lopez**, motion **PASSED**.

**57:10**

1. NEW BUSINESS ITEMS:
	1. DISCUSSION ITEM – **Student Travel Funding Request for Michelle R Fletcher**

The Finance Committee discussed Student Travel Funding Request from the student mentioned above. The conference is in April at the Yale University the total amount requested is $609.88. She attended a conference last year in San Francisco about aids. The essay needs to be more elaborate.

**1:02:15**

* 1. DISCUSSION ITEM – **Student Clubs and Organizations Funding Policy Revisions**

The Finance Committee discussed necessary revisions to be made to the Club funding policy. **No Revisions.**

1. REGULAR ITEMS:
	1. DISCUSSION ITEM – **Student Funding Comments & Concerns**

In this section of the meeting, the Committee heard all comments and concerns that any student may have in regards to ASI Student Funding policies & Procedures.

**No Student Comments & Concerns.**

* 1. ACTION ITEM – **Clubs and Organizations Seed Funding Requests**

The Finance Committee took action regarding Seed funding requests made by Student Clubs and Organizations. Maria Preciado is treasure of the Honors Society and this organization is newly and just established on campus this year.

**Motion** to approve Seed funding for Tau Sigma National Honors Society Tau Epsilon Chapter for $280.29 by **I. Mora**, seconded by **J. Coreas,** motion PASSED.

**1:13:01**

* 1. ACTION ITEM – **Clubs and Organizations Funding Requests**

The Finance Committee took action regarding funding requests made by Student Clubs and Organizations. East Bay Student Nursing Association requested funding for Winter End of Quarter Party. They are missing a couple of documents such as the corrected flyer. Naturally Me is having a Study and Chill event Student Life will be approving the event.

**1:32:42**

1. ROUND TABLE REMARKS

**C. Jeffer**s: Happy Valentine’s Day

**R.Khorasani**: Will anyone be able to help me conduct interviews for Finance Committee Members based on your schedules? Maybe 2 interviews per person. They will table on Monday February 20th.

**1:33:49**

1. ADJOURNMENT at **3:47PM.**

 Minutes Reviewed by:

 **ASI VP of Finance**

 Reza Khorasani

 Minutes Reviewed on:

 **2-21-17**

 Date: