**Personnel Committee Emergency Meeting Minutes of January 4, 2017**

1. CALL TO ORDER at **12:59 PM**
2. ROLL CALL

**Present:** H. Erhahon, S. Quiambao, K. Parada, R. Khorasani, L. Ramos, M. Castillo, E. Pinlac

**Not Present:**

**Late:**

1. ACTION ITEM **- Approval of the Agenda**

**Motion** to approve the agenda of January 4, 2017 by **K. Parada**, second by **R. Khorasani**, motion **PASSED.**

1. ACTION ITEM – **Approval of the December 2nd, 2016 Meeting Minutes**

**Motion** to approve the minutes of **December 2, 2016** by **K. Parada**, second by **L. Ramos**, motion **PASSED**.

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**K. Parada** needs the exemption**.**

1. UNFINISHED ITEMS:

A. ACTION ITEM- **Winter Quarter Meeting Exemptions**

The Personnel Committee took action on the members who cannot attend board meetings in winter.

**J. Giron** is asked to be exempt since she has a class during the meeting time and she is a graduating senior. **K. Parada** is asking to be exempted since it is a requirement for her upper division courses.

**Motion** to exempt **J. Giron** from the winter quarter meetings from 12-1:15 pm by **H. Erhahon,** second by **L. Ramos,** motion **PASSED.**

**6-0-0**

**Motion** to exempt **K. Parada** from the winter quarter board meetings from 1:05-2 pm by **L. Ramos**, second by **H. Erhahon**, motion **PASSED**.

**5-0-1**

**06:40**

1. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM-**Winter Retreat Exemptions**The Personnel Committee discussed the members who cannot attend parts of Winter Retreat.

**S. Quiambao** will not be discussing the exemption for **H. Rangel** since he has not provided his schedule or reason why he would need the exemption.

**Motion** to table until next meeting or until the items are submittedby **H. Erhahon,** second **by L. Ramos,** motion **PASSED**.

**07:18**

1. ROUND TABLE REMARKS
2. ADJOURNMENT at **1:08 PM**

Minutes Reviewed by:

**Executive VP/Chair**

Samantha Quiambao

Minutes Approved on:

**1-13-17**

Date: