**Personnel Committee Meeting Minutes of July 21, 2016**

1. CALL TO ORDER: Executive VP **Quiambao** calls meeting to order at 3:04PM.
2. ROLL CALL

Present: **S. Quiambao, K. Rojas, R. Khorasani, L. Ramos, E. Pinlac**

Late**: H. Erhahon**

Not Present: **M. Castillo**

1. ACTION ITEM **- Approval of the Agenda**

Motion to approve the agenda by VP of Finance **R. Khorasani**, seconded by VP of University Affairs **L. Ramos,** motion **PASSED.**

1. ACTION ITEM – **Approval of the Minutes of May 31, 2016**

Motion to approve the minutes of May 31, 2016 by VP of Finance **R. Khorasani**, seconded by VP of University Affairs **L. Ramos,** motion **PASSED.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**2:12**

1. UNFINISHED ITEMS:
	1. ACTION ITEM-  **Board Member Review**

 The Personnel Committee took action on a board member.

Motion to go into CLOSED Session VP of Finance **R. Khorasani**, seconded by ASI President **H. Erhahon,** motion **PASSED.**

Returned from CLOSED Session at **3:51PM**.

Executive VP **S. Quiambao** states that the committee was in CLOSED Session for Action Item A under Unfinished Items and for discussion items A, B and C under New Business Items.

Executive VP **S. Quiambao** states that for Action Item A- Board Member Review the exemption was not granted.

1. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- **ED Evaluation**The Personnel Committee discussed about the Executive Director, Erik Pinlac

B. ACTION ITEM – **Board Member Review**

Executive VP **S. Quiambao** states that for Action Item B - Board Member Review there was a motion to not give the exemption and suspend the board member for the month until they are back.

C. DISCUSSION ITEM – **New Board Member**

The Personnel Committee discussed a new board member.

1. SPECIAL REPORTS:
	1. CSSA Presentation (ASI President, Chair, Vice President Communications, Vice President University Affairs, Director of Legislative Affairs)

ASI President **H. Erhahon** gives his report on CSSA. He states that he was elected to be Vice Chair in the Internal Affairs Committee for CSSA. The Internal Affairs Committee is in charge of all the governing policies. The CSSA finance committee has no East Bay members. In the University Affairs Committee**, L. Ramos** serves as a voting representative. Under the CSSA Legislative Affairs Committee **C. Miles** seats as a voting member. There was an alumni panel and they gave advice on CSSA and what can member can to back to their campus. Cal State East Bay will be hosting CSSA in the month of April.

1. ROUNDTABLE REMARKS

Pinlac: Pay checks will be distributed by Sneh. The cost of living adjustments have been signed by Samantha, I signed them and since Lil has been off on vacation she has not been able to sign hers. I will be on vacation tomorrow and on Friday. I will be available for emergencies.

Rojas: I am not going to here next Wednesday as I will be in Kentucky.

Khorsani: I have my exam to take on Monday so wish me luck.

Quiambao: Sorry I have not been here but I have been sick and I need to take care of myself. I sent out a memo to state when I will not be here.

1. ADJOURNMENT

Meeting adjourned at **4:00 PM.**

**Minutes Reviewed By:**

**Executive Vice President**

**Name: Samantha Quiambao**

**Minutes Approved on:**

**9-23-16**

**Date:**