**Personnel Committee Meeting Minutes of August 30, 2016**

1. CALL TO ORDER: Executive VP/Chair **S. Quiambao** calls meeting to order at **1:03PM**.
2. ROLL CALL

Present: **H. Erhahon, S. Quiambao, K. Rojas, R. Khorasani, L. Ramos, E. Pinlac**

Late**:**

Not Present: **M. Castillo**

1. ACTION ITEM **- Approval of the Agenda**

Motion to approve the agenda by ASI President **H. Erhahon**, seconded by VP of Finance **R. Khorasani,** motion **PASSED.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment.**

1. NEW BUSINESS ITEMS:
2. UNFINISHED ITEMS:
   1. ACTION ITEM-  **Board of Director Evaluation [Closed Session]**

**Enter Closed Session at: 1:04PM**

**Return from Closed Session at: 1:33PM.**

The Personnel Committee took action on VP of Communications board member – 4-0-0.

1. ROUND TABLE REMARKS

**Khorasani**: I gave you my memo about me being out starting this Friday to next week. I gave the notice a month in advance.

**Quiambao**: Your monthly board reports are due in the google drive. Remember to add in your retreat information and your Unity information. Unity information is vital because we all attended different things. Remember to attend your office hours.

1. ADJOURNMENT

Meeting adjourned at **1:35 PM.**

**Minutes Reviewed By:**

**Executive VP/Chair**

**Name: Samantha Quiambao**

**Minutes Approved on:**

**9-23-16**

**Date:**