**Personnel Committee Meeting Minutes of September 19, 2016**

1. CALL TO ORDER: Executive VP/Chair **S. Quiambao** calls meeting to order at 1**2:33PM**
2. ROLL CALL

Present: **H. Erhahon, S. Quiambao, R. Khorasani, L. Ramos, M. Castillo, E. Pinlac, C. Miles, J. Plasencia K. Parada**

Late**:**

Not Present:

1. ACTION ITEM **- Approval of the Agenda**

Motion to approve the agenda by VP of Finance **R. Khorasani**, seconded by VP of University Affairs **L. Ramos,** motion **PASSED.**

**1:20**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment.**

1. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- **Chair of the Board Concerns**The Personnel Committee discussed the Chair of the Board of Directors and the concerns that have been brought up. Chair **S. Quiambao** states that there was a concerned addressed to her from CSU Long Beach of an incident between **C. Miles** and **J. Plasencia**. **C. Miles** gave her side of the story of what it is that happen and how it is that she felt and how she approached the situation. **J. Plasencia** gave his side of the story and once again apologized. **L. Ramos** gave his input of what he witness, the actions that he took and how he saw everyone involved reacted to the situation. **R. Khorasani** commented on the timing that this complaint was brought up. He mentions that regardless whether one is friends with **C. Miles** or **J. Plasencia** they should have spoken up about this incident. He also reminds everyone that they were given a Code of Conduct sheet that talks about how it is that they should be behaving as members of ASI. E. Pinlac states that the first thing to look at is the letter that addresses the incident. If that is to be completely factual the letter was sent to the attorney and the attorney responded by stating that an investigation would need to be made. E. Pinlac states that he has investigated and spoken to everyone but C. Miles already. In the attorney’s responses he

stated that after the investigation is complete it can be determine to counsel, suspend and/or terminate **J. Plasencia**.

Motion to go into a 5 minute Recess by ASI President **H. Erhahon**, seconded by VP of Finance **R. Khorasani,** motion **PASSED.**

**Enter Recess at 12:55PM**

**Return from Recess at 1:01PM**

Chair **S. Quiambao** brings up the Code of Conduct and states that she has highlighted some of the things that she believes have been violated. VP of Finance **R. Khorasani** states that in his opinion **J. Plasencia** should be removed from the board or given 2 sanctions. VP of University Affairs **L. Ramos** states that in his opinion he should be given a sanction for every item on the code of conduct that he violated. He also states that incidents like this ASI should have zero tolerance. **K. Parada** states that in her opinion the focus should be on the items from the Code of Conduct that were actually violated. **M. Castillo** states that he does not believe in immediate termination and there are other things that he would like to investigate. There will be more investigation on this incident and action in the next meeting.

**40:15**

B. DISCUSSION ITEM- **Vice President of Communications Recommendation [Closed Session]**

**Enter Closed Session 1:20PM.**

**Return from Closed Session at: 1:37PM**.

During Closed Session the Personnel Committee discussed the candidates for Vice President of Communications and will recommend someone to the board.

C. DISCUSSION ITEM- **Senator of CEAS Recommendation [Closed Session]**

During Closed Session the Personnel Committee discussed the candidates for the Senator of CEAS and will recommend someone to the board.

**41:00**

1. UNFINISHED ITEMS:
	1. ACTION ITEM-  **Director of Wellness Exemption**

Motion to give Director of Wellness an exemption for the second half of the board meetings for the fall quarter by ASI President **H. Erhahon**, seconded by VP of University Affairs **L. Ramos,** motion **PASSED.**

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* 1. ACTION ITEM-  **Senator of CLASS Exemption**

Motion to give Senator of CLASS an exemption for the first half of the board meetings for the fall quarter by VP of University Affairs **L. Ramos**, seconded by VP of Finance **R. Khorasani,** motion **PASSED.**

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1. ROUND TABLE REMARKS

**Pinlac**: I think you guys handle this meeting very well. I know it was tough.

**Khorasani**: Martin, can we have some kind of training on how to address issues/incidents like the one addressed in this meeting.

**Erhahon**: This was a difficult meeting but I like how professional everyone was. Thank you Reza for pushing to respect the policies that have been passed.

**Quiambao**: Happy fall quarter. I really appreciate all the feedback.

1. ADJOURNMENT

Meeting adjourned at **1:43 PM.**

**Minutes Reviewed By:**

**Executive VP/Chair**

**Name: Samantha Quiambao**

**Minutes Approved on:**

9-30-16

**Date:**