**Personnel Committee Meeting Minutes of December 5th 2016**

1. CALL TO ORDER **AT 4:06 PM**
2. ROLL CALL

**Present**: H. Erhahon, S. Quiambao, R. Khorasani, L. Ramos, E. Pinlac

**Not Present**: K. Parada, M. Castillo

**Late**: E. Pinlac

1. ACTION ITEM **- Approval of the Agenda**

Motion to approve the agenda by **L. Ramos**, second by **R. Khorasani**, motion **PASSED**.

1. ACTION ITEM – **Approval of the November 21st, 2016 Meeting Minutes**

Motion to approve the minutes of November 21st, 2016 by **L. Ramos**, second by **R. Khorasani**, motion **PASSED**.

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
2. UNFINISHED ITEMS:

A. ACTION ITEM- **Winter Retreat Exemptions**

The Personnel Committee took action on the two members who cannot attend winter retreat.

Motion to grant **A. Villalobos** exemption from the winter retreat by **L. Ramos**, second by **R. Khorasani**, motion **PASSED**. (4-0-0)

Motion to grant **M. Ratcliffe** exemption from the winter retreat by **L. Ramos**, second by **H. Erhahon**, motion **FAILED**. (1-3-0)

**M. Ratcliffe** was **not** granted the exemption for any days from the winter retreat.

1. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- **Committee Recommendations [Closed Session]**

The Personnel Committee discussed recommended committee members.

No recommendations.

B. DISCUSSION ITEM- **Winter Retreat Exemptions**

The Personnel Committee discussed the members who cannot attend parts of Winter Retreat.

**K. Parada** has class Friday for 8:15am-9:05am and once again from 1:30pm-2:30pm. **S. Quiambao** has class 8:15am-9:05am as well.

C. DISCUSSION ITEM- **Winter Quarter Meeting Exemptions**

The Personnel Committee discussed on the members who cannot attend board meetings in winter.

**J. Giron** will be attending class during the B.O.D. meeting and is asking for permission to arrive to the meeting late since she’ll need the classes for her graduation in spring.

**K. Parada** will be attending class and it will be the only class time offered.

D. DISCUSSION ITEM- **Board Member Concerns** The Personnel Committee discussed the Director of Programming, Rangel.

Motion to go into **Closed Session** by **L. Ramos**, second by **R. Khorasani**, motion **PASSED**.

In closed session it was discussed the possible ways to help develop the Director of Programming into a leader.

1. ROUND TABLE REMARKS

**S. Quiambao**: Good luck on finals.

1. ADJOURNMENT **AT 4:44 PM**

Minutes Reviewed by:

**Executive VP/Chair**

Samantha Quiambao

Minutes Approved on:

**1-4-17**

Date: