**ASI Senate Meeting Agenda of Friday, December 2nd, 2016**

1. CALL TO ORDER **at 12:17 pm**
2. ROLL CALL

**Present:** L. Ramos, J. Khaira, J. Giron, R. Finazzo, M. Simpson-Shepard, J. Peckham, D. Lopez, E. Jimenez Hernandez, H. Erhahon, S. Quiambao, E. Pinlac

**Not Present**: J. Brandao, P. Radostev

**Late:** K. Mariscal, T. Patterson

1. ACTION ITEM - **Approval of the Agenda**

**Motion** to approve the agenda of **December 2, 2016** by **J. Giron,** second by **J. Peckham,** motion **PASSED.**

1. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment.**

1. UNFINISHED ITEMS
2. NEW BUSINESS
3. **DISCUSSION ITEM: Senate Introduction**

The ASI Senate briefly introduced themselves to each other and collectively discussed potential dates the ASI Senate will meet. They will receive a brief training on Robert’s Rules and briefly go over the code of conduct, their roles in the ASI administrative manual and also discuss their task list and office hours for the winter 2016 quarter.

Partner up, follow through with ice breakers and go over the positions and roles. The senate introduced their name, position, their general roles and one goal they would like to attain.

1. **SPECIAL PRESENTATIONS:**
2. SENATOR EVENTS AND TABLING **–** Executive VP **Quiambao** and VP of University Affairs **Ramos** discussed with the ASI Senate on how to plan, promote and execute future events; such as tabling, Advising 101, “Hey Be Nice” Campaign, “It’s On Us” Campaign etc.

**S. Quiambao**: Six to eight weeks prior they would like all documents signed and turned in prior. Include the theme, the reason why, time dates as well as alternate times. Do not plan events during midterm or finals week. Over compensate just in case anything goes wrong, round up the numbers. If you are collaborating with another organization make sure to include their logo**.**

1. POTENTIAL TUITION INCREASE **–** CSSA President **Lopez** gave a presentation on the potential tuition increase for the CSU system.

**D. Lopez** went over the outline to the potential tuition increase and the possible proposals as well as the costs and dates. There is less space for students on campus as the buildings are closing down due to funding. A lot of unions are in negotiations. The governor will roughly give 4% and it is not a given and they are not receiving more. **D. Lopez** went over the budget, what has been requested the past years and what was given. It is believed that if posting posters all around campus, it will raise awareness and help provide more students with information during tabling hours.

1. **DISCUSSION ITEM: Addressing Students Concerns and Data Collection**

The ASI Senate also discussed and brainstormed how to go about collecting data/feedback from students about what they expect from the ASI Senators and ASI as a whole.

**J. Giron** brought up a suggestion box and surveys to help provide an outlet to students**. J. Peckham** believes it would be a great idea to provide a sheet of paper before class in order for the students to jot down a few thoughts; this will not affect the rest of the student’s day. Having a comment box below the question would be the best way to receive actual information from the students and it is a better way to receive the thoughts than just by answering questions.

1. **DISCUSSION ITEM: ASI Town Hall Meeting**

The ASI Senate discussed the potential creation of a town hall meeting with Students to discuss issues including: the potential tuition increase, Semester Conversion, etc.

Potential dates for the town hall meeting are as follow, Wednesday January 18, or January 25. If the meeting takes place on the 18th of January, then all the documents must be completed by the 20th of December. Town Hall meeting is intended to be interactive, and for the students to have their questions answered. During this Town Hall the students will be encouraged to write letters to the trustees in order to help the tuition increase.

1. ROUNDTABLE REMARKS

**D. Lopez**: Holiday party Wednesday brings something if you can. Try to make it.

**L. Ramos**: please input your office hours in google drive, next meeting there will be nominations for a vice chair.

1. ADJOURNMENT

Minutes Reviewed by:

**VP of University Affairs & Chair**

Louie C. Ramos

Approved on:

**1-20-17**

Date: