**ASI Sustainability Affairs Committee Meeting Minutes February 2nd, 2017**

1. CALL TO ORDER at **4:00 PM**
2. ROLL CALL

**Present:** D. Lopez, P. Rugeley, J. Khokhar, E. Perez, C. Segura, D. Saez

**Not Present:** C. Amacher

**Late:** N/A

1. ACTION ITEM **- Approval of the Agenda**

**Motion** to approve the agenda of February 2, 2017 by **P. Rugeley**, second by **J. Khokhar**, motion **PASSED**.

1. ACTION ITEM – **Approval of the Minutes of January 3rd, 2017**

**Motion** to approve the minutes of January 3rd, 2017 by **P. Rugeley,** second by **J. Khokhar,** motion **PASSED.**

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

**No Public Comment.**

1. SPECIAL PRESENTATIONS

No Special Presentations.

1. REPORTS
   1. **David M. Lopez**, Chair

D. Lopez had a meeting about earth week. Monday the 17th there will be a Q&A with Native Americans, Tuesday the 18th there will be a cultural cooking event, and the 19th is designated to ASI.

* 1. **Vacant**, Vice Chair

**02:46**

1. UNFINISHED BUSINESS:
   1. ACTION ITEM – **Vice chair appointment**

The committee took action on the appointment of a vice chair. P. Rugeley nominates himself for vice chair.

**Motion** to nominate P. Rugeley as Vice Chair by **P. Rugeley**, second by **J. Khokhar**, motion **PASSED**.

**03:40**

* 1. ACTION ITEM **– RESOLUTION ON USING 100% RECYCLED** **PAPER**

The Committee took action on the Resolution on Using 100% Recycled Paper for all University Printers.

**Motion** to adopt the resolution on using 100% recycled paper by **J. Khokhar**, second by **C. Segura**, motion **PASSED**.

**05:10**

* 1. ACTION ITEM **– T-Shirt Design for Earth Day**

The committee took action on the T-Shirt designs for Earth Day. There were conversations about the previous designs and D. Lopez spoke to the marketing department and came up with a t-shirt design for Earth Day.

**Motion** to approve the t-shirt and to not exceed $1,200 by **J. Khokhar**, second by **P. Rugeley**, motion **PASSED**.

**07:15**

* 1. ACTION ITEM – **Entertainment for Earth Day**

The committee took action on the possible entertainment for Earth Day.

**Motion** to approve the DJ and to not exceed $300 by **P. Rugeley**, second by **E. Perez**, motion **PASSED**.

**09:20**

* 1. ACTION ITEM – **Water bottle and stickers giveaway**

The committee took action on water bottle giveaways for Earth Day, as well as stickers.

**Motion** to approve the water bottles and stickers, and for the budget not to exceed $750 by **P. Rugeley**, second by **J. Khokhar**, motion **PASSED**.

**11:20**

* 1. ACTION ITEM – **Chico bag giveaway**

The committee took action on Chico Bag giveaways for Earth Day.

**Motion** to approve the Chico Bag and for the budget not to exceed $1,500, by **J. Khokhar**, second by **C. Segura**, motion **PASSED**.

**13:15**

1. NEW BUSINESS:
   1. DISCUSSION ITEM – Petting Zoo for Earth Day

Committee Member **Khokhar** discussed with the committee the possibility of having a petting zoo at Earth Day. J. Khokhar contacted the petting zoo and the starting price is $335 for two hours and $1 per mile for the traveling fee. The committee will not need to pay for the traveling fee since it is only 10 miles. D. Lopez as began to rent spaces out on campus to host the event.

**14:30**

* 1. DISCUSSION ITEM – Cacti & Succulent Plants

Committee Member **Khokhar** discussed with the committee the cacti & succulent plants options. One site is in Castro Valley and it is $4 for the three inch plant and $7 for a large and the delivery fee is $15. For the location in Alameda, for a 2 inch it is $2.99 and $5.99 for a 4 inch and the delivery fee is $35-$40.

**18:05**

* 1. DISCUSSION ITEM – Food trucks

Committee Member **Rugeley** gave the committee updates on the food trucks. **P. Rugeley** got in contact with the food trucks and in order to request food trucks they need to go through ASI and there is a list of the different food truck types. **D. Lopez** will be requesting more funds.

**21:25**

* 1. DISCUSSION ITEM – Smoke/Tobacco Free University Report Card

The committee reviewed and discussed the CSU East Bay Report Card on smoke and tobacco free. Cal State East Bay received an F for the report card. P. Rugeley believes they should start off slow to make campus a smoke free campus. He believes starting by designated areas would be a helpful way to start. P. Rugeley stated that they should team up with HOPE or raw and provide nicotine patches to help.

**26:50**

* 1. DISCUSSION ITEM – PLASTIC WATER BOTTLES

The committee discussed the possibilities of being a plastic bottle free campus. D. Lopez wants to talk about the possibilities of being a plastic bottle free. They are on vending machines, in the bookstore, the pod and other places. P. Rugeley would like to know if the campus won’t provide water bottles or if students cannot bring plastic water bottles. Aramark is a third party and it will be complicated to get a plastic bottle free campus.

**30:20**

1. CLOSING COMMENTS

No Closing Comments.

1. ADJOURNMENT at **4:31 PM**

Minutes reviewed by:

**Chair, Director of Sustainability**

David Lopez

Minutes approved on:

**2-14-17**

Date: