**ASI Sustainability Affairs Committee Meeting Minutes of February 14, 2017**

1. CALL TO ORDER **AT 4:00 PM**
2. ROLL CALL

 **Present**: David Lopez, Parker Rugeley, Courtney Amacher, Elaine Perez- Cabrera, Cesar Segura and Dakota Saez

 **Late**: Jasmine Khokhar and Jillian Buckholz

 **Not Present**: Karen Parada and Geneva Easton

1. ACTION ITEM **- Approval of the Agenda**

Motion to approve the agenda by **C. Segura**, seconded by **P. Rugeley**, motion **PASSED.**

1. ACTION ITEM – **Approval of the Minutes of February 2nd, 2017**

 Motion to approve the minutes of February 2nd, 2017 by **P. Rugeley**, seconded by **C. Segura**, motion **PASSED**.

1. PUBLIC COMMENT **– Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

 No Public comment.

1. SPECIAL PRESENTATIONS

 No Special Presentations.

1. REPORTS
	1. **David M. Lopez**, Chair- Next Friday he is asking for the committee to attend. He also wants the committee to help the office with the office of sustainability table.
	2. **Parker Rugeley**, Vice Chair- There will discuss further more in the discussion item.
2. UNFINISHED BUSINESS:
	1. ACTION ITEM – **Petting Zoo for Earth Day**

The committee took action on having a petting zoo for Earth Day. It is about $400 dollars for the petting zoo.

Motion to approve $500 dollars for the petting zoo by **E. Perez-Cabrera**, seconded by **C.** **Segura**, motion **PASSED**.**4:57**

* 1. ACTION ITEM – **Cacti & Succulent Plants**

The committee took action on the purchasing of cacti and succulents for Earth Day.

Motion to approve $500 dollars for Cacti & Succulent plants by **D. Saez**, seconded by **J.** **Khokhar**, motion **PASSED**.

**8:27**

* 1. DISCUSSION ITEM – Food trucks

Vice Chair **Rugeley** gave the committee updates on the food trucks. He has a list of the food trucks in rotation from the school. They discussed all the food trucks and choose two. They chose Ritas and No Worries.

**11:00**

* 1. ACTION ITEM – **Lunch Coolers**

The committee took action on purchasing lunch coolers as giveaways.

Motion to approve $800 dollars by **J. Khokhar**, seconded by **C. Segura**, motion **PASSED**.

 **12:58**

1. NEW BUSINESS:
	1. DISCUSSION ITEM – Tasks for earth day

The committee discussed potential tasks for Earth Day. Earth Day is April 19th from 11:30am-2:00pm. They need someone at the water bottle table, host/ MC, shirt/ check in table, petting zoo, cacti & succulent table and coolers table. He will talk to the board so they can help during the event and will see if they are going to have a meeting.

**19:25**

* 1. DISCUSSION ITEM – COMMITTEE CODES

The committee discussed their committee codes. He is bringing a few recommendations for the codes. He recommends 4-8 committee members because of class schedules. It also states a representative from the office of Sustainability but Julian is always present so they will change it to the Director of Sustainability. He will take it to the board to see if they can change these changes for this year.

**21:54**

* 1. DISCUSSION ITEM – Spring quarter times

The committee discussed what time and day would work for meetings next quarter. He wanted to keep the times the same from 4:00pm-6:00pm. He asked the committee if these times would work. For now they will keep the time if anything changes they will let him know.

**23:15**

1. CLOSING COMMENTS

Lopez: Last tuition increase time hall at 6pm. Commit to fit from 12-2pm. Midterm stress relief at 6pm.

Buckholz: The trash is changing; if anyone needs training on how it works let her know. They will update their Sustainability page with more information.

1. ADJOURNMENT AT **4:27 PM**

 Minutes Reviewed by:

 **Chair, Director of Sustainability**

 Name: David Lopez

 Minutes approved on:

 **2-28-17**

 Date: