

ASI Senate Special Meeting Minutes November 21, 2017

I. CALL TO ORDER at **4:13 PM**

II. ROLL CALL

Present: Tiffany Patterson, Nesreen Albanna, Adelisa Kostic, Carlos Besada Otero, Jasmine Khokhar, Melissa Baron, Daisy Maxion, Samantha Quiambao

Not Present: Alex Goelzer, Davon Gray, Clara Hernandez

Late: Hunter Rangel

III. ACTION ITEM - **Approval of the Agenda**

Motion to approve the agenda of November 21, 2017 by **J. Khokhar**, second by **M. Baron**, motion **PASSED**.

IV. ACTION ITEM – **Approval of the Minutes of October 31, 2017**

Motion to approve the minutes of October 31, 2017 by **J. Khokhar**, second by **D. Maxion**, motion **PASSED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

2:17

VI. UNFINISHED ITEMS:

No unfinished items.

2:21

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM – **Hey, Be Nice!**

T. Patterson goes into discussion about the *Hey, Be Nice* event. It is an anti-bullying campaign where students can participate and pledge against bullying. The event will be held on January 18th, 2018 at 12:00 PM in UU 311. Anyone can add to the food menu and need to add one to two giveaways. **T. Patterson** gives a brief overview on the reasoning and meaning behind “Hey, Be Nice!” and the different things the students can learn from the event. Some give away ideas were blankets, beanies, and other items that are exclusive

to that event only. **M. Cochran** asked them to collaborate up with a domestic violence program to help support. **T. Patterson** is concerned because the women and children in

these shelters are not students, so the funds or giveaways cannot be given. **M. Cochran** suggests the students must bring something that will be useful for the people in the homes and then the students will receive the giveaways. **S. Quiambao** includes going to elementary schools to teach them on anti-bullying. The campaign will be a three day event and not a week so it could possibly engage more students. **M. Cochran** suggests to space out the events so that there could be planning days between each event. **S. Quiambao** would like to bring awareness to mental health and have a poetry night to help them speak out on what they have experienced to help the bullying end. **S. Quiambao** advises the senate to focus on the dates they are expected to have the events in order to reserve the room. The dates should be spread out through winter quarter. It is suggested to host the event near housing and for one night in Lassen Hall. The dates are tentative and will be finalized when they speak to the rest of the members and receive the head count of the senate members who will be able to attend. The senate members were given specific tasks to focus on in order to get a better turnout and event planning.

1:01:07

B. DISCUSSION ITEM - ASI Senate Budget [CLOSED]

R. Finazzo presents the ASI Senate Budget breakdown to the Senate Committee. **R. Finazzo** proceeds to state everything ASI has control over such as: staffing, programming and events, compensation scholarships, club funding and travel. **R. Finazzo** moves forward by presenting the budget breakdown for the senate adding that the special events budget is where they can pull their funds from. The special events budget is in total \$44,500, and the total for the small activities that the senators can do is \$6,000. Therefore, those small activities will be focused more on the non-academic senators in which they have a budget of \$400 per quarter. **R. Finazzo** also gives the senate a budget breakdown for traditional events ASI is known for such as Commuter Day confirming that it is about \$1,000 per quarter. **R. Finazzo** then proceeds to present the budget for college senators which is \$9,000 in total. The budget breakdown is \$3,000 per quarter therefore each college senator gets \$750 per quarter.

1:09:20

C. DISCUSSION ITEM – Winter Events

M. Baron presents her proposal for an event that she is planning with and few senators next quarter. **M. Baron** proceeds to state that the event she is planning is going to be about preparing students for internships. There will be different workshops that they are aiming to pursue. **T. Patterson** asks **M. Baron** if she is planning to have any giveaways and food at this event. **M. Baron** confirms that she is trying to pay for the food and get the rest accounted for by the CBE and the Dean. **S. Quiambao** enforces that if they don't have their planning sheets before this quarter is over, they're not having an event. Reasoning being is that **S.**

Quiambao does not want anyone having events that are halfplanned. **N. Albanna** branches off **M. Baron's** idea, and implies that all the academic senators can do something that doesn't necessarily pertain to their colleges, but something that's going to benefit all students. **N. Albanna** also mentions that **D. Gray** wants to do a resume workshop and

potentially collaborate with AACE in order to help students better their resume skills. **N. Albanna** also speaks on a LinkedIn workshop as well as a workshop that will help students find internships. **T. Patterson** encourages senators to fill out their marketing request forms to the best of their abilities and be detailed oriented and engaged. **T. Patterson** states that if senators are not getting responses back in a timely manner then let her know so she can inform Katie in order to make sure their flyers are produced on time. **T. Patterson** states that December 1st is the due date for the event sheet for all of their events. **T. Patterson** will also be sending out ideas for giveaways, and encourages senators to share their ideas in the group me as well.

1:16:58

VIII. ROUND TABLE REMARKS

S. Quiambao sent out an invite to everyone's professional emails in order to gather the required event planning documents before the given deadline(*December 10th*).

1:17:75

IX. ADJOURNMENT at **5:31 PM**

Minutes Reviewed by:

VP University Affairs & Chair

Name: Tiffany Patterson

Minutes Approved on:

12-8-17

Date: