

Board of Directors Revised Meeting Minutes February 20th, 2019

I. CALL TO ORDER at 12:04 PM

II. ROLL CALL

Present: Myles Watkins, Daisy Maxion, Ryan Finazzo, Mahdi Fugfugosh, Kabir Dhillon, Hoang Dao, Isaiah Avila-De La Cruz, Zachary Meade, Dessiree Cuevas, Mahad Fugfugosh, Martin Castillo, Erik Pinlac, Andrew Yunker

Not Present: Melissa Baron, Daejona Walker

Late: Karen Parada, Louis Ramos Casillas, Oscar Rubio

III. ACTION ITEM - Approval of the Agenda

Motion to approve the agenda by **Z. Meade**, second by **K. Dhillon**, motion **PASSED**.

Motion to amend the agenda by striking 20 and replacing it with 6 by **Z. Meade**, second by **K. Dhillon**, motion **PASSED**.

Motion to strike out 8 in 2018 and replace it with 9 in 2019 by **D. Cuevas**, second by **K. Dhillon**, motion **PASSED**.

IV. ACTION ITEM - Approval of the Minutes of February 6 , 2019

Motion to approve the minutes of February 6, 2019 by **K. Dhillon**, second by **D. Cuevas**, motion **PASSED**.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.

Lynn Vu from ASI Special Events would like to invite the Board to her talent show on March 19th 7-9 PM to do a performance as a group or individually. She thinks this would be a wonderful team bonding activity so she highly recommends ASI to participate.

Shameim Lowther says there's a huge problem with finding parking for students. Students are getting tickets and their cars towed at some parking spots here on campus. **K. Parada** says they will reach out to the appropriate person and see if they can have the time extended.

5:56

VI. UNFINISHED ITEMS

A. ACTION ITEM – Resolution on Establishing the Standing Rules of the ASI of CSUEB

Motion to suspend the rules that interfere taking items out of their proper order to take up New Business Item A which is class gift by **Z. Meade**, second by **K. Dhillon**, motion **PASSED**.

Motion to suspend the rules that interfere taking items of their proper order to take up



information item Elections Committee report by **Z. Meade**, second by **L. Ramos**, motion **PASSED**.

Z. Meade states that with this document, he is only trying to focus on three things which are to preserve tradition of the board, to clarify procedures within ASI Board, Committee, and ASI Senate meetings and also to establish more clarification on debate. The first rule is on the meeting times. The purpose of this rule is to absorb the policy of the meeting times. It also includes provision about excusing a board member from attending meeting for the whole semester given they have these three things which are that they are a graduating senior, have a letter of notice given by the chair of their department, and that it shall be improved by the Personnel Committee that this member is excused for the semester. The second rule is the required items of interest. The purpose of this rule is to aid the Board in considering items of necessity at the beginning of the year. The third item is Committee Appointment timeline. The next item is renewal of the standing rules of ASI so this document is renewed every year. Rule #3 is quorum going over what is ready in the bylaws. No member shall absent themselves from the Board meeting without leave. Rule #4 is about taking the oath. Rule #5 is about the amendment and suspension of the standing rules. Rule #6 is recording business to establish what they already do. Rule #7 is Commencement of Order and Business and Meetings. **L. Ramos** states that some of the language in Rule #7 should be more specific. Right now, a person can take up an item and can't vote on it until the next meeting so in Rule #8, it would clarify how that works. In Robert Rules, you are not suppose to debate an item without a motion on the table so this rule would clarify this. **Z. Meade** moves on to the next item which is Amendment and Motions. **E. Pinlac** suggests that this should all be on one document.

Motion to postpone the rest of this presentation and vote until the next meeting on March 6, 2019 by **M. Watkins**, second by **L. Ramos**, motion **PASSED**.

51:30

B. DISCUSSION ITEM – ASI Media Policy

Motion to refer the ASI Media Policy to Internal Affairs Committee by **K. Dhillon**, second by **L. Ramos**, motion **PASSED**.

M. Watkins states that this is one of the first conversations to help integrate the Board of Directors functions into the rest of ASI functions. They are casting VP of Communications to create full media policy so going forward they can have a clear idea on how they want the media to look from this organization.

54:12

VII. NEW BUSINESS ITEMS:

A. ACTION ITEM – Class Gift

Richard Watters states that last year he established the class of 2019 gift campaign and had over 830 students participate in the gift program. They gave \$20.18 in honor of their graduation



year and they got cords to wear in the commencement as well as having their name in a special section. They raised enough money through their donations through ASI and Alumni Association contribution. They decided to give this money through student scholarships so students who apply will receive \$1,000 scholarship every year for as long as the University is open. He is hoping ASI would join the Alumni Association to do the same campaign this year for the class of 2019 asking for \$20.19. **M. Watkins** asks **R. Watters** how much he is asking for. **R. Watters** states that last year it was \$5,000 and he is expecting around the same amount this year. **Z. Meade** asks how a student gets a scholarship. **R. Watters** states they can apply through Pioneer scholarships. **M. Watkins** questions if it is appropriate to take \$5,000 out of the board initiative budget for this since \$9,000 was taken out for emergency housing this year. **M. Watkins** says it might be better to take the \$5,000 out of the unrestricted funds. **Z. Meade** asks **R. Watters** by when he would need the money. **R. Watters** responds by saying it is just a matter of advertising it to students. **D. Maxion** asks if there is a way they can possibly give a lower amount than what is asked. **R. Watters** states that last year, they met the threshold of over \$2,000 so the graduates themselves raised about \$17,000 and Alumni Association and ASI each gave \$5,000 as well. **D. Cuevas** states that if they are going to do a lower amount then they should wait until they hear the next agenda items. **E. Pinlac** states that the other option they have is that he can work with the budget analyst and try to find funding somewhere. **M. Watkins** believes it is a great option to give **E. Pinlac** 1 week to see if he can find funding. **Z. Meade** does not think they should postpone this but deal with this now because it seems to him the timeline is cutting it close at this point. **R. Watters** states that it only matters if the ASI name is out there; it's fine if the money comes later. He says they should definitely have it by March 25th which is the deadline for the program. **L. Ramos** believes it's a good idea to table this until the next meeting because they have plenty of time and it will give **E. Pinlac** a chance to find funding.

Motion to postpone the vote for the class gift until the next board meeting by **K. Dhillon**, second by **L. Ramos**, motion **PASSED**.

18:05

B. INFORMATION ITEM – Elections Committee Report

S. Saquee is the chair of the Elections Committee and wants to keep ASI updated on what is happening because she believes transparency and communication is really important between ASI and the Elections Committee. **S. Saquee** says that there are only two more days left before the application closes so she encourages everyone to spread the word to students about applying. She states there will be a mandatory meeting on the 4th and 5th of March and candidates will have their application canceled if they cannot make it to the meeting. **M. Fugfugosh** asks that if he knows people who have applied and are not able to make it to those meetings because they will be out of the country then who can they speak to. **S. Saquee** responds by saying they can speak



to her. **K. Parada** says that she has received a total of three emails where they advertised about the election. She believes there has not been enough advertising and the Board can only do so much since there is a conflict of interest. She believes reaching out to various bodies on campus such as messaging, clubs and organizations, etc. could have been done to advertise about the elections. **E. Pinlac** states the committee just met for the first time last week so a lot of the marketing stuff has been done with the advisors. They did post it on some social media places such as every two days on Facebook, Student Life and Leadership pages, ASI, etc. **E. Pinlac** says it is not the fault of the committee right now. **S. Saquee** states another thing they are trying to explore is creating an Instagram page that can be used continuously. **K. Parada** does not recommend making an ASI Election page because there is one already with only 59 followers. **S. Saquee** believes the page would be good to get votes. **M. Castillo** states that they usually get a lot of candidates on the last day. **D. Maxion** thinks the best solution would be to contact Kris in Marketing and have him advertise on the ASI Instagram page and send out emails to clubs and organizations. **D. Maxion** also says the reason why they have such a low count of applicants is because the application was open way later than January 22. **M. Watkins** asks at the end of this cycle, what this committee wants to have accomplished. **S. Saquee** states her goal is to have a good percentage of people who run and will vote. **M. Watkins** would like it if **S. Saquee** sends out the dates for when they would expect Board participation. **S. Saquee** says she will send emails in advance so the Board is prepared.

30:16

C. DISCUSSION ITEM – Housing Price Increase

D. Cuevas states that there is an overall concern for Housing because the prices will be going 3-7% next year without Housing explaining why. On Monday, students have to find \$540 to live on the campus next year. A lot of students did not know they could do payment plans on that. Students also could not apply for Housing due to the website crashing which resulted into some students paying multiple times thinking the payment did not go through the first time. The system is still down and a lot of students have not been able to apply. **M. Castillo** states that 658 residents were able to complete the application and any duplicate charge have already been reversed. There are still 193 people going through the process. There is no priority given whether you do it on the first or the last day. **M. Castillo** states there are many things that need to be taken into consideration on why they are increasing the rent next year. East Bay is currently at 76% of what the market is charging right now. **K. Parada** states that it might be helpful for **D. Cuevas** if she gives feedback to whoever does a presentation on Housing next time. **A. Yunker** suggests that **D. Cuevas** can also get questions from students and give that to Housing to get answers.

1:02:11

D. DISCUSSION ITEM –ASI Committee Codes

Z. Meade thinks that the main change should be to adapt how quorum is defined. **Z. Meade** states he has been running into a problem in his own committee where he is not meeting



quorum. **Z. Meade** wants to propose an amendment to change all quorums for standing committees for ASI to be only a majority of members. **K. Parada** thinks this is a great idea. **L. Ramos** states that they should define what majority means. **Z. Meade** states that the number of quorum is the threshold of which you need more than that number in order to do business in legislative body. If quorum is set at 50%, +1 then you have to work with fractions given odd number legislative body. **L. Ramos** asks everyone what if they do 50% or more instead of 50% + 1. **D. Cuevas** asks if there is a clear precise way a committee member can resign or if they don't show up to the meetings. **M. Watkins** says that they would either get voted out or would need to submit a letter of resignation but there should be a process that should takes them out. **D. Cuevas** thinks if they were to add this then it should be added to the committee codes. **M. Watkins** asks if they can add how they can use Senators as committee members as well. **K. Dhillon** states he doesn't think they should assign committees to commit Senators on these committees because they are part of the ASI Senate and that's what they are suppose to be doing. **K. Dhillon** suggests that they should strike out the AD Hoc committees and the University Affairs committee's code. **E. Pinlac** states that the reason why University Affairs Committee code is still there is because of the bylaws. **D. Cuevas** recommends that people go to the Space Committee because they created roles such as Senator of Residence, etc. so they can get their perspective too. **M. Watkins** states the Advisory committee will be helping the commuter student which is 85% of the campus. It is their job to advice students who do not live with their parents or in Hayward to update them what's going on in the city in relation to housing, apartment complexes, etc. The Space Advisory Committee only has to do with allocating current space on campus.

1:26:12

A. DISCUSSION ITEM –Resolution to Grant Authority to the ASI Personnel Committee to Appoint AT Large Students to the ASI Standing Committees

Z. Meade states the process of appointing committee members is done by Personnel Committee. This resolution would establish that it is the job of Personnel Committee to appoint committees and further to appoint campus wide committee members and academic senate committee members. This resolution also clarifies that those people have been appointed.

1:28:46

B. DISCUSSION ITEM – ASI Senator of Science Final Coffee Bar

K. Parada is requesting \$500 for Aramark coffee/tea bar during Monday of finals week. She will be using her \$500 for snacks, pencils and other goodies throughout the semester. Today's request will serve for coffee/tea bar during finals week because she did this last semester and a lot of students said that they would like to see this during finals week. The Dean's office will be funding the coffee/tea bear for Tuesday of finals week. She is trying to aim for Wednesday as well if she gets funding from the Dean.

1:32:47



C. DISCUSSION ITEM – ASI Stipend Policy

K. Dhillon states last Thursday at the Senate meeting, some of the non-academic senators discussed that they are overworked and underpaid. They are currently paid \$25 per meeting. **K. Dhillon** would like to propose that they go back to stipend paid policy of \$300. **E. Pinlac** states they use to get paid \$500 a month just like academic senators but this last month, they were running into budget issues so they had to cut some areas. **M. Fugfugosh** states that instead of monthly stipend, it should be per meeting that equals up to their monthly stipends. This would encourage them to attend meetings and do the work. **D. Cuevas** concern is that just because this year senate is doing a good job, it doesn't mean the next year senate would be doing this well either. **D. Cuevas** suggests that they find a middle ground for a higher pay. **M. Watkins** thinks that they should base it off how many hours they are putting into the organization. **M. Fugfugosh** states that they should increase the amount per meeting. **K. Dhillon** states that he crunched the numbers of minimum wage and however many hours they have been working. The number came out to be \$270 but got rounded to \$300. **M. Watkins** would like a list of people who come to the meetings because that would help find the average number of how many senators come to the meeting. **K. Dhillon** asks the Board to email any data or questions to him and he will take it back to the Senate and see what they have to say. **L. Ramos** states keeping the payment every meeting will motivate them to go to the meeting.

Motion to close the debate on this by **Z. Meade**, second by **M. Fugfugosh**, motion **PASSED**.

1:44:58

D. DISCUSSION ITEM – Funding for ASI Crewneck Giveaways

Motion to extend the meeting by ten minutes by **Z. Meade**, second by **K. Dhillon**, motion **PASSED**.

D. Cuevas goal is to order 250 white crewnecks and pass them out on Wellness Wednesday Safety Week. She will not be putting any on reserve so everyone would have to attend the event. The quote for this is \$2,600 which would come out of the Board Initiative. **D. Cuevas** states that she is willing to order less crewnecks. Each crewnecks is \$10. **E. Pinlac** wants to comment that he is happy they are moving away from everyone getting just all the giveaways because it makes it seem like they are improving the giveaway process. This also encourages everyone to go to ASI events.

1:48:25

E. INFORMATION ITEM – Financial Aid Update

M. Watkins states that financial aid deadline is on March 2nd for Dreamers. There are going to be financial aid workshops over the next couple of weeks for anyone who needs help or have questions. **M. Watkins** states if students are not filling out the financial aid application then the ASI organization will have less money going forward.

1:51:55



VIII. SPECIAL REPORTS

No Special Reports.

IX. ROUND TABLE REMARKS

K. Dhillon states that the University Mascot Committee will be meeting tomorrow morning at 9 AM.

D. Cuevas states the Softball Tail game is on Friday at 2pm.

K. Parada states that she doesn't want anyone to use the Board meeting room for plotting for Elections.

E. Pinlac also states that he doesn't want anyone using ASI resources during lunch time. He also hopes to see Academic Senators at the Senate meetings.

M. Watkins states that once he knows what positions some of the members are running for next year, he will expect them to step up because he wants to use these next couple months to train and learn how to be leaders the students expect.

X. ADJOURNMENT at **1:58 PM**

Minutes Reviewed by:

Chair of the Board

Name: Ryan Finazzo

Minutes Approved on:

3-6-19

Date:

