

## Board of Directors Meeting Minutes May 8<sup>th</sup>, 2019

### I. CALL TO ORDER at 12:10 PM

### II. ROLL CALL

**Present:** Myles Watkins, Daisy Maxion, Ryan Finazzo, Mahdi Fugfugosh, Melissa Baron, Kabir Dhillon, Daejona Walker, Karen Parada, Louis Ramos Casillas, Zachary Meade, Dessiree Cuevas, Martin Castillo, Erik Pinlac, Mark Almeida, Bill Irwin, Michael Lee

**Late:** Mahad Fugfugosh, Hoang Dao

**Absent:** Isaiah Avila-De La Cruz, Oscar Rubio, Marguerite Hinrichs, Andrew Yunker

### III. ACTION ITEM - Approval of the Agenda

**Motion** to approve the agenda by **D. Walker**, second by **K. Dhillon**

**Move** to amend the agenda striking out new business item action item A by **Z. Meade**, second by **K. Dhillon**, **M. Fugfugosh** comments that he would like to know the reason behind the amendment. He states that they are elected to make tough decisions and silencing the appeal means that it is being ignored. **D. Cuevas** states that the item has been dealt with previously. **K. Parada** states that **M. Castillo** should speak on it and bring closure to the elections. **M. Castillo** comments that after the initial elections, the election committee disqualified nine students and they were given the right to appeal. The elections committee opted to make it an administrative process as opposed to coming to the board. He states that after the disqualification, he further investigated and presented his findings to the Elections Committee meeting. **Z. Meade** states that he made the motion to amend based on the language of the elections code. **M. Fugfugosh** quotes article 4 section B and article 4 section J. **E. Pinlac** states that there are contradictions in the policy and vagueness. **K. Parada** comments that everyone should keep themselves out of topics and agrees with the points made by **Z. Meade**. She motions to strike the item from the agenda. **Move** to amend the agenda by striking out new business item, action item A, by **Z. Meade**, second by **K. Dhillon**, motion **PASSED**. **Motion** to approve the agenda by unanimous consent, motion **CARRIES**.

12:59

### IV. ACTION ITEM - Approval of the Minutes of April 24<sup>th</sup>, 2019

**Motion** to approve the agenda by **D. Cuevas**, second by **K. Dhillon**. **Z. Meade** asks unanimous consent that the board adopts the new revised minutes. **Motion** to prove the revised minutes of April 24<sup>th</sup>, 2019 by **Z. Meade**, second by **K. Dhillon**.

### V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.

No Public Comment

15:50

### VI. UNFINISHED ITEMS



**A. ACTION ITEM – D.I.S.C. Budget Funding Proposal [~5 minutes]**

The BOD will be taking action on the DISC budget.

**E. Pinlac** suggests a \$60,000 budget and it is contingent on an MOU being drafted before July 1<sup>st</sup>. He states that the DISC should have a meeting with the board and ASI programming staff to present the budget to the board once or twice a semester and that the ASI logo is on DISC marketing.

**Motion** to approve \$60,000 for the DISC budget out of the ASI budget provide that a MOU is created before July 1<sup>st</sup> by **Z. Meade**, second by **L. Ramos Casillas**. **L. Hawkyard** addresses it is important to conceptualize that the DISC this year has not been able to function as it has previously and there has been a decrease in the DISC budget. He states that the decrease in budget is a detriment to the success of the department and their signature programs were not held this year, such as lunch time learning. **Motion** to approve \$60,000 budget, by all, motion **CARRIED**.

22:13

**B. ACTION ITEM – ASI 2019-20 Budget [~10 Minutes]**

The BOD will be discussing the proposed 2019 – 2020 Fiscal year budget for ASI.

**E. Pinlac** states that the action item should be postponed until the next meeting.

**Motion** to postpone action item until the next board meeting by **D. Walker**, second by **L. Ramos Casillas**. **E. Pinlac** states that there is an estimate of \$376,000 deficit an there was a cut in student salaries and other areas. He adds that there is a surplus of \$171, 000. **M. Baron** comments those student assistant hours are limited and they depend on the hours to live day-to-day. She asks if it is possible tap into reserves to cover the fee just for student assistants. **E. Pinlac** says there was a small cut made to the student staff salaries and cuts will be made. **K. Parada** states she has concerns that most of the senator budgets for thing such as coffee bars and t-shirts were being moved to programming. She states she would like to have a response before May 31<sup>st</sup>. **Motion** to postpone the action item until the next board meeting by all, motion **CARRIED**.

**C. ACTION ITEM – Amendments to the ASI Standing Rules [~5 Minutes]**

The BOD will be taking action on the potential edits to the ASI Standing Rules.

**Motion** to amend the Standing Rules by including the edits that were made after the last meeting by **Z. Meade**, second by **K. Dhillon**. **Motion** to strike out the words “finish this thought” on rows three, page 4 by **M. Watkins**, second by **K. Dhillon**. **Move** to amend the document by striking out “maybe add section of amending documents” under rule 9 by **K. Dhillon**, second by **D. Cuevas**.

**Motion** to amend the original motions to add all the edits that were made from the last meeting, by all, motion **CARRIED**. **Z. Meade** clarifies that there are rules that should be added and needs to be clarified. Currently, there is no rule that stops the chair from not adding an item to the agenda. He states that if an item is sent to the chair in a timely manner, it needs to be added to the agenda.

**K. Dhillon** states that under rule 15, Procedure of Nominations and Appointments, there is an issue with the appointment of the chair of the board. **Z. Meade** responds saying the provision is purposely vague because the bylaws need to be eventually amended to clarify this process. He says that the bylaws supersede all policies. **Motion** to approve the amendments to the ASI Standing Rules, by all, motion **CARRIED**.

42:18



**D. ACTION ITEM - Resolution to Urge the City of Hayward to build affordable Student Housing on Undeveloped Land in Hayward[~5 minutes ]**

The BOD will be taking action on the resolution above.

**Move** to adopt the resolution to urge the City of Hayward to build affordable Student Housing on Undeveloped Land in Hayward by **K. Dhillon**, second by **K. Parada**. **Move** to amend the document to adopt all the amendments that **M. Castillo** suggested by **Z. Meade**, second by **K. Dhillon**. **Motion** to adopt the edits suggested by **M. Castillo** in the document, by all, motion **CARRIED**.

46:31

**E. ACTION ITEM – Committee Codes [~5 Minutes]**

The BOD will be taking action on the potential edits to the Committee Codes.

**Move** to postpone taking action on the Committee Codes to the next Board of Directors meeting by **K. Dhillon**, second by **L. Ramos Casillas**. **M. Watkins** states that he made changes to the Internal Affairs Committee and added a duty to complete Board of Directors progress reports, where a PowerPoint is made at the beginning, middle, and end semester meetings to update the board on ongoing initiatives. He recommends that the item should not be postponed to the next board because this would be the first step to solidifying the committee to doing something that is important and is needed for the organization. It acts as an avenue for transparency for what the Board of Directors are doing and acts as an inclusive policy for when the Vice President of Communications and the committee have to speak to one another and the Board of Directors. It also benefits the training and organizational history because it shows the progression and time lines. **E. Pinlac** states that he sees **M. Watkins'** point. **M. Baron** agrees with **K. Dhillon** that they should wait for the final suggestion of **E. Pinlac** and **K. Disharoon** to see what direction to take. **D. Maxion** says she agrees with **M. Watkins** and **E. Pinlac** and to postponing the item. **K. Parada** states that since she was the first person to hold the position, she can assist with reviewing the Committee Codes. **Motion** to postpone the action item to the next board meeting, by all, motion **CARRIED**

56:22.

**F. ACTION ITEM – Administration Manual [~5 minutes]**

The BOD will take action on the proposed amendments to the Admin Manual.

**Motion** to approve the ASI Administration Manual revised in 2019, by **K. Parada**, second by **D. Cuevas**. **Z. Meade** states that the document has an issue and there are further edits that should be made. He adds that the next board could make edits. **K. Parada** states she would like to know the reasoning behind the edits made. **K. Dhillon** says he made edits to the formatting and added descriptions to the non-academic senators from the Senate Constitution. He also states he made edits to the Senators of the Academic Colleges and his position as the co-chair of the ASI senate. **D. Cuevas** made changes to the description of her position and shifting the connection with Greek life and clubs and organizations towards the Senator-At- Large and the Senator of Greek Life. **M. Watkins** comments that he made changes by connecting the Administrative manual to the committee codes. He adds that shall consult with the Associate Director when developing and

  
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executing thematic marketing and programmatic campaigns to enhance the invisibility of the Board of Directors initiatives. He clarifies that the person who is Vice President of Communications speaks with a person over summer that is Director of Programming and with the Associate Director to make sure that all the messaging is the same. He states there are edits made to the Director of Wellness that they may develop events that raise awareness about wellness and shall serve on the Hope Advisory Committee. **Z. Meade** shares a concern with the budget process as it relates to this item. There has been discussion about consolidating the event budgets and the Admin manual does not properly reflect the change as it might happen. He says that the position as ASI Director of Sustainability affairs still says they will plan and execute the Earth day festivities, which is inaccurate. He also adds that it would be inappropriate to strike the statement out without knowing what the budget is.

**K. Parada** states her concern that there is a point on the Vice President of Communications that states “shall forward all attendance reports to the president at the end of the month”, which sounds like an EVP and wonders if that attendance is in regards to tabling and not just regular attendance. **M. Watkins** states it says that “ shall obtain the attendance records from the board administrative assistant for all Board of Directors and committee meetings and shall for then attains to the president eighth month”. **K. Dhillon** states that there are the same issues in this document as there were in the committee codes and the suggested edits may not add up with the bylaws. He says they should postpone edits to the next Board of Directors meeting. **Motion** to postpone this item to the next Board meeting, by **Z. Meade**, second by **K. Dhillon**. **Z. Meade** says that postponing this item, the next board can consider it. **M. Watkins** adds that Executive Committee will be reviewing this item over summer, so only five people would be making decisions instead of fourteen. **Motion** to postpone the document to the next Board meeting, by all, motion **FAILS**. **Motion** to approve the edits to the Administration manual, by all, motion **CARRIES**.

1:08:38

#### G. ACTION ITEM – FYI Safety Resolution [~5 minutes]

The BOD will take action on the Safety Resolution brought forth but the ASI First Year Interns.

**Motion** to adopt the Resolution in support of policy for additional safety on campus by **D. Cuevas**, second by **K. Dhillon**. **D. Cuevas** states that she, **K. Dhillon**, **Z. Meade**, and **M. Castillo** have been working on the edits and everyone should have read them. **Z. Meade** says there are many edits. He asks unanimous consent to amend the document by striking out the word “are” in the fifth resolve and replace it with “be”. **Motion** to amend the document by striking out the word “are” in the fifth resolve and replacing it with “be”, by **Z. Meade**, second by **K. Dhillon**. **Motion** is made by unanimous consent. **E. Pinlac** asks for a reason to why there are two additional names at the end of the resolution. **K. Dhillon** states that him and **D. Cuevas** spear headed this and led it with the FYIs, so they wanted to put their names on it. **Motion** to adopt the resolution in support of policies for additional safety on campus, by all, motion **CARRIES**.

1:12:47

#### VII. NEW BUSINESS ITEMS:

##### A. ACTION ITEM – Appeals of the Elections Decisions [~ 10 Minutes]

The BOD will be taking action on an appeal to the elections decisions.



**B. ACTION ITEM - Milestones Document Resolution[~ 5 Minutes]**

The BOD will be taking action on the resolution above.

**Motion** to suspend the rule of taking things out of its proper order by moving the oath of office **D. Cuevas**, second by **K. Dhillon**, motion **CARRIES**. **Motion** to suspend the rules to move up action item to appoint the chair for next year by **M. Watkins**, second by **K. Parada**. Motion to suspend the rules, by all, motion **CARRIES**.

1:22:13

**C. ACTION ITEM – Appointment of the 2019 – 2020 ASI Chair [~10 minutes]**

The BOD will be discussing and appointing next year's ASI Chair.

**Motion** to appoint **T. Tutakhil** as ASI Chair, by **D. Maxion**, second by **L. Ramos Casillas**. **K. Parada** says that in section two of the bylaw; it states that the chair of the board shall be appointed by the ASI President/ CEO and confirmed by two-thirds majority vote by the Board of Directors at the transition meeting. She states that the language in the bylaw is unclear and she does not agree on the appointment of the chair, solely because the interview process was not fair. She states that the candidates that were interviewed were interviewed by different people. The lack of consistency cannot provide an accurate representation because the interviewers may be unintentionally in favor of one person compared to another. She comments that additional ASI members that had no business being in the interviews were in the interviews. **M. Fugfugosh** mentions that this was voted by personnel and the bylaws superseded the policy being brought up. He also states that he agrees with **K. Parada** that there was inconsistency. **M. Baron** states that she is glad this was brought up the bylaws but when you look at the bylaw, the president is supposed to bring the chair to the board. From her talk with **E. Pinlac**, she said that the policy was in place so that the chair is not appointed out of malicious intent, which is not happening right now and the incoming president has a say on the direction that it goes. She adds that it mentions that there are certain incoming positions that should have been present. **L. Ramos Casillas** asks if all interviewees were given the same questions during the interview and if the interviews were confidential. **D. Maxion** states that the problem was with the interview panel and all the candidates were not given a fair chance. She also states that what had happened in that particular interview was out of her control, but agrees with the interviews being confidential. **Z. Meade** said there were unique circumstances that prevented the policy from being followed and it relates to what the bylaws say. He says that the policy outlines who is supposed to be a part of the interview committee and the process that is outlined in this policy does not fit in well with what the bylaws says to do. He adds that once the president makes the appointment, the bylaws are being followed. **M. Watkins** states that he believes **T. Tutakhil** is a good candidate for the position. **T. Tutakhil** states that he had experience being a chair and relates to the position. **K. Dhillon** mentions that he agrees that the process was unfair and it is an issue of transparency. **K. Parada** reiterates that she is not questioning the candidate, but her point is that the interview process was not consistent. **M. Baron** says that the interview process was not done properly and there was also another candidate who was qualified for the position. She states that if the process was followed as it was supposed to, there would be no issue. **M. Watkins** states that since **T. Tutakhil** was the last interview, the process was followed up. **R. Finazzo** says that the process was not correct because the correct people were not at the interview and the process of elections hindered the process of hiring the incoming board. **M. Fugfugosh** states that the person

  
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that **M. Baron** was referring to, does have some type of connection to her. **M. Baron** clarifies that she does not have ties with the qualified candidates. **L. Ramos Casillas** states that they should vote on how personnel recommended and calls to question. **Motion** to vote on how personnel recommended by **L. Ramos Casillas**, second by **M. Fugfugosh**. Motion to vote, by all, motion **FAILS**. **Motion** to extend the meeting by ten minutes by **Z. Meade**, second by **M. Watkins**, motion **FAILS**. **Motion** to extend the meeting by five minutes, by **L. Ramos Casillas**, second by **M. Fugfugosh**. **Motion** to appoint **T. Tutakhil** to the 2019-2020 ASI Chair, motion **CARRIES**. **Motion** to suspend the rules and move Discussion item Child Care Center, by all, motion **CARRIES**.

1:47:02

**D. ACTION ITEM – Sustainability Policy [~5 Minutes]**

The BOD will be taking action on a draft of a policy from the ASI Sustainability Affairs committee.

**E. ACTION ITEM – Resolution Urging the United States Congress to Pass Revenue-Neutral Carbon Fee Legislation [~5 Minutes]**

The BOD will be taking action on the resolution above.

**F. DISCUSSION ITEM - Board Room Letter [~ 5 Minutes]**

The BOD will discuss the letter that has been drafted to be sent to Kenrick Ali in regards to the BOD room.

**G. DISCUSSION ITEM - East Bay Live [~ 5 Minutes]**

The BOD will discuss the potential collaboration with the East Bay Live radio station in the future.

**H. DISCUSSION ITEM - Child Care Center [~ 5 Minutes]**

The BOD will discuss an issue brought forth by a student.

**B. Gonzales-Mendoza** said she reached out to many people, mothers, father, veterans, and staff. She states that schools throughout the Bay area have day care programs. She adds that there is a problem with homelessness and some people cannot afford day care. She states that the campus needs a place to support parents with their children. **E. Pinlac** comments that he has been working with a student club on campus to get figures of students who have families and is willing to work on it. **M. Lee** states that he brought his children to an early development center on campus and without it, he did not know if he could stay working. **D. Cuevas** comments that a professor has “no children allowed” written on the syllabus and says **B. Gonzales-Mendoza** is strong for going to school and taking care of her daughter and hopes to start something. **M. Watkins** states there are things that are needed that the school does not have and the next board will continue the conversation. **M. Parada** says that people should be set to work on this item during the summer.

1:53:00

**I. DISCUSSION ITEM – SVO NATCON Presentation [~5 Minutes]**

A group of students will present on NATCON.

**J. Oath of Office [Time: 1:45pm]**

I, (name), as duly elected President of Associated Students, Incorporated of California State

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University East Bay, do swear that I will faithfully fulfill the duties of this office as provided by the established Bylaws. I will strive to establish representative government, maintain academic freedom, and defend student rights. I will work toward the strengthening of the cooperation between the Associated Students, Incorporated Board of Directors (Chair, Executive Officers, Directors, and Senators of the Academic Colleges) and the Administration, and work toward bettering my leadership qualities and scholastic standards. With these thoughts in mind, I shall set as my final goal the betterment of California State University East Bay Associated Students Incorporated; I so affirm.

**1:19:57**

VIII. SPECIAL REPORTS

No Special Reports

IX. ROUND TABLE REMARKS

No Round Table Remarks

X. ADJOURNMENT at **2:03 PM**

Reviewed on:

**Chair of the Board**

Name: Bronte Kuehnis

Approved on:

**8-21-19**

Date:

