

## ASI Board of Directors Meeting Minutes September 12, 2018

- I. CALL TO ORDER at **12:02 PM**
- II. ROLL CALL  
**Present:** Myles Watkins, Daisy Maxion, Ryan Finazzo, Melissa Baron, Kabir Dhillon, Karen Parada, Hoang Dao, Zachary Meade, Dessiree Cuevas, Oscar Rubio, Martin Castillo, Erik Pinlac  
**Not Present:** Daejona Walker,  
**Late:** Isaiah Avila-De La Cruz, Mahad Fugfugosh, Mahdi Fugfugosh
- III. ACTION ITEM - **Approval of the Agenda**  
**Motion** to approve the agenda of September 12, 2018 by **Z. Meade**, second by **K. Dhillon**, motion **PASSED**.
- IV. ACTION ITEM - **Approval of the Minutes of August 22<sup>nd</sup>, 2018**  
Motion to approve the minutes of August 22<sup>nd</sup>, 2018 by **D. Maxion**, second by **K. Parada**, motion **PASSED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**  
**Jesus Sanchez**, the Vice President for ALPFA. He wants to inform and get support from the student body government for his Fall Symposium event on October 20<sup>th</sup>, 2018 where he is expecting 400 members to come in from all over the west coast region. He informs the board that he is not here to ask for funds but may ask in the future. **M. Baron** tells **Jesus Sanchez** to send her a flyer of the event on Instagram. **M. Castillo** informs **J. Sanchez** that the date of the event is a little problematic because it's on the same weekend of the Annual Alum Night so the discussion of changing the date is behind the scenes.
- VI. UNFINISHED ITEMS  
No unfinished items.
- VII. NEW BUSINESS ITEMS:
  - A. INFORMATION ITEM - **Roberts Rules Presentation**  
**R. Finazzo** gives training to the board. The purpose of Robert Rules is to make meetings quicker, keep order and get business done but this is a myth, the purpose should be to make meetings more effective. **R. Finazzo** explains what happens at a meeting, how decisions are made and how to vote. **E. Pinlac** suggests that we can practice voting

  
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anonymously on minutes. **R. Finazzo** goes over the duties of members and encourages them to participate. Q/A is open to the members. **M. Watkins** states that you should speak with confidence when a committee is presenting their information to the chair. **R. Finazzo** informs everyone that they all have access to the presentation and resources.

21:43

**B. DISCUSSION ITEM – Senate Constitution**

The board discussed potential edits to the Senate Constitution. **K. Dhillon** states that the changes to the Constitution include formatting and adopting the language to reflect the semester system. On page 3, under article II section I, effective Fall 2018 is now changed to Fall 2018. The first sentence of Article II, section II is changed to “All positions on the ASI senate shall be recommended by the personnel committee”. In section II, personnel committee accepts the recommendation and makes their own recommendation to the Board of Directors. The first official annual meeting of the ASI senators will occur in the fall semester of the school year. On page 7, the role of Vice President of the University Affairs is changed to create semester retreats. On page 8, “all service of voting numbers of the ASI senate, the University Affairs Committee according to last year’s got scratched out”, so it is just the senate. On document page 13, Article V, Section I, regular senate meetings shall be called at least twice a month during each academic semester. Senate meetings shall be called by one of the chairs on the request. Document page 14, Section VI states that “each officer shall have one vote except the co-chairs”. Document page 15, the word quarter” is now changed to “semester”. Action will be taken next week on the edits.

26:45

**C. INFORMATION ITEM – U-Hour Overview**

**Kenrick Ali** and **M. Castillo** gave a presentation on the University hour. **K. Parada** says that the time when no one on campus has class except for a few science majors who may or may not have labs. **M. Castillo** adds that the goal for U-Hour is for the entire campus community to be able to participate in events on campus. It is held Tuesday(s) and Thursday(s) starting at 12:15pm. **M. Castillo** shares that it was seen at this year’s Al Fresco how U-Hour had a positive impact on participation on campus. He also adds that events that take place during U-Hour should start at 12:15pm and end 1:15pm. A survey has been created to gain knowledge if students feel more included in being a Pioneer if they attend events. **M. Baron** advises to have GE professors make it mandatory for their freshman class to fill out the survey, therefore creating more results.

47:23

**D. DISCUSSION ITEM – Resolution for Establishment AD-Hoc Committee on Emergency Housing Program Policy**

The Board discusses the potential resolution above. **Z. Meade** acknowledges that this resolution is to fulfill the Emergency Housing resolution. He explains that it is meant for



ASI to begin an Emergency Housing Program on campus and be able to govern the program itself. **E. Pinlac** suggests that before it is approved, the Board should invite those who would also take part in the program to be able to discuss altogether. **Z. Meade** adds that committee members would be assigned to be the ones to review the final draft of the committee policy.

**Motion** to refer resolution to Establish AD-Hoc Committee on Emergency Housing Program Policy to the Executive Committee by **M. Watkins**, second by **Z. Meade**, motion **PASSED**.

1:02:23

**E. DISCUSSION ITEM – Freshman and Transfer Orientation**

The BOD discussed the new initiative ideas for Orientation and encourages the implementation of such initiatives. **R. Finazzo** mentions that it was a task that was given by the President of the University, to implement other ideas that would be helpful. **K. Parada** asks that everyone who has an input onto the shared document on the drive to speak up and explain their input, also adding that there will be freshman and transfers starting in the spring which means there will be some orientations in December. She suggests having “hands on class scheduling” so that new students become familiar with the process. **K. Dhillon** suggests bringing more programs into the GE classes so that students become more familiar. **K. Parada** also adds informing students about medical and academic resources on campus. **M. Castillo** discusses that he is noticing that many of these comments from the Board, including using a computer so that students can visually see and practice themselves with Blackboard, MyCSUEB, etc.

1:19:44

**F. DISCUSSION ITEM – Resolution to encourage an implementation Blackboard Policy**

The BOD discussed the potential resolution to encourage a mandatory implementation of Blackboard throughout all departments. **K. Parada** states that she brought this discussion item to the table because she has noticed that a lot of students do not know what their grade is because Blackboard is not being updated as it should. She adds that they would need to create a resolution which then would be sent to Academic Senate for full approval and then implement it. **M. Watkins** asks when **K. Parada** would like for this to pass; which she responds to by the first meeting in October. **E. Pinlac** would like have someone inform the board before a resolution is created so that specifics are spoken about the issue.

1:24:40

**G. DISCUSSION ITEM – BART and AC Transit Services**

The BOD discussed how we as ASI can work to determine the students’ needs and wants on this subject. **K. Parada** explains to the Board that this was a conversation that was held during the luncheon with the University President. She adds that she was also able to gain data from the Transit services in order to fully review what they could help change. This would be done through letting the transit services know what is and is not being met.



Motion to refer this discussion item to the Sustainability Affairs Committee by **M. Watkins**, second by **D. Maxion**, motion **PASSED**.

**1:30:00**

## VIII. SPECIAL REPORTS

A. President (2 minutes)

**M. Watkins** shares his one goal for the year is student empowerment. East Bay Debates is in the process and should be completed in one month. He also wants to create bridges on campus where he can become a resource for the students as well.

B. Executive VP (2 minutes)

**D. Maxion** expresses her goal for this year is to continue the platform that she ran with. She wants to become a resource for not only the Board but students as well. She hopes to keep a sustainable and balanced Board.

C. VP of Finance (2 minutes)

**M. Fugufosh** shares his goals, one is that his turn around time for club funding be as quick as possible, so that he can have a direct impact on those students.

D. VP of University Affairs (2 minutes)

**K. Dhillon's** main goal is to get stability on campus, especially within ASI and the University. He also would like to make the senate very efficient. He is also working on two main events that fall under his position so that there is more student engagement.

E. VP of Communications (2 minutes)

**M. Baron** mentions that she would like to work on getting more student engagement and school spirit, such as social media giveaways and tabling, etc.

F. Director of Sustainability (2 minutes)

**Z. Meade** describes how he would like to bring all the different voices of sustainability on campus to come together. He will also be working with Sustainability ambassadors on campus.

G. Director of Programming (2 minutes)

**D. Cuevas** goals are to have more school spirit and creating a bridge between campus and ASI. She would also like to hold an event every month with a different club or committee.

H. Director of Wellness (2 minutes)

**M. Fugufosh** would like to continue to hold Farmer Markets and Wellness Wednesdays. He would also like to begin the resolution of African American research center since it has been spoken about before.

I. Director of Concord (2 minutes)

**O. Rubio's** main goal is to have his committee set-up so that they can begin events. His goal is to also table twice a month and having his committee table when he is not on the Concord campus.

J. Senator of Science (2 minutes)

**K. Parada's** goals are very academically focused, having students meet with their

  
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- advisors and meeting with her associate Dean; making sure that students are graduating in time and getting degrees that will be useful in their career.
- K. Senator of CEAS (2 minutes)  
**H. Dao** has set goals of meeting regularly with advisors, the college dean, as well as faculty members to make sure that needs for students are being met as much as possible.
- L. Senator of CLASS (2 minutes)
- M. Senator of CBE (2 minutes)  
**I. Avila- De La Cruz** has created programs to cater to economic development. He has been posting videos every Monday to teach student financial literacy. He has events planned and he would like to collaborate with College of Science.

**1:44:45**

IX. ROUND TABLE REMARKS

- E. Pinlac** mentions that there is a new marketing request form on BaySync. Any event for Spring semester, requests need to be in by the end of September. Any events also need to be submitted before the end of October so that they can be planned.
- K. Parada** gives words of advice of looking into past events and seen what has worked before and what hasn't and work from there.
- Z. Meade** mentions that the application for the Director of Legislative Affairs is still not up on BaySync.
- M. Watkins** advices the Board to look into what they are doing within their own committees and to push for their goals to be met.

X. ADJOURNMENT at **1:52pm**

Minutes Reviewed by:  
**Chair of the Board**  
Name: Ryan Finazzo

Minutes Approved on  
**9-26-18**  
Date:

