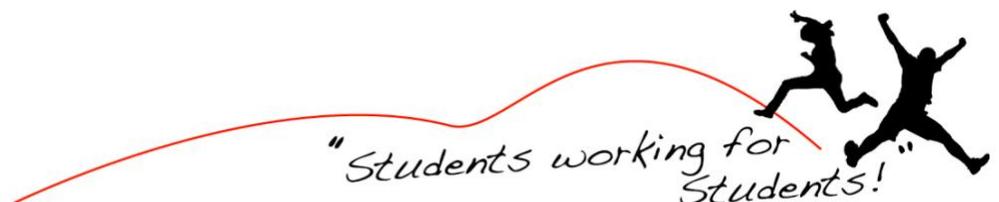


Elections Committee Meeting Minutes March 14, 2019

- I. CALL TO ORDER at 12:37 PM
- II. ROLL CALL
Present: Sia Saquee, Bomani Howard, Imani Davis, Masoud Hamidi, James Carroll, Marguerite Hinrichs, Eric Pinlac

Absent: James De La O, Khushboo Malhotra
- III. ACTION ITEM - **Approval of the Agenda**
Motion to approve the agenda by M. Hamidi, second by B. Howard, motion PASSED.
- IV. ACTION ITEM - **Approval of Minutes February 21, 2019 and February 28, 2019**
Motion to approve the minutes of February 21, 2019 and February 28, 2019 by M. Hamidi, second by B. Howard, motion PASSED.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affection ASI and/or the California State University, East Bay.**
No public comment.
- VI. UNFINISHED ITEMS
 - a. DISCUSSION ITEM- Marketing Updates- (Kushboo and Imani) 15mins
I. Davis asks if the logo is set and ready to go. **E. Pinlac** states that it is ready however; there are minor details to be fixed before they are printed. **I. Davis** states the setup of the forum has already been shown and it will be first come first serve. Even though there will be a nacho bar some of the candidates will have food on their table. However, are tickets still going to be given out? **S. Saquee** states that the tickets were going to be used to meet the candidates and get food but if the candidates are giving food it defeats the purpose of the tickets. **I. Davis** states that since the candidates are getting their own table they will be giving out snacks. **S. Saquee** states some students might be attracted more to one table than the other. **I. Davis** believes that might not happen because some of these candidates already have friends on campus. They might want to stick on that one section. **S. Saquee** states that those who are not in a slate are going to be at a disadvantage. I would like to see everyone have a fair chance. **I. Davis** states that the food is going to help however; it already creates a disadvantage for those who are alone and not on a slate. **J. Carroll** states there are no rules for those who are creating groups or slates. Since we are hosting this event and candidates handing out food can be a problem. If someone gets sick then it



would come back to us because we are sponsoring the event. **I. Davis** asks if they should send out an email of what they can bring and what they can't bring. **M. Hinrichs** states they should stick to the food tickets because the candidates aren't going to be bringing food that will trump the nacho bar. The whole point was for students to go meet as many candidates as possible. **J. Carroll** states he is concern that someone will bring baked good. We are liable since we are hosting the event. **S. Saquee** states that we should send an email before the vent and give them a guideline. **I. Davis** states that she just wanted to make sure that the food tickets was still going to happen to make sure we get people to go to multiple tables. **S. Saquee** states that they should send an email stating that if they want to give something out then feel free to do so. Marketing department should be the one to send the email because you are in charge of the event. **J. Carroll** states that they can't control how many the candidates spend but we can control how much they can bring.

12:49

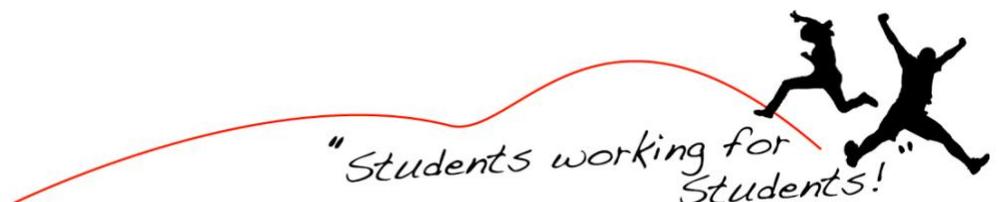
- b. DISCUSSION ITEM- Updates on Candidate 30seconds Video/Photos(Kushboo and Imani) 10mins

I. Davis states that a lot of candidates did their own video. We won release the videos until after the forum because after the forum it can be used a countdown. The countdown would be until the day of the elections. Is it possible to get the candidates pictures and bios to post on Instagram and Facebook? Not everyone on campus sees the flyers and that way students know who to go up to at the forum. **M. Hinrichs** states that if we are going to post up their pictures then we have to post all of them at the same time and around the same time. That way no one is at a disadvantage. **S. Saquee** states that bios are up on the google drive but is waiting on the pictures. **I. Davis** states that she want to post it on Sunday or Monday. I want to post it as time gets closer and also as a way to promote the forum. **J. Carroll** asks what is being done to promote the forum. **E. Pinlac** states that we are waiting on the design to be completed. As soon as that is done it will be put on the LED signs and social media. There isn't anything that will be printed. **I. Davis** states that she has been using social media to push and promote the forum.

18:18

- c. DISCUSSION ITEM- Updates on Volunteer Recruitment (Bomani) 10mins

B. Howard states that he has recruited a friend and will be there the entire time. **S. Saquee** states that she is concern with the people who have are interested in volunteering are expecting us to pay them. On the email that was sent out it said they would get paid. Last time we had said they would be given flex dollars or a t shirt. **B. Howard** states that he had told people that he's recruited that they could get gift cards and they were okay with that. **S. Saquee** states that we should come to an agreement on what should be given that way she can respond back to the email. **M. Hinrichs** states that schedules need to be made first. Send out a link with the schedule and have the volunteers sign up and it will



be on a first come first serve basis. It will be a better way to manage all those who have already signed up. **E. Pinlac** asks if they already know how many people they need. **B. Howard** states that if they can do two polling stations. 3 people per day per day per polling station so it will be 12 volunteers and six members for just the three days of elections. Then there are those who can help with set up and clean up. **E. Pinlac** states that they should design what they are going to do and then adapt the volunteers. **J. Carroll** states that he hasn't heard back from Aramark. **I. Davis** states they should come up with a backup plan if Aramark. **S. Saquee** states that we need to come up with something that way the volunteers know what they are signing for. **I. Davis** states that when sending out the email state they will receive a gift because in the end they are still volunteering and aren't entitled to anything. Don't give them too much then what they need. Volunteering does not have to get anything and they will know the day of. **M. Hinrichs** ask if Aramark doesn't donate are we going to buy the flex cards. **J. Carroll** states that he has been trying to get an answer from Aramark and Bomani and James were going to come up with smaller possible gifts as back up. **E. Pinlac** states that James, Bomani and Marguerite should talk and come up with a specific thing and look at the budget where they can get money from. There is potentially \$1,700 dollars that hasn't been used. We can use it for volunteers, day of the polling or anything else. **I. Davis** states they need to figure out the shifts. It can be broken down as hours. They can sign up as many times they want.

32:20

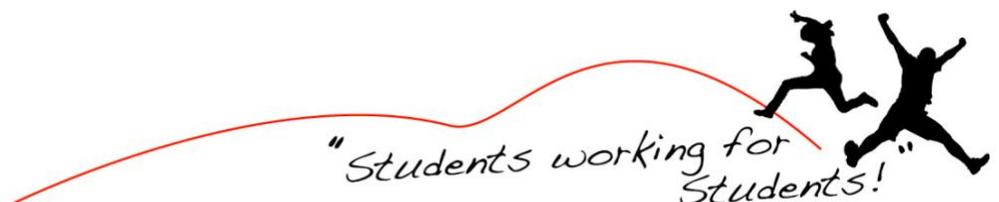
VII. NEW BUSINESS ITEMS

a. DISCUSSION ITEM- Grievances (Erik, James, Sia) 20mins

E. Pinlac states that he received two grievances from the same slate posting on department boards of the science buildings. In the future we will respond to the candidates that they need to take the posters down. We will just send out emails to the head of the slates that they need to take down the flyers of the department boards. **S. Saquee** asks what a candidate can do to get disqualified. **J. Carroll** states the folks usually get a warning with stuff like flyers. If it is something bigger then this group will have to decide whether the candidate is disqualified or not. Repeated instances of the same thing can lead to disqualification. **I. Davis** asks if someone is being sponsored by someone who held a position or works at ASI. **E. Pinlac** states that ASI president cannot endorse anyone. **J. Carroll** states if they are heading rumors than our response should be to have them fill out a grievance. I will help with tracking and it won't force us as individuals to give a response then we can look at it and give them a response. **I. Davis** asks if the candidates can talk to students in the Unions since they can't post in the Unions. **S. Saquee** states that they can but not around the ASI office area.

36:53

VIII. ROUNDTABLE REMARKS



E. Pinlac states that email need to be sent out to tell candidates to remove their poster and to pay attention to where they are posting. The ballot is being put together and once it is done we can take a look at it.

I. Davis asks if there will be music at the forum. Erik will bring the speakers and Marguerite has a clean playlist that can be used.

IX. ADJOURNMENT at 1:19 PM

Minutes Reviewed by:

Committee Chair

Name: Sia Saquee

Minutes Approved on:

3-21-19

Date:

