

Programming Council Committee Meeting February 19th 2019

- I. CALL TO ORDER at **3:05PM**

- II. ROLL CALL:
Present: Dessiree Cuevas, Marie Baluyot, Karla Castellanos, Mahad Fugfugosh, Myles Watkins, Mahdi Fugfugosh

Late: Christopher Jara

- III. ACTION ITEM - **Approval of the Agenda**
Motion to approve the action items on the agenda by **Mahad Fugfugosh**, second by **K. Castellanos**, motion **PASSED**.

- IV. ACTION ITEM – **Approval of the Minutes February 5, 2019**
Motion to approve the minutes for Action Item Four by **M. Baluyot**, second by **K. Castellanos**, motion **PASSED**.

- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**
Mahdi Fugfugosh states that the Programing Council is doing great this year. He is thankful and appreciates all the work that they have been doing.

- VI. UNFINISHED ITEMS:
 - A. ACTION ITEM – **Homecoming Tailgate**
Motion to approve the Homecoming Tailgate Budget by **C. Jara**, second by **M. Baluyot**, motion **PASSED**.
Mahad Fugfugosh asks what the budget was. **D. Cuevas** states that the tailgate was last Saturday and most items were purchased from Costco. Since we have a spending limit at Costco only \$100 was spent. **C. Jara** asks if all the food was eaten. **D. Cuevas** states that the food was gone for both games. **K. Castellanos** asks if \$100 was spent for each game. **D. Cuevas** states that \$100 was spent in total for both games. We have a policy that we can only spent \$100 at Costco per event. Homecoming tailgate was considered one event even though there were two games.

 - B. DISCUSSION ITEM - **Baseball/Softball Tailgate**
 - C. **Cuevas** states that the tailgate is Friday from 1pm to 2pm., Ally left and our new point of contact is Jose Luis; however, before Ally left we discussed that due to the weather being inconsistent that we should not order any food. As of now, there is no food for the

4:20



D. Baseball/Softball Tailgate. There is still going to be lawn games and music and if we are going to order food, I would need to know now so I can tell Chris to order it. **M. Baluyot** suggests snack items. **D. Cuevas** states that we can do that. We can get them from Costco and it would only be \$100. **C. Jara** suggests getting chips and crackers. **D. Cuevas** states that the only problem is that Jose Luis comes back on Wednesday and the game is on Friday. I do not think that he has been caught up on what we have already planned. The food is not a problem because we can order it whenever but I am just hoping they fulfill their part. Only because when I went to the Homecoming Tailgate nothing was set up. They didn't bring out any of the games and no music was playing. There was just a table with the food set up. **M. Baluyot** asks if there is any way to contact him before he comes back. **D. Cuevas** states that I have tried but he has vacation mode on his email. **C. Jara** asks if we can talk to any of his other staff members. **D. Cuevas** states that she could try that and see if she can find someone else whom she can talk to. If you people were able to come out it would be much appreciated. As far as set up, everything should be set up by facilities since it is by the baseball field.

7:18

E. DISCUSSION ITEM – Wellness Wednesday/Safety Week

D. Cuevas states that she will be going to the Unions to Kendrick where we can get fanner paper to create the poster. I was thinking of doing a tree and people can write their secret on a leaf. I took care of everything already. The give-a-ways are already in order so are the inflatable and I am just waiting for the food quote. I got Chief Flores from UPD and he will be the dj for Wellness Wednesday and everything is also set up for Thursday. **Mahad Fugfugosh** asks if we are asking for money from the board for Wellness Wednesday. **D. Cuevas** states that the program will be paying for everything but one item. **Mahad Fugfugosh** states that he emailed UPD and the PAW interns. We will be using the goggles and we will be creating an obstacle course. We are going to have people go through it while wearing the drunken goggles. **Mahad Fugfugosh** asks what budget we have for this event. **D. Cuevas** states that for the whole week we shouldn't go over twelve thousand. **Mahad Fugfugosh** states that he was looking at the food at Aramark and the prices are high. **K. Castellanos** asks if there will be a presentation. **Mahad Fugfugosh** states that there will be a presentation. I am not sure if we will have it on Agora Stage or in a room. **M. Baluyot** asks if the presentation needs to be close to the obstacle course. **Mahad Fugfugosh** states that is why I was thinking of using Agora Stage. Since I think we need light to use the goggles it would be better to do it outside. **D. Cuevas** states that Agora stage is reserved the whole week for us. I opened up a spread sheet with all the money that we have been spending. It includes the inflatables and the give-a-ways but it does not include the food yet. **Mahad Fugfugosh** asks how many people they are expecting to feed on Wellness Wednesday. **D. Cuevas** states a lot of people. **Mahad Fugfugosh** states that we should give out food because it will draw attention to it. The problem was the money. I didn't know how much you wanted to put towards the budget. I was thinking \$500 for food for just Tuesday. **M. Baluyot** asks how many people \$500 will serve. **Mahad Fugfugosh** states that according to



Aramark it will be 250 people. **M. Baluyot** states that they might not get those 250 people so the budget can be lowered. **M. Watkins** states that were ever there is food it will be eaten. **K. Castellanos** states that it is during U-Hour and people might not want to wait in line at the other food places. Maybe 100 to 150 people would be a good number. **D. Cuevas** states that at the Welcome Back Bash we ordered nachos for 100 people but more than 100 people ate. Keep in mind that the more stuff you take out when ordering food the price will get lowered. I want a unanimous vote on how much we should be spending per day. On Monday we will not be spending any money since the unions already have everything we need. For Tuesday we are trying to figure out now. For Wednesday we are buying water bottles, meal prep containers, the obstacle course and either the Velcro wall or the bungee wall. We have different departments collaborating with us. Once, we figure out the budget for Safety week maybe we can have an event in April. **C. Jara** asks that last time they had discussed something about Chipotle bowls. **D. Cuevas** states she asked for a quote for Chipotle bowls and for the Kabobs. **M. Baluyot** states that we should pick the cheaper one that way we can possible have money for April. **C. Jara** states that the Chipotle bowls would be better because there are more options for people. **D. Cuevas** states that all the games ae reserved for four hours. I changed the time for Wellness Wednesday and it is now 11am to 2pm. I sent an email to all the departments that collaborate with us in the past asking if they would like to collaborate again. If you guys have another clubs or organizations who might be interested in collaborating please send them an email. **C. Jara** asks if there is a certain template that we should follow. **D. Cuevas** states that there is no template. **K. Castellanos** ask what they are asking them, if they want to collaborate. **D. Cuevas** states that they should introduce themselves and say that they are part of the programming committee. Give them the event name and time. Then ask them if they would like to collaborate and if they need any other information. **C. Jara** asks if they are willing to collaborate what would that look like. **D. Cuevas** states that they do not have to do an activity. They can table for their organization or they can bring out a game.

20:30

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- ASI Sweaters

D. Cuevas states that these sweaters are similar to the red crewnecks that we have had in the past. Instead of red I was thinking of doing white one because they look good and they are a lot cheaper than ordering red or black ones. Since the programming budget is a lot smaller than it was last year. I am going to ask the board to pay for it and it would come out of the board initiative budget. These sweaters would be used and given out at Wellness Wednesday. **K. Castellanos** states that last time the book store had problems with the give-a-ways. Are they okay with the design? **D. Cuevas** states that they talked about it and the problem was that they had a similar design the time we were giving them out. There is no violation against it so we can do it. If it gets approved by the board we are going to order 250. It comes out to a total of \$2,602.50. We are using another company and it is a lot cheaper. Kabir is the VP of UA and he is willing to put in \$500 from the Senate budgets. We can use that \$500 to order another set of sweaters. **M. Baluyot** asks how these sweatshirts are given away. **D. Cuevas** states that we can find a way to give them out. The goal is just to give them all out on Wellness Wednesday.


"Students working for Students!"

If we were to get the game machine that blows money, we would have to either print out the money or buy fake one from the dollar store or amazon. **K. Castellanos** states if for whatever reason we don't do this what are other ways that we can give out the sweaters. **D. Cuevas** states that we can do spin the wheel. The motto with that is that everybody wins and if we were to do that for Wellness Wednesday the line would be too long. We get a lot of students and there is only one wheel. **M. Baluyot** suggest for the students to go through all the games. **K. Castellanos** states it could be a passport type of event. **C. Jara** states that as a prize or participating they would get the sweaters. **M. Baluyot** states that it would have everyone doing something and it would have everyone spread out and they are earning the sweater. **K. Castellanos** states if they are only going to have the sweater for a prize or will there be others. **D. Cuevas** states that they have water bottles, meal prep containers; it's on us shirts and the Robocop alarms. We have a lot of items in the inventory and Chris wants to get rid of it. **K. Castellanos** states that all can be used and it is useful. **M. Baluyot** states that if we are getting rid of everything will the students get to pick. **M. Watkins** states that he wrote a description for the volunteers. **D. Cuevas** states that we are trying to get volunteers for Wellness Wednesday since it is a huge event. It would be anyone who wants to help. As a gift they would be guaranteed one of the sweatshirts. **D. Cuevas** states that she wants better communication with Housing when it comes to events.

34:37

VIII. ROUND TABLE REMARKS

D. Cuevas states that when we do have events we do have to show up.

35:19

IX. ADJOURNMENT at 3:41PM

Minutes Reviewed by:

Director of Programming Council/Chair

Name: Dessiree Cuevas

Minutes Approved:

3-5-19

Date

