

Programming Council Committee Meeting Minutes of December 3, 2018

I. CALL TO ORDER at **5:20PM**

II. ROLL CALL

Present: Christopher Jara, Marie Baluyo, Mahad Fugfugosh, Dessiree Cuevas

Late: Myles Watkins, Leo Tellez

Absent: Karla Castellanos, Destiny Raybon

III. ACTION ITEM - **Approval of the Agenda**

Motion to approve the agenda of **December 3, 2018** by **M. Fugfugosh**, second by **C. Jara**, motion **PASSED**.

Motion to amend the location of December 3, 2018 meeting to ASI Board Room #314 by **M. Fugfugosh**, second by **C. Jara**, motion **PASSED**.

IV. ACTION ITEM – **Approval of the Minutes of May 4, 2018.**

Motion to approve the minutes of **May 4, 2018**, by **M. Fugfugosh**, second by **C. Jara**, motion **PASSED**.

V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

VI. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM – Cocoa and Cram

The Committee discussed the overall plan for Cocoa and Cram that is happening on December 4th-6th. **D. Cuevas** states Cocoa and Cram will begin Tuesday, December 4, 2018 through Thursday, December 6, 2018 from 8pm to 10pm. Library has everything set up, they will just add the food and regulate the line to make sure there is enough food for everybody. They will be giving out scantrons and green books. SCAA will be there to provide tutoring and PAC will have a distress activity.

03:11

B. DISCUSSION ITEM – Welcome Back Bash (Spring Semester)

The Committee discussed the plan for the spring semester Welcome Back Bash. **D. Cuevas** informs the committee that the Bash will be happening Thursday, January 24, 2019 during University Hour. It is an event where we welcome the new transfer students as well as our returning students. **C. Jara** asks what was done last year. **D. Cuevas** brought food trucks and payed for 250 student lunches. She has reserved the MPR and the Agora stage, since we don't know the weather. **M. Fugfugosh** asks where they are going to give food, **D. Cuevas**



we can do the same as last year where we gave food, have giveaways and maybe add something else. It all depends on the weather. **M. Fugfugosh** asks if they have enough in giveaways. **D. Cuevas** informs the committee that Melissa the VP of Communications just ordered new giveaways. **M. Baluyot** asks if there will be games, **D. Cuevas** yes there will be. There will be board games, card games. **M. Baluyot** suggests having like giant jenga or bean bag games. **D. Cuevas** states that in the past it has just been an ASI event in which they never really collaborated. We could reach out to other departments and see if they want to be a sponsor in this event. **M. Fugfugosh** suggest reaching out to the RAW, they might be interested. **D. Cuevas** states the event is a month away but wants some ideas set. **M. Baluyot** suggest having a craft station, **C. Jara** suggest giving snacks instead of food since they don't know how the weather will be. **D. Cuevas** agrees that with snacks it will be easier and we will be able to feed more people, **C. Jara** suggest giving hot cholate or tea. Maybe also play a movie during the event, **D. Cuevas** we have never done that before but we could do that. We'll have to section off part of the room since some people will be loud. **M. Fugfugosh** suggests having live music maybe a DJ instead. **D. Cuevas** we have to keep in mind that U-Hour is only an hour and not long enough for a movie; music would be a good idea. Students could mingle. DJ Quam is around \$300; instead we use the audio system that is in the MPR. **M. Watkins** would like to see an honoring of Agora stage because it might be the last time we get to use it. As well as a meet and greet with the board. It will also be a great time to present the volunteer program and have physical sign ups. **M. Baluyot** asks how the event is being advertised; **D. Cuevas** states that it will happen when everything is finalized. She will do a marketing request form and they will create the flyers as well as it will go on our social media pages and emails. Last year, they only fed 250 students; she does not think a lot of students enjoyed the overall event. I think we will be better off if we have it in the MPR. **D. Cuevas recognizes Leo Tellez at 5: 30pm.** **M. Baluyot** asks what the giveaway will be. **D. Cuevas** states that they have stickers, pens and ASI gear. It will be a spin the wheel activity, **M. Watkins** suggests having the vertical jump, indoor bowling, indoor golf, karaoke. **L. Tellez** suggests laser tag; **M. Watkins** states that they will have to talk to facilities to see if there are any safety hazards. **D. Cuevas** we will definitely need waivers for it. **M. Fugfugosh** states that we'll have to talk to risk and management as well. **D. Cuevas** we will have to do some research and see what company does laser tag set up for universities. She got an email that can set up a roller skating floor and they also do ice skating. **C. Jara** states that it would be risky **M. Baluyo** ask if there would be enough space and that both events are risky. **M. Fugfugosh** asks how much it would be. **D. Cuevas** states that they would have to do research. If somebody wants to look up the pricing for the ice skating and roller skating. I don't have the exact budget for this event because I just spent money for Coco and Cram. I need the updated version. **M. Baluyo** suggests getting a hypnotist or a magician. **M. Watkins** states that there was a magician last year. **C. Jara** suggests maybe a comedian. **D. Cuevas** suggest that they can host their own game show like jeopardy. **M. Baluyo** suggests having a photo booth. **M. Watkins** suggests having different games in which friends can compete against each other for different prizes. The game shows can be about Cal State East Bay history. **D. Cuevas** states that it can have a little bit of everything like ASI information, East Bay and trending information. **M. Watkins** suggests doing like trivia crack with a spinning wheel and friends


"Students working for Students!"

are competing against each other. It will get a lot of attention because people like to do things with an audience. It will also get people to come around and cheer people on. As well as having good prices like a parking permit. Maybe giving out five parking passes we just have to talk to Derek and Jamika at the book store. Since it will happen during the first week of school people would do anything for a parking permit. If all else fails, we can do a couple Ex-Comm. meetings to see if we can put in the agenda and have it passed. **D. Cuevas** states that it is something different. If someone wants to take charge for getting ice skating/roller blading information and then get back to me. **M. Baluyo** took charge of looking up the information. **D. Cuevas** states that they can have laser tag and ice skating as an idea maybe it won't work for this event due to timing but it can be used for a different event in the Spring Semester. **M. Baluyo** suggests having it towards the end of Spring semester. **D. Cuevas** states there will be better weather and having a section for ice skating or roller blading. **M. Watkins** states that it would be great and all the students just have to sign waivers.

21:30

VII. ROUND TABLE REMARKS

D. Cuevas shares that Coco and Cram is Tuesday through Thursday from 8 pm to 10 pm in the Library. Also make sure to fill out the doodles that I sent for Coco and Cram, Festive Holiday Dress Up Day and your availability for Spring Semester.

M. Fugfugosh shares that he set up the Group Me.

22:41

VIII. ADJOURNMENT at 5:43PM

Minutes Reviewed by:

Director of Programming Council/Chair

Name: Dessiree Cuevas

Minutes Approved on:

Date:



