

Board of Directors Meeting Minutes of May 6, 2020

I. CALL TO ORDER at 12:02 PM

II. ROLL CALL

Present: Bronte Kuehnis, Daisy Maxion, Kabir Dhillon, Melissa Baron, Siddharth Valecha, Riley Miller, Euridice Sanchez-Martinez, Lynn Vu, Omer Shakoor, Antoinette Milano, Brittney Golez, Tyler Engquist, Patricia Regalado, Daisy Padilla, Martin Castillo, Erik Pinlac, Mark Almeida, Marguerite Hinrichs, Michael Lee, Andrew Yunker

Late: Yajaira Ortega-Huerta

III. ACTION ITEM - Approval of the Agenda

Move to approve the agenda by **K. Dhillon**, second by **A. Milano**, motion **CARRIES**.

Motion to amend the language in Discussion Item H from Resolution to Expand Title IX Training to Resolution for the Encouragement of the Earlier Completion of Title IX Training by **S. Valecha**, second by **K. Dhillon**, motion **CARRIES**.

Motion to strike out Action and replace it with Discussion Item G – Cultural Graduation Fund by **S. Valecha**, second by **K. Dhillon**, motion **CARRIES**.

IV. ACTION ITEM - Approval of the Minutes of April 22, 2020

Motion to approve the minutes of April 22, 2020 by **D. Padilla**, second by **A. Milano**, motion **CARRIES**.

V. ACTION ITEM - Approval of the Minutes of May 4, 2020

Motion to approve the minutes of May 4, 2020 by **S. Valecha**, second by **A. Milano**, motion **CARRIES**.

VI. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.

No Public Comment.

VII. UNFINISHED ITEMS:

No Unfinished Items.



VIII. NEW BUSINESS ITEMS:**A. ACTION ITEM: re Policy on Student Conference Travel Funding**

The Board of Directors will take action on the updated 2017-2018 Policy on Student Conference Travel Funding.

Motion to approve the Policy on Student Conference Travel Funding by **M. Baron**, second by **L. Vu**, motion **CARRIES**.

M. Baron states they included details that were left out and states that students can't travel to. That way it is not only their responsibility to double check it. Some minor details were added in as well. **E. Pinlac** states a 50-mile radius from campus was added. Students can look for ways to commute when conference is close to campus. They started to notice that students travel to out of state conference because the value was higher. The intention for this policy is to help students go to conferences but not to fund the whole trip. Students who travel out of state receive up to a \$1,000 and it can cover the entire trip and there is extra left over. In order to go back to the original intent of the policy it should go back down to \$500.00. They should help students with the opportunity but not fully fund it.

15:45

B. ACTION ITEM: Club Funding Policy

The Board of Directors will take action on the potential adoption of the Club Funding Policy.

Motion to adopt the ASI Club and Organization Funding Policy by **M. Baron**, second by **O. Shakoar**, motion **CARRIES**.

M. Baron states that they made minor adjustments, clarified certain items, and changed the amounts for certain categories. **O. Shakoar** states for next year he hopes there is a smoother process for club funding. **E. Pinlac** suggest leaving in the closing out. It gives a reference of who made the changes and when the policy was last updated. **Adrian** asks if the 30 days is for the cash advancement or for funding reimbursement. **M. Baron** states it is for cash advancement that way it will be in their student life account. **E. Pinlac** states they are moving towards having the money in the accounts before the event happens. They are moving away from the reimbursement. They want students to have the funding secured before their event.

21:26

C. ACTION ITEM: Budget Request for Wellness Giveaways

The Board of Directors will take action on funding Wellness Giveaways.

Motion to table Action Item C: Budget Request for Wellness Giveaways by **K. Dhillon**, second by **L. Vu**, motion **CARRIES**.

23:52





Motion to approve the budget funding for Wellness Giveaways from the Board Initiative Budget for \$1, 000 by **L. Vu**, second by **M. Baron**, motion **CARRIES**.

M. Baron states there is about \$25,000 after the COVID scholarship and shirts for the Senators. This amount is from the Board, Senate and Programming budget combined. **E. Pinlac** states the Board Initiative budget is much smaller. The Board can take from any budget they just have to name the budget. The Board initiative was \$10,000 and some of that has already been spent. **L. Vu** states they were thinking of taking it from the Boards initiative. That way the next Director of Wellness can order the items. **E. Pinlac** asks if she is looking to putting a lot of money into this? If it is like \$200, they can take it from the Board initiative. Is there a list of the specific items and how many will be purchased? **L. Vu** states she was thinking of doing an up to amount because the next Director of Wellness will have to work with Kris. They will decide where to order the items from and that is why she can't give an exact price. She would like to give the next Director of Wellness the money from this year's budgets, so they won't have to worry on allocating money from their budget. **E. Pinlac** states begin working with Kris as soon as possible. At least try and get quotes for these items that way when they go to campus again, they can execute the order. Only because the next Director of Wellness might not know what to order. **M. Almeida** states exercise equipment has gone up in price and some equipment is not available in store. **L. Vu** states right now she is confused about ordering and what is left and available for giveaways. During her transition she will be more transparent and will have them order during the fall or during their term. At least they have this monetary amount to work with and won't have to worry about their budget. **E. Pinlac** states if they approve this budget and it is not spent this fiscal year it will not roll over. The money typically goes into reserve. But right now, producers are making giveaways. We can receive them, but we don't have anyone to take inventory.

58:22

D. ACTION ITEM: [Resolution in Support of AB 801](#)

The Board of Directors will take action on a resolution in support of AB 801.

Motion to approve the Resolution in Support of AB 801 by **R. Miller**, second by **Y. Ortega**, motion **CARRIES**.

S. Valecha states the resolution was written by Karen and Dessiree. The resolution is intended to support higher education for Homeless and Foster youths. ASI would expand their support to people who are in Foster Care and are homeless. Dessiree is the one who has a lot of information and data. They want the professors, faculty, and staff to be more aware of the situation. They want this also to be included into the syllabus.

28:30





E. ACTION ITEM: Sustainability Training Policy

The Board of Directors will take action on the potential adoption of a sustainability training policy.

Motion to adopt Sustainability Training Policy by **O. Shakoor**, second by **R. Miller**, motion, motion **CARRIES**.

B. Kuehnis states it was written by her, Omer, and Tyler. It would be a requirement for all ASI members to take the zero-waste training. It must be completed within the first semester of each academic year and or the first month of appointment. The Director of Sustainability with the help of their committee and the Executive Director will make sure members complete the training. **E. Pinlac** asks who they will reach out to coordinate the training? **O. Shakoor** states they will be reaching out to Sustain East Bay to conduct the zero-waste training. **B. Kuehnis** if anything they can reach out to the Office of Sustainability.

33:20

F. ACTION ITEM: Board Initiative Policy

The Board of Directors will take action on the Board Initiative Policy.

Motion to approve the Board Initiative Policy by **M. Baron**, second by **P. Regalado**, motion **CARRIES**.

M. Baron states this is for requesting money from the Board Initiative budget. It has the guideline that they will need to follow. It will help keep better track of where the money is being applied and what it is for. **E. Pinlac** asks if the policy will include a work sheet that will be submitted with the proposal? He suggests for the future to include a proposal sheet whether online or in paper. **M. Baron** states there is a goggle sheet that goes along with it but it will be moved to BaySync once the system is ready.

38:00

G. DISCUSSION ITEM: **Cultural Graduation Fund**

The Board of Directors will take action on the Cultural Graduation Fund.

M. Baron states the different cultural graduation groups would still want some funding. They would be using it to reimburse the graduates who already paid for their stoles. The amount is \$25.00 per student. They only want to be able to refund the full \$50 to the students and give them their stoles for free. Usually we don't pay for these items but due to the circumstances they wanted to do this for the students who were going to participate. **E. Sanchez** states students are requesting a refund for their stoles and for the graduation. They can reimburse for the tickets but not the stoles because it is already in the office. The only problem is that one can access the office to ship them out. They really need ASI help.





Student Equity and Success covered the Black graduation. We are missing a couple more cultural graduation who need the same help. The stoles are \$25.00 each but there are 200 students in the Chican/Latinx graduation. **E. Pinlac** states that the cost is about \$4,000 and it needed to come to the Board for approval. It is against ASI policy because we don't fund the giveaway part of the graduation. We only fund the logistics, speaker, and food. If the Board wants to make the exemption it would have to be with an approval. He suggests the next Board to pick up this item in the summer.

42:27

H. DISCUSSION ITEM: Resolution for the Encouragement of the Earlier Completion of Title IX Training

The Board of Directors will discuss the potential resolution in support of expanding Title IX training to housing residents at CSUEB.

A. Depappa states this is to encourage students to complete Title IX before the school year starts. Within the first two weeks of school she has seen a lot of Title IX issues happen. A lot of students put off the training until last minute because it is due by the middle of the semester. When training opens the next Board should encourage students to complete Title IX before the fall semester starts. Mark had suggested to have giveaways for those students who complete it before. **A. Yaker** states some students don't have access to computers. Is there any way they can team up with ITS to get computers out there for students? This has been an issue he has seen that student have. **A. Depappa** states that she will include it in the notes because it is a good idea. **M. Hinrich** states there might not be tabling but social distancing guidelines will determine that. **M. Almeida** states students might have to go to the ASI office to pick it up. More than 50 people in one area most likely be limited. **E. Pinlac** asks if this will be approved by the Senate? **A. Depappa** states yes.

Motion to take of the table Action Item C: Budget Request for Wellness Giveaways by **K. Dhillon**, second by **L. Vu**, motion **CARRIES**.

47:00

IX. SPECIAL REPORTS:

A. Senator of CBE

B. Golez states she hopes she left a pathway for her successors. Hopefully, they can look through her experiences and expand on it. She was part in writing 3 policies and resolutions and hosted the financial literacy workshops. She had a great time in ASI and looks forward to working with the next Senator of CBE. She is proud of the work she did and is grateful that she met everyone. Shoutout to the other Senators for making this position easy. Thank you to the Board as well.



B. Senator of CLASS

P. Regalado hopes her next successor keeps the good connections ASI has built with the College of Letters, Arts and Social Science. She never really works in student government before and it was an interesting experience that she liked. Everyone made it easy. Shoutout to Sid because he was always there and willing to help.

C. Senator of Science

D. Padilla thanks everyone for being welcoming and open. She did not think this year would end like this. She hopes to one day cross paths with everyone but for now she wishes everyone the best. She hopes her successor can continue the great connection that was built with College and the Dean. As well as host more events like the Town Hall so that the College can hear what students want and what they can change.

D. Senator of CEAS

T. Engquist gives thanks to everyone who helped him adapt quickly. He can in in the middle of the semester and felt welcomed immediately. Shout out the Senators who welcomed him. Shout out to Kabir who helped him a lot through this process. Shout out to Sid who also helped him a lot. He looks forward to next year and will keep doing great things. He hopes that next year his ideas and thoughts will follow through. He is excited and determined to show that to everyone. Thank you to everyone in ASI.

E. Director of Sustainability

O. Shakoar states they had a productive year. They are the Board who have passed the most resolutions and it they should be proud of that. It is reassuring to know that he was part of the Board and contributed to their success. He was grateful to have this position. It helped him develop a lot of skill that he could use next year. He wanted path water bottles but was not able to get them. He hopes that his successor pushes for these water bottles. He looks forward to being on the Board next year and continuing this hard work.

F. Director of Wellness

L. Vu states this year has been exciting and has accomplished a lot; however, there is still room for improvement. When she came into the position there wasn't any legacies but is happy, she started the toiletries drive and participating in other events. She got to make more new connections. Hopefully, the next Director of Wellness can find something they are passionate about and push just as hard. It is difficult to start new events, but the end result is always worth it. She tanks everyone for being supportive.

G. Directors of Legislative Affairs

Y. Ortega states this is her last year in ASI and really appreciates this organization. The first thing she did coming in was the rally. It was a lot of work and it was exciting to see students participating. She appreciates the work that her committee members put in. She a long with the committee did a lot of tabling and it was their first time. She has left some feedback for the next Director of Legislative Affairs. She appreciates this year's Board.





H. Director of Programming

E. Sanchez states when she first came into the position, she was told her job was not to be an advocate and it threw her off. She hopes that the future Director of Programming knows it is possible to turn your passions into programming. Events that relate to advocacy work reflect the values of the community. She hopes that the next Director of Programming continues those efforts and work with the Director of Legislative, the President and the Board. She is excited for the future. This year's Board stood out and is thankful for all the opportunities.

I. Director of Concord

A. Milano states she is hopeful that everyone will accomplish much more at a young age. Everyone has a passion to make this world a better place. She is grateful to have witnessed the action that everyone has taken. Everyone one way or another has helped her become a better version of herself. She has done a lot in Concord and is happy that the students there are getting a game zone. She sees great things happening with her predecessor. She has had an excellent committee who were always ready to work. Thank everyone for the connections.

J. VP of Communications

R. Miller states wasn't able to accomplish everything he wanted to do. He hopes that the podcast gets carried on because he set a great foundation for it. His predecessor will do a great job and hopes her transition is smooth. He knows that without a good transition it can be a bit difficult. He is curious to see where this position will go in the next couple of years. Overall, he is proud of everyone and all the hard work they did. He thanks Kabir who helped him a lot with better understanding the position. Everyone has great leadership and will go far in life. This was a last great year at East Bay.

K. VP of Finance

M. Baron states this has been fun and has learned a lot. Being part of the community has taught her skills that she can use in the real world. She is not too sad that it is ending like this because everyone knows what they mean to each other. All the work that has been done is what matters the most. In the beginning she wishes it would have gotten smoother but towards the end it got better. ASI has played an important part in her college life. Her predecessor will do a great job because he has already gotten ahead start. She wishes the new Board good luck and wishes everyone the best.

L. VP of University Affairs

S. Valecha gives a shoutout to all the Board members because they all made impact in his life. He was part of the finance committee his sophomore year and he never thought he would be part of ASI. This has been the best decision he ever made. He wishes he would have done it earlier, but he is glad he still got the chance to do it. He always knew that ASI





was about advocating for students but didn't realize it would help him advocate for himself. A big shout out to Daisy, Kabir and all the Board. A special shout out to all the Senators. Everyone's resilience and passion for advocacy is amazing. He can't wait to see everyone do amazing thing in life.

M. ASI Chair

B. Kuehnis states coming into the position she did not know what to expect. All she had was her values and knew what she had to offer. She tried to bring all of that into her position and Kabir was always willing to help. She is proud of her contributions but wishes she could have had more background on the organizations on campus; however, ASI has helped her get more affiliated. She was able to bring in what she was passionate about and is grateful. She hopes her successor can put their passion into the agenda that the next Board puts forward. She hopes they go beyond their position description and actively involved. She is grateful for the experience. The only regret she has is that not being part of ASI sooner. She grateful for the Board and all the work they have put in this year.

N. Vice President/Chief of Staff

K. Dhillon states he though he knew a lot coming into this position but over the course of this year he has learned a lot. The case studies that were used during training taught him how to resolve issues. They did create the first policy agenda and this year he was able to contribute 9 new resolutions. A platform her ran on was accountability because he wanted to make sure everyone was held accountable for the work they did or did not do. Student Success and Equity has been the issue he cares about the most. Looking back, he knows he left big shoes to fill in. He knows people have struggled with the EVP part and Chief of Staff, but he has shown what is possible. Not only does he have to focus on personnel affairs, but he also has to advocate and engage in the initiatives. This year has been his favorite year in ASI because everyone has made it special.

O. President/CEO

D. Maxion states from the beginning she wanted this Board to have some type of direction. This year her approach was much more collaborative. Everyone knew they were on the same page and knew what initiatives to bring forward. This year she wanted everyone to get the job done. Whether it was laying the foundation for longevity purposes or contribute to a larger scale. She believes this Board has exemplified through out this year. Hopefully, the future Boards can look back at their work and have some type of direction when creating initiatives. Shoutout to Yajaira and her lobby corps and legislative committee because this year they had a lot of voter engagement. The CFAC referendum foundation worked. It created a collective movement for student leaders to get together and discuss the changes that will happen on campus. Although the referendum got postponed it is still something that this Board was able to negotiate and put in writing. Regarding support for the DACA and Undocumented students they did a lot. They had community



leaders wanting to be a part of this and it strengthen the relationships. They renewed the DACA scholarship policy renewal and were able to advocate for a DREAM Coordinator. Regarding basic needs they did the toiletries initiatives and it was a collaborative effort by the university. Even with COVID, everyone kept working on their tasks. They were able to allocate the \$25,00 to the COVID-19 scholarship. All their work speaks for itself. She is proud of each Board member and is thankful for their hard work.

1:41:52

X. ROUND TABLE REMARKS

Motion to extend the meeting by five minutes by **S. Valecha**, second by **K. Dhillon**, motion **CARRIES**.

1:42:27

D. Maxion gives a token of appreciation to the Board. For Riley, thank you for all the work you have contributed this year. Thanks for taking initiative on the podcast. You did well with taking the role of VP of Communications. Lynn, the toiletries initiative wouldn't have been done without you. You went above and beyond in contributing. Your successor has something to look upto. Taylor, although you are new, I am excited for what you will offer next year. I hope this semester helped you get more comfortable in his position. Hopefully, you are more confident and just to trust yourself. You will do great things next year. Antoinette, thank you for the energy. Concord students are lucky to have you as their advocate. They had a good representative this year. Melissa, you were my go-to at the beginning of the year. Shout out to you because BaySync was difficult but you worked through it. Shout out to you because I have seen you grow much more as a leader. Yajaira, you are always down for the resistance. Daisy, I'm appreciative for hanging out because it allowed me to get to know you better. Omer surprised me the most out of everyone. You are very intellectual and will go far. You will do great next year. Bronte, you are the wild card. I had no idea who you were when you came in, but you went above and beyond as Chair. Shaw, I'm appreciative of all the work you put in. I have seen a lot of growth and you will do great in the future. Sid, I didn't know how much of a hard worker you were. You were able to hold down the Senate and were always there for them. Thank you for all the work you did as VP of UA. Your future successor has big shoes to fill in. Brittney, your growth as a person has been amazing. I am proud of you and everything you have accomplished. There are only great things going for you. Kabir without you I don't know who I would have handled this year. You are the backbone of ASI. You think of things that we have even though off and you created an organized version of ASI. You will do great as an interim president. You are irreplaceable.

E. Pinlac states this has been a productive Board. You all made it such an amazing year. It is a great feeling to go to meetings and getting good feedback about the Board.





ASSOCIATED STUDENTS INC
CAL STATE EAST BAY

K. Dhillon states by far this year's Board and Senate has been the greatest.
1:57:02

XI. ADJOURNMENT at 2:03 PM

Minutes Reviewed by:

Chair of the Board

Name: Bronte Kuehnis

Minutes Approved on:

Date:



