i. CALL TO ORDER at 3:50 PM

ii. ROLL CALL
    Present: Arianna Miralles, Antionette Milano, Tony Dinh, Robert Phelps
    Absent: Carlos Ruiz

III. ACTION ITEM – Approval of the Agenda
    Motion to approve Agenda by A. Miralles, second by T. Dinh, motion CARRIES.

iv. ACTION ITEM – Approval of the Minutes of January 9, 2020
    Motion to approve Minutes of January 9 by A. Miralles, second by T. Dinh, motion CARRIES.

v. ACTION ITEM -
    No Action Item.

vi. PUBLIC COMMENT -
    No Public Comment.

vii. UNFINISHED ITEM: Toiletry Master Hunt
    A. Milano discusses that she will go to businesses to collect toiletries. I will be going
    around to businesses, but there is nothing to offer yet because I would need to talk to the
    businesses to see if they are willing to donate. It is still in progress. (2:54)

viii. UNFINISHED ITEM: Future of Concord
    A. Milano states that C. Ruiz is absent and the unfinished item will be reserved for
    when C. Ruiz can present. A. Miralles mentions that this item has been on the agenda
    every meeting and asks if there is anything that needs to be discussed or put to action.
    A. Milano states that she would be the one to take action and will be on her agenda.
    A. Miralles states that she wants to make sure that they were not doing something that
    should not be done. A. Milano replies that she has not done enough on this. I have
    spoken with Doris and she is willing to offer advertisement by putting it in the HOPE pantry.
    (4:13)

ix. UNFINISHED ITEM: ASI Concord Committee Roles
    A. Milano says that she does not know why this item was put on the agenda. A. Miralles
    states that this has been on the agenda and it had to be an unfinished item. A. Milano
    states that they will not worry about this item because we know our roles. (5:00)
x. UNFINISHED ITEM: Concord Committee Meeting Times
   A. Milano discusses wanting a meeting every 2-3 weeks, until we complete everything in regards to the different items that need to be completed, such as covering the jobs that we have. A. Miralles asks if it will be every Tuesday. A. Milano replies that it would be Tuesday 3:30 p.m. would be an ideal time. A. Miralles asks if there is an advisor. A. Milano says that Kathy Cutting and this week she is busy because of the first day of school. A. Miralles asks if the advisor would be okay with meeting at 3:30 p.m. on Tuesdays would be good for her. Robert Phelps states that the time would be good. (6:44)

xi. NEW BUSINESS ITEMS:

i. DISCUSSION ITEM – Game Security Measures
   T. Dinh discusses potential problems for security measures for controller. A. Milano will talk with Hayward people to figure out Hayward campus’s security measures. Dr. R. Phelps says that it would need to be through the Academic Services building and not the bookstore. He suggests doing our investigation and creating a document stating the procedure for how we want to go about implementing the security measures for the game. T. Dinh will research security options online.

ii. DISCUSSION ITEM – Sail Cover
   A. Milano discusses having Clyde at a meeting to discuss the mounting procedure for the sails, and discusses logistics. Will postpone voting to approve the purchase of the sails until full committee is present.

iii. DISCUSSION ITEM – Concord/Hayward Imbalances (presented by C. Ruiz)
   Dr. R. Phelps discusses sorting out our priorities so that we know what issues to tackle. Have a conversation about increasing student services that we pay for but don’t get to take advantage of. What holes do we see? And what is an acceptable level of services that we can have?

iv. DISCUSSION ITEM – “Reinvigorate Student Life” - Discuss Partnership with EBSNA, Satellite Committees
   A. Miralles says that the president of EBSNA can’t attend meetings but A. Miralles, T. Dinh and C. Ruiz will represent EBSNA at ASI Concord committee meetings. Dr. R. Phelps discusses communication with John Muir about getting funding to build a “demonstration kitchen” - We got 20k for kitchen, challengers grant: 15k for pioneers for HOPE, buying mobile kitchen. To be discussed further.
   Keep as Discussion Item to discuss further ideas for events on campus.

v. DISCUSSION ITEM – Buying A Signs for Events
   A. Milano discusses that we have A signs so there is no need to buy more.
xii. SPECIAL REPORTS:

xiii. ROUNDTABLE REMARKS: - Dr. R. Phelps discusses wanting a graduation ritual. Will be moved A. Milano wants to expand on the Etiquette Banquet - Keep as Discussion Item

xiv. ADJOURNMENT: Motion to adjourn by A. Miralles, second by T. Dinh
Meeting adjourned 4:50