

**Concord Committee Meeting Minutes of April 8, 2020**

- I. CALL TO ORDER **3:02pm**
- II. ROLL CALL  
**Present:** Antoinette Milano, Tony Dinh, Carlos Ruiz, Arianna Miralles.
- III. ACTION ITEM – **Approval of the Agenda**  
**Motion** to approve agenda of April 8, 2020 by **C. Ruiz**, second by **T. Dinh**, motion **CARRIED**.
- IV. ACTION ITEM – **Approval of the Minutes of April 1, 2020**  
**Motion** to approve minutes of April 1, 2020 by **C. Ruiz**, second by **T. Dinh**, motion **CARRIED**.
- V. ACTION ITEM – **Organize Student Survey regarding COVID-19**  
**A. Milano** states that the survey has been sent out, however, we only received three new responses. One of the responses included what is going to happen with the graduation ceremony. We still have the follow with what the Hayward campus is going to do, but we are trying to find an alternative to celebrate the postponed commencement. **A. Miralles** states that if the executive board is in charge with making the decision. **A. Milano** states that they take up all the ideas and run it through with the president. **K. Cutting** states that due to Hayward having control over the situation we have to abide by what they state. **A. Milano** states that she was able to comfort this student knowing that graduation is not cancelled but postponed. **A. Miralles** states if we are passing an action item. **A. Milano** states that the action itself is her discussing the survey and will present the survey responses. I forward these responses to the ASI President and Vice President. Today during our Board meeting we discussed credit and no credit, however, I'm still unclear on how it works. If you look at student tuition, the fees are protected under title five and cannot be eliminated. Despite having certain facilities not being available towards students anymore. **A. Miralles** states that A. Milano started off with graduation and ended up talking about the survey. **A. Milano** states that she was thinking about the focus group but will discuss it more next week. **A. Miralles** states if we're going to have another survey due to being confused. **A. Milano** states that she apologies for the confusing **A. Miralles** states that if we are going to table the survey, graduation, or COVID 19. **A. Milano** states that it's going

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to be about the survey and will message E. Pinlac the areas of responses that are most important to us.

**12:42**

VI. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**

No public comment.

**13:10**

VII. UNFINISHED ITEM:

No unfinished items.

**13:14**

VIII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM – **Graduation Rituals / Tree ceremony**

**A. Milano** states that this would be better discussed with Dr. Phelps present. **K. Cutting** states that the tree planting will be on hold because of the shelter in place order. The timing of this won't happen until we get permission to be on campus. I want this idea to be more towards a graduation ritual as opposed as an Earth week event and graduation. Dr. Phelps would love to push this forward, however, we are just stuck due to our current situation. **A Milano** states that she'd rather call it a Graduation Tradition rather than Graduation Ritual.

**16:45**

B. DISCUSSION ITEM – **Graduation/Celebration of Graduates Ideas**

**A. Milano** states that she wants to come up with ideas that we can do on May 16th for the graduates as discussed in the focus group. We could host this event virtually. Someone suggested that we should have the President send everyone a \$20.00 gift card. **K. Cutting** states what would the \$20.00 be for? **A. Milano** states that she is unsure, she thinks the person might have just wanted to receive a gift from the President. One thing we could do is send out cards to students rather than send out gift cards. **A. Miralles** asks if this would get taken out of ASI Concord's budget. Also, was this suggestion made from the ASI Board. **A. Milano** states yes and I will present our document that we discussed for our focus group. I know UC Riverside is doing a virtual

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shoutout to graduating seniors. **A. Miralles** states that are they naming all the students name. **A. Milano** states yes, it will be a video that will sent out to all the students. I'm not sure if we could do something dependent from the Hayward campus. However, it has to be consistent with what the Hayward campus is doing as well. **K. Cutting** states that if you want special recognition from Dr. Phelps to send each student from the Concord campus. **A. Milano** states that it would be appreciated, and this will not replace the postponed ceremony. Dr. Phelps has the option to send out cards to students. Also, does K. Cutting knows how many people were graduating. **K. Cutting** states about two hundred. **A. Miralles** states if this is an ongoing discussing with ASI. **A. Milano** states yes and is not sure how its going to be decided. However, I will have one on one with E. Pinlac to see how it will continue. **A. Miralles** states if she knows how much of the budget A. Milano has in order to be able to use the funds for the graduating class. **A. Milano** states that she would have to get permission from the ASI Board to provide a gift to the graduating students. **K. Cutting** proposes having leftover budget roll over to the next academic term for the next ASI Concord Director. We discuss ordering 'swag' for graduating seniors, but this will be a continuing discussion. **A. Milano** states that she believes she has around \$8,000.00 at the most due to not doing so many events. **K. Cutting** states that the etiquette banquet might still be held, which cost around \$3,000.00. **A. Milano** states that if her money can roll over to A. Miralles tenure to E. Pinlac. I was also trying to get K. Disharoon to order swag for us, however, he has not responded back to me. I will get in touch with E. Pinlac to see what will happen with the swag merchandise. **A. Miralles** states that when you order swag, does it have to be ASI or can it be East Bay related. **A. Milano** states that it's most likely just ASI gear. **A. Miralles** states that it's lame that it's just ASI gear. **A. Milano** states that if anything it can say ASI Concord.

**33:06**

**IX. SPECIAL REPORTS:**

**A. Miralles** states if the Concord Committee could have a Vice Chair.

**A. Milano** discusses that she had been told by some that she cannot have a Vice Chair, while others say that she can have one. The question is still up in the air and she will work on communicating with M. Castillo to get the answer.

**35:18**

**X. ROUNDTABLE REMARKS:**

No roundtable remarks.

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34:20

XI. ADJOURNMENT at **3:36 PM**

Minutes Reviewed by:  
**Director of Concord Campus**  
Name: Antionette Milano

Minutes Approved on:  
**4-15-2020**  
Date:

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